

# Monthly Expenditure Report



Reporting Month: May 2024

Budget Fiscal Year: 2023-2024

NC Name: Greater Cypress Park  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$17716.91	\$6041.01	\$11675.90	\$120.81	\$0.00	\$11555.09

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$19000.00	\$1502.01	\$2646.60	\$120.81	\$2525.79
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Neighborhood Purpose Grants	\$10000.00	\$4539.00	-\$5439.00	\$0.00	-\$5439.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$25751.39	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	DOMINO'S 8458	05/14/2024	Board Meeting Dinner	General Operations Expenditure	Office	\$155.06
2	CONTINENTAL INTERPRETI	05/22/2024	Interpretation - Meeting	General Operations Expenditure	Office	\$175.00
3	IN CAL INTERPRETING &	05/23/2024	Meeting Interpretation	General Operations Expenditure	Office	\$800.00
4	PARTNERS IN DIVERSITY	05/23/2024	Meeting Minute Taker	General Operations Expenditure	Office	\$100.95
5	PY STORQUEST-LOS ANGE	05/29/2024	Storage	General Operations Expenditure	Office	\$271.00
6	Manos Que Sobreviven	04/26/2024	Neighborhood Purpose Grant for Manos Que Sobreviven for \$4539 for a Dia del nino event.	Neighborhood Purpose Grants		\$4539.00
<b>Subtotal:</b>						<b>\$6041.01</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	Bryan Kramer	10/24/2023	Approval of Reimbursement to Bryan Kramer for \$120.81 for Domino's Pizza on 7/11 for meeting. [Please send check to city clerk office and mail directly to Bryan Kramer to av...	General Operations Expenditure	Office	\$120.81
<b>Subtotal: Outstanding</b>						<b>\$120.81</b>

Rewards Code: ZMKFWXPM

**BRIAN**

**C**

TIMED ORDER 5/14/20 #8488 Domino's Piz  
(323) 225-1080  
#84  
PAID 5/14/2024 12:34 PM

SUMMARY

#84

- 1-14" HandToss 6 Cheese
  - 1-14" HandToss Deluxe
  - 1-14" HandToss ExtravaganZa
  - 1-14" HandToss MeatZa
  - 1-14" HandToss New Hawaiian Pizza
  - 1-14" HandToss New Veggie Pizza
  - 1-14" HandToss Ultimate Pepperoni Pizza
- TOTAL ITEMS: 7

ORDER: Oven

- 1 14" HandToss Ultimate Pepperoni (Ultimate Pepperoni Pizza) \$22.99
- 1 14" HandToss ExtravaganZa (ExtravaganZa) \$22.99
- 1 14" HandToss MeatZa (MeatZa) \$22.99
- 1 14" HandToss New Veggie Pizz (New Veggie Pizza) \$22.99
- 1 14" HandToss 6 Cheese (6 Cheese) \$22.99
- 1 14" HandToss Deluxe (Deluxe) \$22.99
- 1 14" HandToss New Hawaiian Pi (New Hawaiian Pizza) \$22.99

TOTAL BOXES: 7

ORDER: Non-Oven

COUPONS/ADJUSTMENTS

20% Off Entire Order (1126)	\$32.20-
Sub Total	\$128.73
Tax 1	\$12.23
Total	\$140.96

PAYMENTS

Credit Card 5094	\$140.96
Tip Paid	\$14.10
Amount Tendered	\$155.06
Balance Due	\$140.96
	\$0.00

THIS ORDER CAN STILL EARN POINTS TOWARD FREE PIZZA AND MORE!  
VISIT [DOMINOS.COM/CLAIMREWARDS](https://dominos.com/CLAIMREWARDS) WITHIN 30 DAYS TO CLAIM YOUR POINTS.





