

Monthly Expenditure Report



Reporting Month: December 2025 Budget Fiscal Year: 2025-2026

NC Name: Greater Cypress Park
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$19310.54	\$3926.67	\$15383.87	\$41.61	\$0.00	\$15342.26

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$19500.00	\$926.67	\$11869.65	\$41.61	\$11828.04
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$10464.22	\$3000.00	\$2464.22	\$0.00	\$2464.22
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$11703.68	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PARTNERS IN DIVERSITY	12/04/2025	meeting minute taker, approved in annual budget	General Operations Expenditure	Office	\$66.97
2	DOMINO'S 8458	12/09/2025	General Meeting Meal - approved in annual budget	General Operations Expenditure	Office	\$128.66
3	CONTINENTAL INTERPRETI	12/11/2025	Meeting interpretation - spanish - approved in annual budget	General Operations Expenditure	Office	\$350.00
4	PARTNERS IN DIVERSITY	12/23/2025	Minute taker - approved in annual budget	General Operations Expenditure	Office	\$85.04
5	PY STORQUEST-LOS ANGE	12/29/2025	storage approved in annual budget	General Operations Expenditure	Office	\$296.00
6	Friends of Aragon Elementary	10/29/2025	Approval of \$2500 NPG to Friends of Aragon for Sail or Garden Project.	Neighborhood Purpose Grants		\$2500.00
7	Victory Resources	12/11/2025	Approval of \$500 for NPG for Victory Resource for Hood Olympics	Neighborhood Purpose Grants		\$500.00
Subtotal:						\$3926.67

Outstanding Expenditures

#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Dolores Bernal	12/29/2025	Approve \$41.61 to Dolores Bernal for Domino's pizza reimbursement from September Board Meeting.	General Operations Expenditure	Office	\$41.61
Subtotal: Outstanding						\$41.61

RE-PRINT

ASHLEY
KRAMER

C

TIMED ORDER 12/9/20 #8458 Domino's Piz
#304
PAID (323) 225-1080
12/9/2025 3:14 PM

SUMMARY

#304

1-14" HandToss 6 Cheese
1-14" HandToss BBQ Chicken Pizza
1-14" HandToss ExtravaganZa
1-14" HandToss MeatZilla
1-14" HandToss New Veggie Pizza
1-14" HandToss People's Pizza - DeLuxe
TOTAL ITEMS: 6

ORDER: Oven

1 14" HandToss ExtravaganZa \$23.99
(ExtravaganZilla)
1 14" HandToss MeatZilla \$23.99
(MeatZilla)
1 14" HandToss New Veggie Pizza \$23.99
(New Veggie Pizza)
1 14" HandToss BBQ Chicken Pizz \$23.99
(BBQ Chicken Pizza)
1 14" HandToss 6 Cheese \$23.99
(6 Cheese)
1 14" HandToss People's Pizza - \$23.99
(People's Pizza - DeLuxe)

TOTAL BOSES: 6

ORDER: Non-Oven

COUPONS/ADJUSTMENTS

Any Large Specialty Pizza \$15. \$42.00-
(8/1/25)

Sub Total \$101.54
Tax 1 \$9.54
Total \$111.08

PAYMENTS

Credit Card 5094 \$111.08
Tip \$15.78
Paid \$129.66
Amount Tendered \$111.08
Balance Due \$0.00

New 800-456-Apply at: jates.dominos.com
Please call again

RE-PRINT

PARTNERS IN DIVERSITY
690 E GREEN ST STE 101
PASADENA, CA 91101-2190
626-793-0020

PARTNERS IN DIVERSITY

Date: 12/04/2025 04:18:04 PM

CREDIT CARD SALE

MASTERCARD

CARD NUMBER: *****5094 K

TOTAL AMOUNT: \$66.97

APPROVAL CD: 03605Z

RECORD #: 000

CLERK ID: Officeassist1

CUST CODE: 1971

INVOICE #: 45755

Customer Copy



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654
South Pasadena, CA 91031-0654

Neighborhood Council-Greater Cypress Park
1150 Cypress Avenue
Los Angeles, CA 90065

INVOICE

Invoice Amount
\$66.97

Payment Terms	Invoice Date
Due On Receipt	12/01/2025
Invoice No.	Customer No.
45755	1971
PO Number: C-146992	

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council-Greater Cypress Park	Corporate	1971	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 11/23/2025				
Pozo, Michael A Minute Taker	Reg	2.15	\$31.15	\$66.97
Total This Week ending:				\$66.97

Reg: 2.15 OT: 0 DT: 0	Total - This Invoice:	\$66.97
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

IMPORTANT NOTICE:

To all clients who pay our invoices via ACH: Please do not accept any requests to change our banking or account information unless you have verbally verified the request with your primary point of contact at Partners in Diversity, Inc. This is to protect against potential fraud and ensure the security of our financial transactions.

