

**Neighborhood Council Funding Program  
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Cypress Park NC

**SECTION I - APPLICANT INFORMATION**

1a)	<b>Avenue 50 Studio, Inc.</b>	54-2088575	CA	10/1/2003
	<i>Organization Name</i>	<i>Federal I.D. # (EIN#)</i>	<i>State of Incorporation</i>	<i>Date of 501(c)(3) Status (if applicable)</i>
1b)	<b>3714 N. Figueroa St.</b>	Los Angeles	CA	90065
	<i>Organization Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1c)				
	<i>Business Address (If different)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>

1d) **PRIMARY CONTACT INFORMATION:**

Kathleen Gallegos	323/352-3010	avenue50studio@gmail.com
<i>Name</i>	<i>Phone</i>	<i>Email</i>

2) Type of Organization- Please select one:

Public School (not to include private schools) **Attach Signed letter on School Letterhead**      or       501(c)(3) Non-Profit (other than religious institutions) **Attach IRS Determination Letter**

3) *Name / Address of Affiliated Organization (if applicable)*      *City*      *State*      *Zip Code*

**SECTION II - PROJECT DESCRIPTION**

4) Please describe the purpose and intent of the grant.

This grant application seeks support for our 2025 Día de los Muertos community celebration, scheduled for Saturday, November 2, at Greayer's Oak Park. Our goal is to expand this beloved annual event at its new location. Funding will help cover essential costs including the project director, event host, artist-led workshops, altar installations, live entertainment, and promotional efforts. In 2024, we welcomed approximately 1,000 attendees across our two locations: Culebra Park and Garvanza Park.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Our public event unites diverse communities in a joyful and meaningful celebration of Día de los Muertos. This vibrant, culturally rich gathering provides significant value to our community by promoting unity, cultural appreciation, and heartfelt connections. Hosting Día de los Muertos at Greayer's Oak Park will enhance and strengthen our community in several key ways: 1. Preserving and sharing cultural traditions; 2. Deepening community connections; 3. Honoring ancestors and legacy; 4. Inspiring artistic expression; and 5. Providing space for grief, remembrance, and healing.

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	Please see attached Budget Outline	\$ 1850	\$ 6,400
		\$	\$
		\$	\$
6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$ 650	\$ 3,600
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No     Yes    If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No     Yes    If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,500

10a) Start date: 11 / 02 / 2025    10b) Date Funds Required: 10 / 01 / 2025    10c) Expected Completion Date: 11 / 03 / 2025  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No     Yes    If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes     No    \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*  
Kathleen Gallegos    Founder and Director    Kathleen Gallegos    7/22/25  
 PRINT Name    Title    Signature    Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*  
Raoul De La Sota    Secretary    Raoul De La Sota    7/23/25  
 PRINT Name    Title    Signature    Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

# Greayers Oak Park

Día de Los Muertos: Saturday, November 2, 3-6 pm

## Cypress Park Neighborhood Council

Vendor/Artist	Expense	Income	
		5000	5000
Project Coordinator		250	
Altaristas (2)		300	
<b>Workshop Hosts:</b>			
Pumpkin painting		300	
Flowered Headbands		300	
Coloring Book drawing		300	
Facepainter		400	1,850
Altar making supplies		50	
Food:			
Menudo		200	
Tamales		200	
Posters/Flyers		200	650