

Monthly Expenditure Report



Reporting Month: July 2024

Budget Fiscal Year: 2024-2025

NC Name: Greater Cypress Park
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$32000.00	\$477.00	\$31523.00	\$0.00	\$0.00	\$31523.00

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$0.00	\$477.00	-\$477.00	\$0.00	-\$477.00
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$0.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY STORQUEST-LOS ANGE	07/01/2024	Storage	General Operations Expenditure	Office	\$271.00
2	PARTNERS IN DIVERSITY	07/03/2024	Minute Taker - meeting	General Operations Expenditure	Office	\$103.00
3	PARTNERS IN DIVERSITY	07/09/2024	Minute Taker	General Operations Expenditure	Office	\$103.00
Subtotal:						\$477.00

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

1007 StorQuest - Los Angeles / Figueroa
2222 North Figueroa
Los Angeles, CA 90065

PAYMENT RECEIPT

Account Number:
1003575944

Greater Cypress Park NC 1150 Cypress Ave Los Angeles, CA 90065 (213) 840-1980	RECEIPT ID	PAYMENT DATE	CHANGE DUE	AMOUNT
	867337767	7/1/2024	\$0.00	\$271.00

Invoice	Item	Qty	Rate	Discount	Subtotal	Tax	Total	Paid
#75411	XERCOR-1 Xercor Insurance Services LLC - \$3,000.00 (6/29/2024 - 7/28/2024)		\$12.00		\$12.00	\$0.00	\$12.00	\$12.00
#75411	Unit #1151 Rent Unit 1151 - 4x10x0 (6/29/2024 - 7/28/2024)		\$259.00		\$259.00	\$0.00	\$259.00	\$259.00

Total Paid

Jul 01, 2024 12:13 PM Mastercard ****5094 \$271.00

Unit #1151 paid through 7/28/2024

Merchant Copy

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If you have any past due amounts for your storage unit(s), those balances will appear below.



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

Invoice Amount
\$103.00

Payment Terms	Invoice Date
Due On Receipt	06/24/2024
Invoice No.	Customer No.
42721	1971

Neighborhood Council-Greater Cypress Park
1150 Cypress Avenue
Los Angeles, CA 90065

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council-Greater Cypress Park	Corporate	1971	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 06/16/2024				
Pozo, Michael A Minute Taker	Reg	3.52	\$29.26	\$103.00
Total This Week ending:				\$103.00

Reg: 3.52 OT: 0 DT: 0	Total - This Invoice:	\$103.00
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

PARTNERS IN DIVERSITY
690 E GREEN ST STE 101
PASADENA, CA 91101-2190
626-793-0020

PARTNERS IN DIVERSITY

Date: 07/03/2024 12:03:19 PM

CREDIT CARD SALE

MASTERCARD

CARD NUMBER: *****5094 K

TOTAL AMOUNT: \$103.00

APPROVAL CD: 022802

RECORD #: 000

CLERK ID: Officeassist1

CUST CODE: 1971

INVOICE #: 42721

Customer Copy

Week Ending Date	Talent	Company	Company Office	Approved By	Reg	OT	DT	Total Units	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Jun 16 2024	Michael Pozo	Neighborhood Council-Greater Cypress Park	Main	Ash Kramer	3.52	0	0	3.52	0	2.5167	0	0	0	0	1



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

Invoice Amount
\$101.82

Payment Terms	Invoice Date
Due On Receipt	05/20/2024
Invoice No.	Customer No.
42539	1971

Neighborhood Council-Greater Cypress Park
1150 Cypress Avenue
Los Angeles, CA 90065

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council-Greater Cypress Park	Corporate	1971	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 05/19/2024				
Pozo, Michael A Minute Taker	Reg	3.48	\$29.26	\$101.82
Total This Week ending:				\$101.82

Reg: 3.48 OT: 0 DT: 0	Total - This Invoice:	\$101.82
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The vendor processed \$103 on accident and we have the difference on file as a credit.

Week Ending Date	Talent	Company	Company Office	Approved By	Reg	OT	DT	Total Units	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	
May 19 2024	Michael Pozo	Neighborhood Council-Greater Cypress Park	Main	Ash Kramer	3.48		0	0	3.48	0	2.2333	0	0	0	0	1.25

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: *Overseer Cypress Park*

Meeting Date: *7/25/23*

Budget Fiscal Year: *23-24*

Agenda Item No: ~~6.1~~ *7.1*

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approval of 2023-2024 Fiscal Year Administrative Packet, including budget.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Carmen Morales	Chair				/		
Bryan Kramer	Vice Chair	/					
Ash Kramer	Treasurer	/					
Teresa Roman	At-Large				/		
Dolores Bernal	At-Large	/					
Mayra Duque	At-Large	/					
Brenda Wong	At-Large	/					
Julian Pina	At-Large				/		
Vacant	At-Large				/		

Board Quorum: 5 Total: 5 0 0 4 0 0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Ash Kramer*

Authorized Signature: *[Signature]*

Print/Type Name: *.7-25-23*

Print/Type Name: *Brenda Wong*

Date: *7/25/23*

Date: *7/25/23*