**CONTINENTAL  
INTERPRETING**

3230 E. Imperial Hwy, Suite 203  
Brea, CA 92821

**ATTN: Bryan Kramer**  
Greater Cypress Park Neighborhood Council  
2630 Pepper Ave.  
Los Angeles, CA 90065

**Invoice Number: I-34058**

<b>Invoice Date:</b> 05/23/2024	<b>Quote Number:</b> Q-008464-01	<b>Order Number:</b> O-039428	<b>Ordered By:</b> Bryan Kramer	<b>Reference Number:</b>
<b>Event Name:</b> General Board Meeting		<b>Description:</b> Community Meetings 2nd Tuesday of Every Month		
<b>Event Dates:</b> 06/11/2024 7:00 PM - 06/11/2024 9:30 PM		<b>Event Location:</b>		

<b>Unit Cost</b>	<b>Quantity</b>	<b>Subtotal</b>
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**Total price - Orders O-039428 : \$350.00**

50% Deposit Total Due: \$ 175.00  
Deposit made on May 23, 2024 with Mastercard ending in 5094: -\$175.00

**Total Due Now: \$0.00**

*Questions about your invoice? Please contact your project manager.  
Please note that all outstanding invoices over 90 days will be sent to collections.*

<b>Invoice Date:</b> 05/23/2024	<b>Invoice Number:</b> I-34058	<b>Payment Due:</b> 06/22/2024	<b>Total Amount Due:</b> \$ 0.00
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Please send payment to:  
3230 E. Imperial Hwy, Suite 203  
Brea, CA 92821

Make checks payable to Continental Interpreting Services, Inc.

Tax ID: 33-0816515

**To pay by credit card:**

Please visit our secure payment page at...

[www.cis-inc.com/pay](http://www.cis-inc.com/pay)



Cal Interpreting & Translations  
5990 Sepulveda Boulevard Suite 250  
Van Nuys, CA 91411

Greater Cypress Park Neighborhood Council  
200 North Spring Street  
City Hall - Room 395  
Los Angeles, CA 90012

<b>Invoice</b>	
Invoice Date:	5/14/2024
Invoice Number:	74311

<b>Description</b>	<b>Amount</b>
<b>INTERPRETING SERVICES:</b>  Language: Simultaneous Spanish Assignment Date: 05/14/2024 Assignment Duration: 07:00 - 09:30 PM PST Half-Day (0-3 hours) Simultaneous Spanish Rate: \$400.00 Per Interpreter x 2 Intepreters = \$800.00  Location: Cypress Park Rec Center 2630 Pepper Ave, Los Angeles, CA 90065 Type of Assignment: Council Meeting Job Number: 74311  <b>BILLING INFORMATION:</b> Greater Cypress Park Neighborhood Council 200 North Spring Street, City Hall - Room 395 Los Angeles, CA 90012 Attention: Ash Kramer - ash.gcpnc@gmail.com  THANK YOU FOR YOUR BUSINESS.	800.00

Please make your payment to:  
Cal Interpreting & Translations, Inc.  
5990 Sepulveda Blvd., Ste. 250  
Van Nuys, CA 91411  
Please include the invoice number on your check.

<b>Payments/Credits</b>	\$0.00
<b>Total Due and Payable:</b>	\$800.00

**TIN #: 27-446-8836**

TERMS: Net cash 30 days from the date of invoice. Delinquent rate is 1.5% per month, 18% per annum, plus reasonable attorney's fees and cost of collections. Any disputes or collection proceedings arising from the agreement shall be heard in Los Angeles Superior Court in West Los Angeles, California.

Tel: (888) 737-9009 Fax: (800) 260-1618 www.calinterpreting.com info@calinterpreting.com







**PARTNERS IN DIVERSITY, INC.**  
A Small Business, Women Owned Enterprise

**Remit to: Partners In Diversity, Inc.**

P.O. Box 654  
South Pasadena, CA 91031-0654

# INVOICE

Invoice Amount
<b>\$100.95</b>

Payment Terms	Invoice Date
Due On Receipt	03/25/2024
Invoice No.	Customer No.
42216	1971

Neighborhood Council-Greater Cypress Park  
1150 Cypress Avenue  
Los Angeles, CA 90065

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council-Greater Cypress Park	Corporate	1971	Due On Receipt

Description	Type	Units	Rate	Amount
<b>Week ending: 03/17/2024</b>				
Pozo, Michael A Minute Taker	Reg	3.45	\$29.26	\$100.95
<b>Total This Week ending:</b>				<b>\$100.95</b>

