

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



Office of the
CityClerk

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. **Any potential conflicts of interest indicated in Section IV of this application must be addressed with the Office of the City Attorney, Neighborhood Council Advice Division prior to the Neighborhood Council board's vote and consideration of the grant.** Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Greater Cypress Park NC

SECTION I- APPLICANT INFORMATION

1a) Avenue 50 Studio 54-2088575 CA 10/1/2003
Organization Name Federal I.D. # (EIN) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 3714 N. Figueroa St Cypress Park CA 90065
Organization Mailing Address City State Zip Code

1c) _____
Business Mailing Address (if different) City State Zip Code

1d) **APPLICANT POINT OF CONTACT:**
Kathleen Gallegos 323/352-3010 avenue50studio@gmail.com
Name Phone Email

2) Type of Organization- Please select one:

☐ Public School (not to include private schools) **Attach Signed letter on School Letterhead**

or ☒ 501(c)(3) Non-Profit (other than religious institutions) **Attach the IRS Determination Letter and status verification from the State of California** (see "Application Process" under the Applicant Instructions.)

3) Are you applying as a fiscal sponsor for another organization?

☒ No

☐ Yes

If yes, please provide:

Name / Address of Affiliated Organization

City

State

Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The requested \$2,500 grant will support the 2026 Northeast Los Angeles Día de los Muertos Festival on November 1, 2026, at Heritage Square Museum. Hosted by NELA United for Students in collaboration with Avenue 50 Studio, this free community event celebrates Día de los Muertos through cultural performances, live music, youth activities, local artists, Low Riders, altars, and family-friendly programming. The funding will help cover event production costs and ensure the festival remains free and accessible to the public.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This free festival serves the public by preserving cultural traditions, bringing families together, supporting local artists and small businesses, and providing educational and cultural experiences for residents of all ages. With an expected attendance of over 2,000 community members, the event promotes community pride, neighborhood engagement, and access to arts and culture for everyone.

SECTION III - PROJECT BUDGET OUTLINE

Please provide a detailed Project Budget Outline below. You may also provide a Project Budget Outline on a separate sheet if necessary or requested. **(Note: Administrative costs of the organization or admission fees cannot be funded through a Neighborhood Purposes Grant.)**

6) Project Expenses	Requested of NC	Total Projected Cost
Stage & Sound	\$ 1,000	\$3,000 x 3
Entertainment & Youth activities	\$ 800	\$2,400 x 3
Event Promotion	\$ 300	\$900 x 3
Event Supplies	\$ 400	\$1,200 x 3
	\$	\$
	\$	\$

7a) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project within the last 18 months?

☐ No ☒ Yes

If Yes, please describe below:

Neighborhood Council(s)	Date Submitted to NC	Amount Requested	Amount Awarded
HHPN	July 2025	\$5,000	\$2,350
Arroyo Seco	July 2025	\$2,500	\$2,500
		\$	\$

7b) Have you (applicant) applied to any other Neighborhood Councils requesting funds for any project within the last 18 months?

☒ No ☐ Yes

If Yes, please describe below:

Neighborhood Council(s)	Date Submitted to NC	Amount Requested	Amount Awarded
		\$	\$
		\$	\$
		\$	\$

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)

☐ No ☐ Yes

If Yes, please describe below:

Source of Funding	Amount	Total Projected Cost
Historic Highland Park NC	\$ 2,500	7,500 x 3
Arroyo Seco NC	\$ 2,500	7,500 x 3
Lincoln Heights	\$ 2,500	7,500 x 3

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,500

10a) Start date: 11/1/2026

10b) Date Funds Required: 10/1/2026

10c) Expected Completion Date*: 11/2/2026

After completion of the project, the applicant **must submit a Project Completion Report to the Neighborhood Council to update the Board of your project successes and challenges and for consideration of future grant requests.*

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

12) If Yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ No ☐ Yes

If Yes, provide the date you made the request to the board member. _____

***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, participates in the discussion and voting of this NPG, or signs the Board Action Certification Form (BAC), the NC Funding Program may deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit?," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Kathleen Gallegos

PRINT Name

Founder and Director

Title

K. Gallegos

Signature

8/1/26

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Raoul De la Sota

PRINT Name

Secretary

Title

Raoul De la Sota

Signature

8/1/2026

Date

*** If a current NC Board Member holds any board position or is employed in the organization, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form.**