

Monthly Expenditure Report



Reporting Month: May 2023

Budget Fiscal Year: 2022-2023

NC Name: Greater Cypress Park
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$23666.59	\$3441.59	\$20225.00	\$13400.59	\$0.00	\$6824.41

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$13000.00	\$354.04	\$7033.24	\$0.00	\$7033.24
Outreach		\$87.55		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$9700.59	\$-6700.59
Neighborhood Purpose Grants	\$16000.00	\$3000.00	\$-950.00	\$3700.00	\$-4650.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$19475.17	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	DOMINO'S 8458	05/09/2023	Food for Board Meeting. Itemized receipt not supplied. Included CC slip, affidavit & BAC.	General Operations Expenditure	Outreach	\$87.55
2	STORQUEST-LOS ANGEL	05/29/2023	Storage	General Operations Expenditure	Office	\$237.00
3	PARTNERS IN DIVERSITY	05/30/2023	Minute taker	General Operations Expenditure	Office	\$117.04
4	Youth Film Productions	05/15/2023	Approval of \$3000 Neighborhood Purpose Grant to Youth Film Productions for the annual Eagle Rock Film Festival which will give student filmmakers a chance to shine a spotlight on their fi...	Neighborhood Purpose Grants		\$3000.00
Subtotal:						\$3441.59

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	El Rio de Los Angeles Veterans Collaborative	05/24/2023	Approval of \$1,200 Neighborhood Purpose Grant for the El Rio de Los Angeles Veterans Collaborative for the maintenance of the veterans memorial site at El Rio de Los Angeles State Park.	Neighborhood Purpose Grants		\$1200.00
2	Parents, Teachers/Educators & Students in Action (PESA)	05/24/2023	Approval of \$2,500 Neighborhood Purpose Grant to PESA (Parents, Educators/Teachers & Students in Action) for the 2023 summer internship program for youth residing in Greater Cypress Park.	Neighborhood Purpose Grants		\$2500.00
3	City of Los Angeles Treasurer	06/02/2023	Approval of \$10,000 to be spent on a community improvement project for the purchase and maintenance of public trash cans.	Community Improvement Project		\$9700.59
Subtotal: Outstanding						\$13400.59

CREDIT CARD ORDER

Payment Status: APPROVED

6:30 PM 8458
Domino's Pizza
(323) 225-1080

5/9/2023 3:08 PM
Order 278 Server 2296
Rewards Code: FZ9RMMYJ

Carry-Out
BRYANT

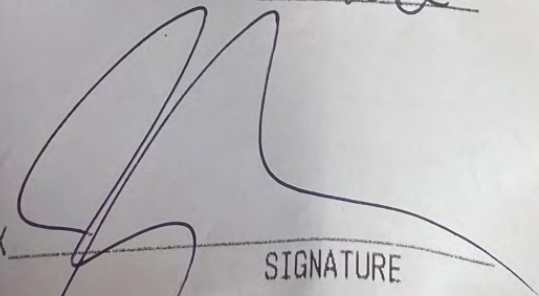
CREDIT CARD # Mastercard
XXXXXXXXXXXX5094
REFERENCE 1041678356
APPROVAL CODE 089916

Amount \$87.55

Tip
Total

Tip did not go through

15.00
102.55

X  SIGNATURE

I AGREE TO PAY THE ABOVE TOTAL AMOUNT ACCORDING TO CARD ISSUER AGREEMENT

THIS ORDER CAN STILL EARN POINTS TOWARD FREE PIZZA!
VISIT DOMINOS.COM/CLAIMREWARDS
WITHIN 30 DAYS TO CLAIM YOUR POINTS.

1007 StorQuest - Los Angeles / Figueroa
2222 North Figueroa
Los Angeles, CA 90065

PAYMENT RECEIPT

Account Number:
1003575944

Greater Cypress Park NC

1150 Cypress Ave
 Los Angeles, CA 90065
 (213) 840-1980

RECEIPT ID	PAYMENT DATE	CHANGE DUE	AMOUNT
588157904	5/29/2023	\$0.00	\$237.00

Invoice	Item	Qty	Rate	Discount	Subtotal	Tax	Total	Paid
#20529	XERCOR-1 Xercor Insurance Services LLC - \$3,000.00 (5/29/2023 - 6/28/2023)		\$12.00		\$12.00	\$0.00	\$12.00	\$12.00
#20529	Unit #1151 Rent Unit 1151 - 4x10x0 (5/29/2023 - 6/28/2023)		\$225.00		\$225.00	\$0.00	\$225.00	\$225.00

Total Paid

May 29, 2023 12:08 AM Mastercard ****5094 \$237.00

Unit #1151 paid through 6/28/2023

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 If you have any past due amounts for your storage unit(s), those balances will appear below.



