Monthly Expenditure Report



Reporting Month: June 2024 **Budget Fiscal Year: 2023-2024**

NC Name: Greater Cypress Park Neighborhood Council

Monthly Cash Reconciliation								
Beginning Balance Total Spent Remaining Balance Outstanding Commitments Net Available								
\$11675.90	\$1325.55	\$10350.35	\$120.81	\$0.00	\$10229.54			

Monthly Cash Flow Analysis									
Budget Category	Adopted Budget	Outstanding	Net Available						
Office		\$343.31		\$120.81					
Outreach	\$19000.00	\$982.24	\$1321.05	\$0.00	\$1200.24				
Elections		\$0.00		\$0.00					
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00				
Neighborhood Purpose Grants	\$10000.00	\$0.00	\$-5439.00	\$0.00	\$-5439.00				
Funding Requests Und	der Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expenditures: \$31792.40					

			Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	SUPER A FOODS NO.7	06/11/2024	Board meeting water/dinner	General Operations Expenditure	Office	\$8.19
2	DOMINO'S 8458	06/11/2024	Board meeting dinner	General Operations Expenditure	Office	\$160.12
3	CONTINENTAL INTERPRETI	06/16/2024	Board meeting interpretation	General Operations Expenditure	Office	\$175.00
4	CANVA I04184-47116879	06/16/2024	Approval of \$4000 for outreach to purchase neighborhood council branded items: clear bag, clear backpacks, stickers	General Operations Expenditure	Outreach	\$220.00
5	CANVA I04184-47251846	06/16/2024	Approval of \$4000 for outreach to purchase neighborhood council branded items: clear bag, clear backpacks, stickers	General Operations Expenditure	Outreach	\$280.00
6	CANVA 104184-47298157	06/16/2024	Outreach - \$500 for council-branded items - stickers, waterbottles	General Operations Expenditure	Outreach	\$220.00
7	CANVA 104184-47381179	06/16/2024	Outreach - \$500 for council-branded items - stickers, waterbottles	General Operations Expenditure	Outreach	\$220.00

Outstanding Expenditures									
#	Vendor	Date	Description	Budget Category	Sub-category	Total			
1	Bryan Kramer 10/24/2023 Approval of Reimbursement to Bryan Kramer for \$120.81for Domino's Pizza on 7/11 for meeting. [Please send check to city clerk office and mail directly to Bryan Kramer to av		General Operations Expenditure	Office	\$120.81				
	Subtotal: Outstanding	g				\$120.81			



2925 Division St. Los Angeles, CA 90065 (323) 222-3804 Mgr: Manny All Sales Final Until Further Notice

GROCERY

ARROWHEAD MTN SPRING 6.99 F 1.20 F CRV GROC 24PK

Master Card 8.19

Auth Code = 079962

- APPROVED

AUTH CODE: 079962

Mode: Issuer AID:

A0000000041010 TVR: 00000008000

TSI: E800 ARC: 00 TC:

EB8F5BAB6D793E5D MID: 080620 TID: 001 RRN: 104703

Total . USD\$ 8.19

CHANGE 0.00

Total number of items sold = 2

CASHIER NAME: SCO #3

STORE:05407 REGISTER:010 CASHIER:1003 TICKET#:2888 11JUN2024 18:30:13

THANK YOU FOR SHOPPING AT SUPER A FOODS #7 All Sales Final Until Further Notice Rewards Code: ZZVLMMYM BRYAT TIMED ORDER 6/11/20 #8458 Domino's Piz SUMMARY -----#265 1-14" HandToss 6 Cheese 1-14" HandToss Deluxe 1-14" HandToss ExtravaganZZa 1-14" HandToss MeatZZa 1-14" HandToss New Hawaiian Pizza 1-14" HandToss New Veggte Pizza 1-14" HandToss Ultimate Pepperoni Pizza TOTAL ITEMS: 7 ----- ORDER; Oven ------1 14" HandToss Ultimate Pepper \$22.99 (Ultimate Pepperoni Pizza) 1 14" HandToss ExtravaganZZa (ExtravaganZZa) 1 14" HandToss MeatZZa \$22,99 (Meat22a) 1 14" HandToss New Veggie Pizz \$22.99 (New Veggie Pizza) 1 14" HandToss Deluxe \$22.99 (Deluxe) 1 14" HandToss New Hawaiian Pi \$22.99 (New Hawaiian Pizza) \$22.99 1 14" HandToss 6 Cheese (6 Cheese) TOTAL BOXES: 7 ---- ORDER: Non-Oven ------- COUPONS/ADJUSTMENTS -----Any Large Specialty Pizza \$18. \$28.00-(9175) \$132.93 Sub Total \$12.63 Tax 1 \$145.56 ----- PAYMENTS -\$145.56 Credit Card 5094 \$14.56 \$160.12 Paid Amount Tendered \$145.56 \$0.00 Balance Due THIS ORDER CAN STILL EARN POINTS TOWARD FREE PIZZA AND MORE! VISIT DOMINOS.COM/CLAIMFEWARDS WITHIN 30 DAYS TO CLAIM YOUR POINTS.