Thank you for your attention and cooperation.

Week Ending Date	Talent	Company	Company Office	Approved By	Reg	OT	DT	Total Units	Mon	Tue	Wed	Thurs	Fri	Sat	Sun
Nov 23 2025	Michael Pozo	Neighborhood Council-Greater Cypress Park	Main	Ash Kramer	2.15	0	0	2.15	0	1.15	0	0	0	0	1



3910 Prospect Avenue, Suite F
Yorba Linda, CA 92886
Phone: (800) 201-7121
www.cis-inc.com

ATTN: Ash Kramer
Greater Cypress Park Neighborhood Council
2630 Pepper Ave.
Los Angeles, CA 90065

Invoice Number: # 32482

Invoice Date: 12/11/2025 **Quote Number:** **Order Number:** **Ordered By:** Bryan Kramer

	UNIT COST	QUANTITY	SUBTOTAL
Order#: 425897	\$ 116.667	3.00	\$ 350.00

Date: December 9, 2025
Event's Name: Greater Cypress Park Neighborhood Council Mee
Language: Spanish
Location:
Cypress Park Recreation Center
2630 Pepper Ave.
Los Angeles, CA 90065

Total amount: \$ 350.00

*Questions about your invoice? Please contact your project manager.
Please note that all outstanding invoices over 90 days will be sent to collections.*

Invoice Date: 12/11/2025	Invoice Number: 32482	Payment Due: 01/10/2026	Total Amount Due: \$ 350.00
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Please send payment to:
3910 Prospect Avenue, Suite F
Yorba Linda, CA 92886

Make checks payable to Continental Interpreting Services, Inc.

Tax ID: 33-0816515

To pay by credit card:
Please visit our secure payment page at...
www.cis-inc.com/pay

Continental Interpreting Services, Inc. Call: (800) 201-7121
www.cis-inc.com Fax: (800) 259-3840

PARTNERS IN DIVERSITY
690 E GREEN ST STE 101
PASADENA, CA 91101-2190
626-793-0020

PARTNERS IN DIVERSITY

Date: 12/23/2025 10:27:35 AM

CREDIT CARD SALE

MASTERCARD

CARD NUMBER: *****5094 K

TOTAL AMOUNT: \$85.04

APPROVAL CD: 01785Z

RECORD #: 000

CLERK ID: Officeassist1

CUST CODE: 1971

INVOICE #: 45903

Customer Copy



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654
South Pasadena, CA 91031-0654

Neighborhood Council-Greater Cypress Park
1150 Cypress Avenue
Los Angeles, CA 90065

INVOICE

Invoice Amount
\$85.04

Payment Terms	Invoice Date
Due On Receipt	12/15/2025
Invoice No.	Customer No.
45903	1971
PO Number: C-146992	

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council-Greater Cypress Park	Corporate	1971	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 12/14/2025				
Pozo, Michael A Minute Taker	Reg	2.73	\$31.15	\$85.04
Total This Week ending:				\$85.04

Reg: 2.73 OT: 0 DT: 0	Total - This Invoice: \$85.04
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

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Thank you for your attention and cooperation.

Week Ending Date	Talent	Company	Company Office	Approved By	Reg	OT	DT	Total Units	Mon	Tue	Wed	Thurs	Fri	Sat	Sun
Dec 14 2025	Michael Pozo	Neighborhood Council-Greater Cypress Park	Main	Ash Kramer	2.73	0	0	2.73	0	1.5833	0	0	0	0	1.15

1007 StorQuest - Los Angeles / Figueroa
2222 North Figueroa Street
Los Angeles, CA 90065

PAYMENT RECEIPT

Account Number:
1003575944

Greater Cypress Park NC

1150 Cypress Ave
 Los Angeles, CA 90065
 (213) 840-1980

RECEIPT ID	PAYMENT DATE	CHANGE DUE	AMOUNT
1464554017	12/29/2025	\$0.00	\$296.00

Invoice	Item	Qty	Rate	Discount	Subtotal	Tax	Total	Paid
#104743	XERCOR-1 Xercor Insurance Services LLC - \$3,000.00 (12/29/2025 - 1/28/2026)		\$12.00		\$12.00	\$0.00	\$12.00	\$12.00
#104743	Unit #1151 Rent Unit 1151 - 4x10x0 (12/29/2025 - 1/28/2026)		\$284.00		\$284.00	\$0.00	\$284.00	\$284.00