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

Invoice Amount
\$117.04

Payment Terms	Invoice Date
Due On Receipt	05/22/2023
Invoice No.	Customer No.
40567	1971

Neighborhood Council-Greater Cypress Park
1150 Cypress Avenue
Los Angeles, CA 90065

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council-Greater Cypress Park	Corporate	1971	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 05/14/2023				
POZO, MICHAEL A Minute Taker	Reg	4.00	\$29.26	\$117.04
Total This Week ending:				\$117.04

Reg: 4 OT: 0 DT: 0	Total - This Invoice:	\$117.04
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: GREATER CYPRESS PARK NC

SECTION I - APPLICANT INFORMATION

1a) YOUTH FILM PRODUCTIONS 82-2385573 California March 4, 2023
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 123 west 64th place unit 1 Inglewood CA 90302
Organization Mailing Address *City* *State* *Zip Code*

1c) _____ _____ _____ _____
Business Address (If different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
MICHEL GERREN 323 239-0201 latenitegano@gmail.com
Name *Phone* *Email*

2) **Type of Organization- Please select one:**
 Public School *(not to include private schools)* **or** 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

3) _____ _____ _____ _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**
 For the past seven years Youth Film Productions has been an important launching pad for emerging student filmmakers, preparing young creatives for a challenging and evolving industry We champion the ne t generation of filmmakers providing them with a unique platform to showcase their work, network, distribution opportunities, through our film festivals Our mission is to give all youths and their communities an outlet and an opportunity to create and produce independent film, ournalism and digital media from conception to distribution, while learning the industry with hands on e perience and be given the resources to fulfill their passion and purpose in life Schools Eagle Rock HS Sotomayor HS Franklin HS Wilson HS Lincoln HS Florence Knightingale Middle School Marshal HS Hope High School - LA County Wide Open for Submissions

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**
 Our student filmmakers gain technical skills and improve their academic and personal behavior giving them long lasting career and life goals Students will give back to their community by video-taping their community events-schools, churches, farmers markets, athletic programs and academic programs The 1st annual Eagle Rock Film Festival will give student film makers a chance to shine a spotlight on their film With the belief that cinematic storytelling can make a difference in our world, the Eagle Rock Film Festival is dedicated to shining a spotlight on films that make a difference

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	Printing & Advertising Banners Back Drops Brochures & Billboard	\$ 1500	\$ 2400
	Marketing / Website IT support	\$ 300	\$ 450
	Insurance	\$ 200	\$ 450
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Hats Bags Student Stipens Food	\$ 900	\$ 1500
	T -Shirts Signs & 4 10 by 10 canopies	\$ 600	\$ 850
	Equipment Rental/Microphones, / Entertainment (music)	1500	\$ 2500

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: **\$ \$5,000**

10a) Start date: 05 / 20 / 23 10b) Date Funds Required: 04 / 25 / 23 10c) Expected Completion Date: 05 / 20 / 23
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:


Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**


SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

<u>Rudolph Michel Gerren</u> PRINT Name	<u>President</u> Title	 Signature	<u>03/04/23</u> Date
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12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

<u>Steven Glazer</u> PRINT Name	<u>Secretary</u> Title	 Signature	<u>03/04/23</u> Date
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* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JAN 03 2018**

YOUTH FILM PRODUCTIONS
2916 WEST MAIN ST APT G
ALHAMBRA, CA 91801-0000

Employer Identification Number:
82-2385573
DLN:
26053738006377
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
August 4, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

YOUTH FILM PRODUCTIONS

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Greater Cypress Park

Meeting Date: 3/14/23

Budget Fiscal Year: 2022-2023

Agenda Item No: 8.1

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approval of \$3000 Neighborhood Purpose Grant to Youth Film Productions for the annual Eagle Rock Film Festival which will give student filmmakers a chance to shine a spotlight on their films.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Romana Barajas	Chair	X					
vacant	Co-Chair				X		
Ash Kramer	Treasurer	X					
Teresa Roman	At Large		X				
Bryan Kramer	At Large	X					
Erika Miramon	At Large				X		
Javier Lopez	At Large	X					
Rebecca Trotzky-Sirr	At Large			X			
vacant	At Large				X		
Board Quorum: 5	Total:	4	1	1	3	0	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Romana Barajas*

Print/Type Name:

Date:

Authorized Signature: *Ash Kramer*

Print/Type Name: Ash Kramer

Date: 3/23/23