Now Hiring. Apply at jobs.dominos.com Please call again

Office of the City Clerk								
Administrative Services Division						۱) سر		
Neighborhood Council (NC) Funding Progr	ram			•		5		
Board Action Certification (BAC) Form						Pigo		
NC Name: Orlayer Cype	ss Puh		Meeting Date:	7/25	123			
Budget Fiscal Year: 23-24			Meeting Date: 7/25/23 Agenda Item No: 7.1 023-2024 FS cal Year Admirishab Indirecting bridget. Credit Card Board Member Reimbursement					
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approval	of 2	23-2 Judine	y brigge	scal	leev Ac	mustale	
Method of Payment: (Select One)	☐ Check		☐ Credit Card	<u> </u>	☐ Board	d Member Reimb	ursement	
[일, 교통하다 경기도 하는 하기를 하였다.	s must leave the room prio	Vol	te Count					
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Carmen Morales	Chair							
Bryan Kramer	Vice Chair							
Ash Kramer	Treasurer	/						
Teresa Roman	At-Large							
Dolores Bernal	At-Large	/						
Mayra Duque	At-Large							
Brenda Wong	At-Large							
Julian Pina	At-Large							
Vacant	At-Large							
			 					
				 				
								
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				_				
Board Quorum: 5	Total:	~		0	4		0	
We, the authorized signers of the above meeting was held in accordance with all meeting when the fourtune of the Board wa	laws, policies, and proced	ncil, declare the ures. The above	nat the informative was approved	ion presented on	this form is accombood Council Bo	urate and comploard, at a Brown	ete, and that a public Act compliant public	
Authorized Signature	a solo		Authorned Sig	gnature:				
Print/Type Name: . 7 - 1 5 7	27		Print/Type Na		-			
Date:	- /	-	Date:	1200				
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Office of the City Clerk								
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Method of Payment: (Select One)	☐ Check		☐ Credit Card	<u> </u>	☐ Board	d Member Reimb	ursement	
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Dolores Bernal	At-Large	/						
Mayra Duque	At-Large							
Brenda Wong	At-Large							
Julian Pina	At-Large							
Vacant	At-Large							
			 					
				 				
								
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Board Quorum: 5	Total:	~		0	4		0	
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Print/Type Name: . 7 - 1 5 7	27		Print/Type Na		-			
Date:	- /	-	Date:	1200				
L			1 105	105		NC NC	FP 101 BAC Rev020118	



3230 E. Imperial Hwy, Suite 203 Brea, CA 92821

ATTN: Bryan Kramer

Greater Cypress Park Neighborhood Council 2630 Pepper Ave. Los Angeles, CA 90065

Invoice Number: I-34466

Invoice Date: Quote Number: Order Number: Ordered By: Reference Number:

06/13/2024 Q-008464-01 O-039428 Bryan Kramer

Event Name: Description:

General Board Meeting Community Meetings 2nd Tuesday of Every Month

Event Dates: Event Location:

06/11/2024 7:00 PM - 06/11/2024 9:30 PM

Unit Cost Quantity Subtotal

English/Spanish

Community Interpreter (Half Day Rate) \$350.00 1 \$350.00

Consecutive Spanish Interpreter Half Day rate up to 3 hours. Overtime \$150 per hour if necessary

Notes: The Neighborhood Council will provide equipment. Agenda and speeches will be provided 72 hours in advance, if available.

Total: \$350.00

Deposit -\$175.00 on Mastercard 5094 May 23, 2024

Total Due: \$ 175.00

Questions about your invoice? Please contact your project manager. Please note that all outstanding invoices over 90 days will be sent to collections.

 Invoice Date:
 Invoice Number:
 Payment Due:
 Total Amount Due:

 06/13/2024
 1-34466
 07/13/2024
 \$ 175.00

Please send payment to: 3230 E. Imperial Hwy, Suite 203 Brea, CA 92821

Make checks payable to Continental Interpreting Services, Inc.

