Monthly Expenditure Report



Reporting Month: April 2023 **Budget Fiscal Year: 2022-2023**

NC Name: Greater Cypress Park Neighborhood Council

	Monthly Cash Reconcilia				
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$27402.19	\$3735.60	\$23666.59	\$16400.59	\$0.00	\$7266.00

Monthly Cash Flow Analysis							
Budget Category	Adopted Budget	Total Spent this Unspent Budget Balance		Outstanding	Net Available		
Office		\$661.62		\$0.00			
Outreach	\$13000.00	\$73.98	\$7474.83	\$0.00	\$7474.83		
Elections		\$0.00		\$0.00			
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$9700.59	\$-6700.59		
Neighborhood Purpose Grants	\$16000.00	\$3000.00	\$2050.00	\$6700.00	\$-4650.00		
Funding Requests Und	der Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expend	tures: \$15739.57		

			Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	STORQUEST-LOS ANGEL	04/08/2023	Storage	General Operations Expenditure	Office	\$270.75
2	SUPER A FOODS NO.7	04/11/2023	Batteries for translation equip	General Operations Expenditure	Office	\$52.47
3	STAPLES 00102277	04/11/2023	Printing of agendas and support material - receipt not received - Missing Receipt Affidavit	General Operations Expenditure	Office	\$101.40
4	SUPER A FOODS NO.7	04/11/2023	Snacks for meeting	General Operations Expenditure	Outreach	\$73.98
5	STORQUEST-LOS ANGEL	04/29/2023	Storage	General Operations Expenditure	Office	\$237.00
6	Manos Que Sobreviven	03/29/2023	Approval of \$3000 Neighborhood Purpose Grant to Manos Que Sobreviven for public International Children's Day event.	Neighborhood Purpose Grants		\$3000.00
	Subtotal:					\$3735.60

Outstanding Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total	

1	Youth Film Productions	05/15/2023	Approval of \$3000 Neighborhood Purpose Grant to Youth Film Productions for the annual Eagle Rock Film Festival which will give student filmmakers a chance to shine a spotlight on their fi	Neighborhood Purpose Grants	\$3000.00
2	El Rio de Los Angeles Veterans Collaborative	05/24/2023	Approval of \$1,200 Neighborhood Purpose Grant for the El Rio de Los Angeles Veterans Collaborative for the maintenance of the veterans memorial site at El Rio de Los Angeles State Park.	Neighborhood Purpose Grants	\$1200.00
3	Parents, Teachers/Educators & Students in Action (PESA)	05/24/2023	Approval of \$2,500 Neighborhood Purpose Grant to PESA (Parents, Educators/Teachers & Students in Action) for the 2023 summer internship program for youth residing in Greater Cypress Park.	Neighborhood Purpose Grants	\$2500.00
4	City of Los Angeles Treasurer	06/02/2023	Approval of \$10,000 to be spent on a community improvement project for the purchase and maintenance of public trash cans.	Community Improvement Project	\$9700.59
	Subtotal: Outstanding	g	•		 \$16400.59



2925 Division St Los Angeles, CA 90065 (323) 222-3804 Mgr: Manny All Sales Final Until Further Notice

HRDWARE ESSEVRYDY AV ESSEVRYDY

ALK AAA BALK AAA B

17.95 29.97

SUB TOTAL TOTAL TAX

47.92

52.47

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042908 BALANUL MASSIER Card Auth Code

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01485 01485 0000:042908 04/11/2023 MASTERCARD CARD #: PURCHASE AUTH CODE:0

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9B2925631856F35A RRN: 038525

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number of items sold otal CASHIER NAME: Erica STORE:05407 REGISTER:003 CASHIER:886 TICKET#:2978 11APR2023 17:56:5