<b>Reg: 3.45 OT: 0 DT: 0</b>	<b>Total - This Invoice:</b>	<b>\$100.95</b>
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Week Ending Date	Talent	Company	Company Office	Approved By	Reg	OT	DT	Total Units	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Mar 17 2024	Michael Pozo	Neighborhood Council-Greater Cypress Park	Main	Ash Kramer	3.45	0	0	3.45	0	1.95	0	0	0	0	1.5



**1007 StorQuest - Los Angeles / Figueroa**  
**2222 North Figueroa**  
**Los Angeles, CA 90065**

**PAYMENT RECEIPT**

Account Number:  
**1003575944**

**Greater Cypress Park NC**

1150 Cypress Ave  
 Los Angeles, CA 90065  
 (213) 840-1980

RECEIPT ID	PAYMENT DATE	CHANGE DUE	AMOUNT
844379337	5/29/2024	\$0.00	\$271.00

Invoice	Item	Qty	Rate	Discount	Subtotal	Tax	Total	Paid
#70398	XERCOR-1 Xercor Insurance Services LLC - \$3,000.00 (5/29/2024 - 6/28/2024)		\$12.00		\$12.00	\$0.00	\$12.00	\$12.00
#70398	Unit #1151 Rent Unit 1151 - 4x10x0 (5/29/2024 - 6/28/2024)		\$259.00		\$259.00	\$0.00	\$259.00	\$259.00

**Total Paid**

May 29, 2024 12:18 AM      Mastercard \*\*\*\*5094      \$271.00

Unit #1151 paid through 6/28/2024

.....  
*If you have any past due amounts for your storage unit(s), those balances will appear below.*



**Neighborhood Council Funding Program**

**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Graters Cypress Park Neighborhood Council (PG)

**SECTION I - APPLICANT INFORMATION**

1a)	<u>Manos Que Sobreviven</u>	<u>82-4042623</u>	<u>California</u>	<u>04/25/2018</u>
	<i>Organization Name</i>	<i>Federal I.D. # (EIN#)</i>	<i>State of Incorporation</i>	<i>Date of 501(c)(3) Status (if applicable)</i>
1b)	<u>3854 Cazador St,</u>	<u>Los Angeles</u>	<u>CA</u>	<u>90065</u>
	<i>Organization Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1c)	<u></u>	<u></u>	<u></u>	<u></u>
	<i>Business Address (if different)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1d)	<b>PRIMARY CONTACT INFORMATION:</b>			
	<u>Alberto Galvan</u>	<u>323-561-5504</u>	<u>alberto@manosqs.com</u>	
	<i>Name</i>	<i>Phone</i>	<i>Email</i>	

2) Type of Organization- Please select one:

Public School (not to include private schools) **or**  501(c)(3) Non-Profit (other than religious institutions)

**Attach Signed letter on School Letterhead** **Attach IRS Determination Letter**

3)  *Name / Address of Affiliated Organization (if applicable)*  *City*  *State*  *Zip Code*

**SECTION II - PROJECT DESCRIPTION**

4) Please describe the purpose and intent of the grant.

For Manos Que Sobreviven (MQS), the commitment to guarantee the good mental health of our local environment is a priority. We are committed to focusing on and championing environmental sustainability and promoting solutions that promote environmental health and well-being. MQS organization mobilizes community groups, elected officials, and public and private entities to associate and offer an event calling Dia Del Niño where we provide frees health and educational services, food, joy and gifts for all those children who suffer from an economic catastrophe.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Your help will change the lives of many kid's families in this Special event, help me bring happiness to their lives. With the funds that we request in this proposal, we intend to help 500 children who will receive Happy Meals, toy, fun, food bags, health services, and educational information. Without your help we will not achieve our goal, so I invite (GCPNC) to be part of this beautiful event.

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	Budget are attached in this email	\$ 4,539	\$ 7,489
		\$	\$
		\$	\$

6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	Dia Del Nino (Goal 500 Kids)	\$ 4,539	\$ 7,489
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: GPNC

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Greater Cypress Park Neighborhood Council	\$ 4539	\$ 7,489
Glassell Park Neighborhood Council	\$ 2950	\$ 7,489
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 4,539

10a) Start date: 03/05/24 10b) Date Funds Required: 05/25/24 10c) Expected Completion Date: 05/25/24  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)


**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Alberto Galvan Founder  03/05/24  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Andrew Montealegre Co-Founder  03/05/24  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