Tax ID: 33-0816515

To pay by credit card:

Please visit our secure payment page at...

www.cis-inc.com/pay

Continental Interpreting Services, Inc. Call: (800) 201-7121 www.cis-inc.com Fax: (800) 259-3840

Office of the City Clerk								
Administrative Services Division						۱) سر		
Neighborhood Council (NC) Funding Progr	ram			•		5		
Board Action Certification (BAC) Form						Pigo		
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Budget Fiscal Year: 23-24			Meeting Date: 7/25/23 Agenda Item No: 7.1 023-2024 FS cal Year Admirishab Indirecting bridget. Credit Card Board Member Reimbursement					
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approval	of 2	23-2 Judine	y brigge	scal	leev Ac	mustale	
Method of Payment: (Select One)	☐ Check		☐ Credit Card	<u> </u>	☐ Board	d Member Reimb	ursement	
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Bryan Kramer	Vice Chair							
Ash Kramer	Treasurer	/						
Teresa Roman	At-Large							
Dolores Bernal	At-Large	/						
Mayra Duque	At-Large							
Brenda Wong	At-Large							
Julian Pina	At-Large							
Vacant	At-Large							
			 					
				 				
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Board Quorum: 5	Total:	~		0	4		0	
We, the authorized signers of the above meeting was held in accordance with all meeting when the fourtune of the Board wa	laws, policies, and proced	ncil, declare the ures. The above	nat the informative was approved	ion presented on	this form is accombood Council Bo	urate and comploard, at a Brown	ete, and that a public Act compliant public	
Authorized Signature	a solo		Authorned Sig	gnature:				
Print/Type Name: . 7 - 1 5 7	27		Print/Type Na		-			
Date:	- /	-	Date:	1200				
L			1 105	105		NC NC	FP 101 BAC Rev020118	



Invoice Date

Invoice no.

04184-47116879

То

Ash Kramer

June 16, 2024

ash.gcpnc@gmail.com

Mayra Duque's team

Shipping Address

3380 Scarboro Street

Los Angeles

California 90065

United States

Print items

2000 Stickers (Circle)

US\$220.00

iAGIUngui9s June 16, 2024

Paid with MasterCard •••• 5094

Shipping fee Total Includes tax Total charged Free US\$220.00 US\$19.08 US\$220.00

Please retain for your records.

Canva US Inc.

Office of the City Clerk						<u> </u>		
Administrative Services Division						Sangoles (0 105 Ale	
Neighborhood Council (NC) Funding Progr	am					city o		
Board Action Certification (BAC) Form			ı			Chy	ONDED ITS	
NC Name:			Meeting Date:					
Budget Fiscal Year: Board Motion and/or Public Benefit			Agenda Item No	o:				
Statement (CIP and NPG):								
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	rd Member Reimbursement		
			Count					
	s must leave the room pri							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Board Quorum:	Total:							
We, the authorized signers of the above r meeting was held in accordance with all I								
meeting where a quorum of the Board was			.,	. 5				
Authorized Signature			Authorized Sign	ature:	Mat -			
1 10	/				pan			
Fillity Type Name.	7		Print/Type Nam	e:				
Date:			Date:					



Invoice Date Invoice no.

June 16, 2024 04184-47381179

То

Ash Kramer

ash.gcpnc@gmail.com

Mayra Duque's team

Shipping Address

3380 Scarboro Street

Los Angeles

California 90065

United States

Print items

2000 Stickers (Circle) US\$220.00

iAGIUne12bk June 16, 2024

Paid with MasterCard •••• 5094Shipping feeFreeTotalUS\$220.00Includes taxUS\$19.08Total chargedUS\$220.00

Please retain for your records.

Canva US Inc.

Office of the City Clerk						<u> </u>		
Administrative Services Division						Sangoles (0 105 Ale	
Neighborhood Council (NC) Funding Progr	am					city o		
Board Action Certification (BAC) Form			ı			Chy	ONDED ITS	
NC Name:			Meeting Date:					
Budget Fiscal Year: Board Motion and/or Public Benefit			Agenda Item No	o:				
Statement (CIP and NPG):								
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	rd Member Reimbursement		
			Count					
	s must leave the room pri							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Board Quorum:	Total:							
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meeting where a quorum of the Board was			.,	. 5				
Authorized Signature			Authorized Sign	ature:	Mat -			
1 10	/				pan			
Fillity Type Name.	7		Print/Type Nam	e:				
Date:			Date:					



Invoice Date Invoice no.

June 16, 2024 04184-47381179

То

Ash Kramer

ash.gcpnc@gmail.com

Mayra Duque's team

Shipping Address

3380 Scarboro Street

Los Angeles

California 90065

United States

Print items

2000 Stickers (Circle) US\$220.00

iAGIUne12bk June 16, 2024

Paid with MasterCard •••• 5094Shipping feeFreeTotalUS\$220.00Includes taxUS\$19.08Total chargedUS\$220.00

Please retain for your records.

Canva US Inc.

