

Monthly Expenditure Report



Reporting Month: August 2025

Budget Fiscal Year: 2025-2026

**NC Name: Greater Cypress Park
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$29274.32	\$1716.14	\$27558.18	\$0.00	\$2500.00	\$25058.18

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$18500.00	\$1716.14	\$16093.96	\$0.00	\$16093.96
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$6500.00	\$0.00	\$6500.00	\$0.00	\$6500.00
Funding Requests Under Review: \$2500.00		Encumbrances: \$0.00		Previous Expenditures: \$689.90	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY STORQUEST-LOS ANGE	08/04/2025	NC Storage, approved in administrative packet / annual budget	General Operations Expenditure	Office	\$592.00
2	CONTINENTAL INTERPRETI	08/20/2025	Meeting interpretation - live - approved in annual budget	General Operations Expenditure	Office	\$350.00
3	CONTINENTAL INTERPRETI	08/20/2025	Meeting interpretation - live - approved in annual budget	General Operations Expenditure	Office	\$350.00
4	CONTINENTAL INTERPRETI	08/21/2025	meeting interpretation - live - approved in budget	General Operations Expenditure	Office	\$350.00
5	PARTNERS IN DIVERSITY	08/29/2025	Minute Taker - monthly board meeting - approved in annual budget	General Operations Expenditure	Office	\$74.14
Subtotal:						\$1716.14

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

1007 StorQuest - Los Angeles / Figueroa
2222 North Figueroa Street
Los Angeles, CA 90065

PAYMENT RECEIPT

Account Number:
1003575944

Greater Cypress Park NC

1150 Cypress Ave
 Los Angeles, CA 90065
 (213) 840-1980

RECEIPT ID	PAYMENT DATE	CHANGE DUE	AMOUNT
1277683192	8/4/2025	\$0.00	\$592.00

Invoice	Item	Qty	Rate	Discount	Subtotal	Tax	Total	Paid
#98397	XERCOR-1 Xercor Insurance Services LLC - \$3,000.00 (8/29/2025 - 9/28/2025)		\$12.00		\$12.00	\$0.00	\$12.00	\$12.00
#98397	Unit #1151 Rent Unit 1151 - 4x10x0 (8/29/2025 - 9/28/2025)		\$284.00		\$284.00	\$0.00	\$284.00	\$284.00
#97593	XERCOR-1 Xercor Insurance Services LLC - \$3,000.00 (7/29/2025 - 8/28/2025)		\$12.00		\$12.00	\$0.00	\$12.00	\$12.00
#97593	Unit #1151 Rent Unit 1151 - 4x10x0 (7/29/2025 - 8/28/2025)		\$284.00		\$284.00	\$0.00	\$284.00	\$284.00

Total Paid

Aug 04, 2025 9:53 AM Mastercard ****5094 \$592.00

Unit #1151 Paid Through 9/28/2025

Customer Copy

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If you have any past due amounts for your storage unit(s), those balances will appear below.



3910 Prospect Avenue, Suite F
 Yorba Linda, CA 92886
 Phone: (800) 201-7121
 www.cis-inc.com

ATTN: Ash Kramer
 Greater Cypress Park Neighborhood Council
 2630 Pepper Ave.
 Los Angeles, CA 90065

Invoice Number: # 27604

Invoice Date: 06/13/2025 **Quote Number:** **Order Number:** 419803 **Ordered By:** Bryan Kramer

Event Name: Student: 0 **Description:** Greater Cypress Park Neighborhood Council Meeting

Event Dates: 06/10/25 7:00 PM - 06/10/25 10:00 PM **Event Location:** Cypress Park Recreation Center 2630 Pepper Ave., Los Angeles, CA 90065

	UNIT COST	QUANTITY	SUBTOTAL
Interpreting Fee (Spanish) PO#: 0	\$ 116.667	3.00	\$ 350.00

Total amount: \$ 350.00

*Questions about your invoice? Please contact your project manager.
 Please note that all outstanding invoices over 90 days will be sent to collections.*

Invoice Date: 06/13/2025	Invoice Number: 27604	Payment Due: 07/13/2025	Total Amount Due: \$ 350.00
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Please send payment to:
 3910 Prospect Avenue, Suite F
 Yorba Linda, CA 92886

Make checks payable to Continental Interpreting Services, Inc.