Total Paid

Dec 29, 2025 12:09 AM Mastercard ****5094 \$296.00

Unit #1151 Paid Through 1/28/2026

Customer Copy

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If you have any past due amounts for your storage unit(s), those balances will appear below.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Purchase of sail shades and installation materials for Kinder yard	\$ 3,000	\$ 3,000
Purchase of Gardening supplies/materials for School Garden	\$ 2,000	\$ 2,000
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5,000

10a) Start date: 10 / 18 / 25 10b) Date Funds Required: 10 / 18 / 25 10c) Expected Completion Date: 6 / 1 / 26
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
Gladis Ascencio	Parliamentarian of Friends of Aragon Elementary

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Lisa Cuevas President  10/5/25
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Evelin Flores Secretary  10/5/25
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

4. Please describe the purpose and intent of the grant.

This grant of \$5000 is requested to enhance the outdoor environment and educational opportunities for students at our school. The funds will be allocated to two key projects:

1. **Sail Shades for Kindergarten Yard (\$3000):** The kindergarten play area currently lacks any shade, exposing our youngest students to harmful sun rays during outdoor activities. This portion of the grant will cover the purchase and installation of sail shades, providing essential protection and comfort for the children during playtime. When the students are restricted to indoors due to lack of shade, it limits and restricts their outdoor exploration and hands on learning.

2. **Creation of a School Garden (\$2000):** We aim to establish a much-needed garden space at the school. This project will provide students, particularly those from low-income backgrounds who may have limited access to such resources, with a unique opportunity to connect with nature. The garden will serve as an outdoor classroom, fostering an appreciation for gardening, environmental stewardship, and healthy living.



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

FRIENDS OF ARAGON ELEMENTARY
C/O ASHLEE GARDNER RAISEN
3363 ROSEVIEW AVE
LOS ANGELES, CA 90065

Date:
08/29/2024
Employer ID number:
99-4571061
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending:
June 30
Public charity status:
509(a)(2)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
August 8, 2024
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053639001514

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Cypress Park Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) Victory Resources 27-1110003 California 11/15/2012
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 4160 Eagle Rock Blvd Los Angeles CA 90065
Organization Mailing Address City State Zip Code

1c) _____
Business Address (if different) City State Zip Code

1d) **PRIMARY CONTACT INFORMATION:**
Eli Barajas (323) 696-5640 Eli@vsources.org
Name Phone Email

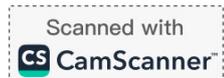
2) Type of Organization- Please select one:
 Public School (not to include private schools) or 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.
 Victory Resources respectfully requests funds to host the 5th Annual Hood Olympics/ Code Red Event. The Hood Olympics/ Code Red is an event used to shed light on human trafficking, substance abuse, mental health, and prevention of gang/ gun violence. This event is to bring awareness to the residents of Northeast Los Angeles including Highland Park, Glassell Park, Cypress Park, Eagle Rock but not limited to the surrounding neighborhood areas. The residents and students of Cypress Park will have the opportunity to experience a day of participation in sports competitions, volunteering their services and to help coordinate The Hood Olympics Event.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)
 This grant is to support The Hood Olympics/ Code Red event on May 16, 2026. This grant will cover the cost of Volunteer food and refreshments, art supplies, crafts, volunteer supplies, care packages, games, printing and equipment rental. We engaged approximately 2000 visitors a year.



SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Please see Budget Report	\$5,000	\$34,879
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$5,000

10a) Start date: 01/02/26 10b) Date Funds Required: 03/01/26 10c) Expected Completion Date: 05/16/26
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Eli Barajas CEO [Signature] 1/16/25
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Silvia Perez Director [Signature] 1/16/25
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



VICTORY RESOURCES
4160 EAGLE ROCK BLVD. LA, CA 90065
BUDGET FOR THE HOOD OLYMPICS 2026 – CYPRESS PARK

2,000 Attendees will be engaging in the event, please note that this budget is subject to change.

Event Expense

Item Detail	4 Site Totals	Request	Notes
Event Food and Refreshments	\$3,946.00	\$2,446	Estimated attendees 2,000
Volunteers Food and Refreshments	\$1,700.00	\$554	Bagged chips, sandwich, And drinks for 150 volunteers
Supplies	\$3,481.00	\$2,000	Art supplies, crafts, volunteer supplies, care packages & games
Printing	\$5,011.00	\$0.00	Banners, flyers, posters, vests, t-shirts
Equipment Rental	\$6,841.00	0.00	Tents, port potties, hand washing stations, tables & chairs
License and Permits	\$8,200.00	0.00	Street closure permit Facility use permit Parks & Rec permit & Fire dept permit
Marketing & Advertisement	\$5,700.00	0.00	online postings, PR
Total Event Cost	\$34,879.00	\$5,000.00	