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form





Board Action Certification (BAC) Form							- Tare	
NC Name: Greater Cypress Park			Meeting Date:					
Budget Fiscal Year: 2023-2024			Agenda Item N	o: 4.3				
Board Motion and/or Public Benefit Statement (CIP and NPG):		pproval of spending up to \$500 on council-branded items (such as stickers, ater bottles, doggie bag canisters, lanyards) for outreach distribution.						
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	d Member Reimb	ursement	
Recused Board Members	s must leave the room pri		e Count sion and may no	t return to the re	oom until after t	he vote is compl	ete.	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Carmen Morales	Chair	X						
Bryan Kramer	Vice Chair	X						
Ash Kramer	Treasurer	X						
Teresa Roman	At-Large	X						
Dolores Bernal	At-Large	X						
Mayra Duque	At-Large	X						
Brenda Wong	At-Large	X						
Julian Pina	At-Large				Х			
Vacant	At-Large				X			
Board Quorum: 5 We, the authorized signers of the above r	Total:	7 ncil doclare tha	t the information	0	2 his form is assur	0	0	
meeting was held in accordance with all I meeting where a quorum of the Board was	aws, policies, and procedu							
Authorized Signature			Authorized Signature:					
Print/Type Name: Dolores Bernal			Print/Type Name: Ash Kramer					
Date: 10/22/2023			Date: 10/2	3/23				
						NICE	D 101 DAC Doug20110	



Invoice Date Invoice no.

June 16, 2024 04184-47298157

То

Ash Kramer

ash.gcpnc@gmail.com

Mayra Duque's team

Shipping Address

3380 Scarboro Street

Los Angeles

California 90065

United States

Print items

2000 Stickers (Circle) US\$220.00

iAGIUlfI5VE June 16, 2024

Paid with MasterCard •••• 5094Shipping feeFreeTotalUS\$220.00Includes taxUS\$19.08Total chargedUS\$220.00

Please retain for your records.

Canva US Inc.

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form





Board Action Certification (BAC) Form							- Tare	
NC Name: Greater Cypress Park			Meeting Date:					
Budget Fiscal Year: 2023-2024			Agenda Item N	o: 4.3				
Board Motion and/or Public Benefit Statement (CIP and NPG):		pproval of spending up to \$500 on council-branded items (such as stickers, ater bottles, doggie bag canisters, lanyards) for outreach distribution.						
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	d Member Reimb	ursement	
Recused Board Members	s must leave the room pri		e Count sion and may no	t return to the re	oom until after t	he vote is compl	ete.	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Carmen Morales	Chair	X						
Bryan Kramer	Vice Chair	X						
Ash Kramer	Treasurer	X						
Teresa Roman	At-Large	X						
Dolores Bernal	At-Large	X						
Mayra Duque	At-Large	X						
Brenda Wong	At-Large	X						
Julian Pina	At-Large				Х			
Vacant	At-Large				X			
Board Quorum: 5 We, the authorized signers of the above r	Total:	7 ncil doclare tha	t the information	0	2 his form is assur	0	0	
meeting was held in accordance with all I meeting where a quorum of the Board was	aws, policies, and procedu							
Authorized Signature			Authorized Signature:					
Print/Type Name: Dolores Bernal			Print/Type Name: Ash Kramer					
Date: 10/22/2023			Date: 10/2	3/23				
						NICE	D 101 DAC Doug20110	



Invoice Date

Invoice no.

June 16, 2024

04184-47440922

То

Ash Kramer

ash.gcpnc@gmail.com

Mayra Duque's team

Shipping Address

3380 Scarboro Street

Los Angeles

California 90065

United States

Print items

96 Stickers (Circle) US\$42.24

iAGIUi9ZKHw June 16, 2024

Paid with MasterCard •••• 5094Shipping feeFreeTotalUS\$42.24Includes taxUS\$3.67Total chargedUS\$42.24

Please retain for your records.

Canva US Inc.

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form





Board Action Certification (BAC) Form							- Tare
NC Name:Greater Cypress Park			Meeting Date: 10/10/23				
Budget Fiscal Year: 2023-2024			Agenda Item N	o: 4.3			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approval of spending up to \$500 on council-branded items (such as stickers, water bottles, doggie bag canisters, lanyards) for outreach distribution.						
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	d Member Reimb	ursement
Recused Board Members	s must leave the room pri		e Count sion and may no	t return to the re	oom until after t	he vote is compl	ete.
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Ash Kramer	Treasurer	X					
Teresa Roman	At-Large	X					
Dolores Bernal	At-Large	X					
Mayra Duque	At-Large	X					
Brenda Wong	At-Large	X					
Julian Pina	At-Large				Х		
Vacant	At-Large				X		
Board Quorum: 5 We, the authorized signers of the above r	Total:	7 ncil doclare tha	t the information	0	2 his form is assur	0	0
meeting was held in accordance with all I meeting where a quorum of the Board was	aws, policies, and procedu						
Authorized Signature	Authorized Signature:						
Print/Type Name: Dolores Berr	Print/Type Name: Ash Kramer						
Date: 10/22/2023	Date: 10/23/23						
						NICE	D 101 DAC Doug20110