Tax ID: 33-0816515

To pay by credit card:
 Please visit our secure payment page at...
www.cis-inc.com/pay

Continental Interpreting Services, Inc. Call: (800) 201-7121
 www.cis-inc.com Fax: (800) 259-3840



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Yorba Linda, CA 92886
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ATTN: Ash Kramer
Greater Cypress Park Neighborhood Council
2630 Pepper Ave.
Los Angeles, CA 90065

Invoice Number: # 29076

Invoice Date: 08/14/2025 **Quote Number:** **Order Number:** 422761 **Ordered By:** Bryan Kramer

Event Name: Student: 0 **Description:** Greater Cypress Park Neighborhood Council Meeting

Event Dates: 08/12/25 7:00 PM - 08/12/25 10:00 PM **Event Location:** Cypress Park Recreation Center 2630 Pepper Ave., Los Angeles, CA 90065

	UNIT COST	QUANTITY	SUBTOTAL
Interpreting Fee (Spanish) PO#: 0	\$ 116.667	3.00	\$ 350.00

Total amount: \$ 350.00

Questions about your invoice? Please contact your project manager.

Payment terms are Net 30 from the date of invoice. Late fees, as permitted by applicable jurisdiction, will be assessed on all outstanding balances. Invoices unpaid for more than 120 days will be referred to collections, and accounts placed in collections will be responsible for all associated collection fees.

Invoice Date: 08/14/2025	Invoice Number: 29076	Payment Due: 09/13/2025	Total Amount Due: \$ 350.00
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Please send payment to:
3910 Prospect Avenue, Suite F
Yorba Linda, CA 92886

Make checks payable to Continental Interpreting Services, Inc.

Tax ID: 33-0816515

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Continental Interpreting Services, Inc. Call: (800) 201-7121
www.cis-inc.com Fax: (800) 259-3840



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 www.cis-inc.com

ATTN: Ash Kramer
 Greater Cypress Park Neighborhood Council
 2630 Pepper Ave.
 Los Angeles, CA 90065

Invoice Number: # 28313

Invoice Date: 07/10/2025 **Quote Number:** **Order Number:** 422760 **Ordered By:** Bryan Kramer

Event Name: Student: 0 **Description:** Greater Cypress Park Neighborhood Council Meeting

Event Dates: 07/08/25 7:00 PM - 07/08/25 10:00 PM **Event Location:** Cypress Park Recreation Center 2630 Pepper Ave., Los Angeles, CA 90065

	UNIT COST	QUANTITY	SUBTOTAL
Interpreting Fee (Spanish) PO#: 0	\$ 116.667	3.00	\$ 350.00

Total amount: \$ 350.00

*Questions about your invoice? Please contact your project manager.
 Please note that all outstanding invoices over 90 days will be sent to collections.*

Invoice Date: 07/10/2025	Invoice Number: 28313	Payment Due: 08/09/2025	Total Amount Due: \$ 350.00
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Please send payment to:
 3910 Prospect Avenue, Suite F
 Yorba Linda, CA 92886

Make checks payable to Continental Interpreting Services, Inc.

Tax ID: 33-0816515

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 www.cis-inc.com Fax: (800) 259-3840

PARTNERS IN DIVERSITY
690 E GREEN ST STE 101
PASADENA, CA 91101-2190
626-793-0020

PARTNERS IN DIVERSITY

Date: 08/29/2025 12:45:53 PM

CREDIT CARD SALE

MASTERCARD

CARD NUMBER: *****5094 K

TOTAL AMOUNT: \$74.14

APPROVAL CD: 053401

RECORD #: 000

CLERK ID: Officeassist1

CUST CODE: 1971

INVOICE #: 45206

Customer Copy



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654
South Pasadena, CA 91031-0654

Neighborhood Council-Greater Cypress Park
1150 Cypress Avenue
Los Angeles, CA 90065

INVOICE

Invoice Amount
\$74.14

Payment Terms	Invoice Date
Due On Receipt	08/18/2025
Invoice No.	Customer No.
45206	1971
PO Number: C-146992	

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council-Greater Cypress Park	Corporate	1971	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 08/17/2025				
Pozo, Michael A Minute Taker	Reg	2.38	\$31.15	\$74.14
Total This Week ending:				\$74.14

Reg: 2.38 OT: 0 DT: 0	Total - This Invoice:	\$74.14
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

IMPORTANT NOTICE:

To all clients who pay our invoices via ACH: Please do not accept any requests to change our banking or account information unless you have verbally verified the request with your primary point of contact at Partners in Diversity, Inc. This is to protect against potential fraud and ensure the security of our financial transactions.

Thank you for your attention and cooperation.

Week Ending Date	Talent	Company	Company Office	Approved By	Reg	OT	DT	Total Units	Mon	Tue	Wed	Thurs	Fri	Sat	Sun
Aug 17 2025	Michael Pozo	Neighborhood Council-Greater Cypress Park	Main	Ash Kramer	2.38	0	0	2.38	0	1.3833	0	0	0	0	1