SUPER A FOODS #7



2925 Division St. Los Angeles, CA 90065 (323) 222-3804 Mgr: Manny All Sales Final Until Further Notice

BAKERY			
MINI CONCHAS 120 RED VELVET CUPCA MEXICAN BUTTER (MEG	6.79 5.99 10.99	FFF
GROCERY			
NIAGARA WATER 40 CRV GROC 40PK FL FLAMIN HOT M FRITO LAY CLASS FRITO LAY FLAVOI CORNNUTS RANCH	IX IC MX	5.99 2.00 11.99 11.99	FEFFE
1 @ 4 FOR	5.00	1.25	F
CORNNUTS CHILI 1 @ 4 FOR CORNNUTS ORIGIN	5.00	1.25	F
2 @ 4 FOR	5.00	2.50	F
CORNNUTS BBQ 1 @ 4 FOR	5.00	1.25	F

BALANCE DUE 73.98

Master Card 73.98

Auth Code = 099579

04/11/2023 MASTERCARD Entry Method: Chip CARD #: XXXXXXXXXXXXXX5094 PURCHASE AUTH CODE:099579

000FF TSI: E800 203A67FAA260AFD7 TC: MID: 080620 TID: 001 RRN: 018687

Total:

0.00

CHANGE

Total number of items sold = 13

CASHIER NAME: EDWIN STORE:05407 REGISTER:001 CASHIER:1344 TICKET#:7336 11APR2023 17:01:31

THANK YOU FOR SHOPPING AT #7
SUPER A FOODS #7
All Sales Final Until Further Notice

ATENCION CLIENTES
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RECIVIR DINERO DE EBT
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1007 StorQuest - Los Angeles / Figueroa 2222 North Figueroa

2222 North Figueroa Los Angeles, CA 90065

PAYMENT RECEIPT

Account Number: 1003575944

Greater Cypress Park NC	RECEIPT ID	PAYMENT DATE	CHANGE DUE	AMOUNT
1150 Cypress Ave Los Angeles, CA 90065 (213) 840-1980	554587621	4/8/2023	\$0.00	\$270.75

Invoice	Item	Qty	Rate	Discount	Subtotal	Tax	Total	Paid
#11879	XERCOR-1 Xercor Insurance Services LLC - \$3,000.00 (3/29/2023 - 4/28/2023)		\$12.00		\$12.00	\$0.00	\$12.00	\$12.00
#11879	Unit #1151 Rent Unit 1151 - 4x10x0 (3/29/2023 - 4/28/2023)		\$225.00		\$225.00	\$0.00	\$225.00	\$225.00
#11879- FC1	LATE_FEE_1 Late Fee 1		\$33.75		\$33.75	\$0.00	\$33.75	\$33.75
							Т	otal Paid
Apr 08, 2	2023 12:40 PM	М	astercard *	****5094				\$270.75
Unit #1151 p	aid through 4/28/2023							

If you have any past due amounts for your storage unit(s), those balances will appear below.



Office of the City Clerk Administrative Services Division Neighborhood Council Funding Program Neighborhood Council Bank Card Missing Receipt Affidavit

When a receipt for a Neighborhood Council bank card transaction is lost or otherwise unavailable and all measures to obtain a copy of the receipt have been exhausted, the Missing Receipt Affidavit should be completed.

Neighborhood Council:			
NC Bank Cardholder Name:			
Vendor:			Date of Transaction:
Quantity	Item Description	Item Amount	Amount
		Sub-Total	
		Taxes	
The receipt was (check applic	cable):	Total	
□ Lost	□ Never Received	□ Other:	
Purpose of Transaction:			
understand that excessive us	e of a Missing Receipt Affidavit n eighborhood Council bank card.	nay revoke the privilege of pr	ot be used on a routine basis. I further oviding a declaration in lieu of a receipt
NC Bank Cardholder Signatu	re:		
NC Bank Cardholder Name (I	Printed):		
Neighborhood Council:			
Date:			

Please secure a Board Action Certification (BAC) form authorizing the use of the Affidavit. Submit the BAC and Affidavit forms together in lieu of the missing receipt in the NC Funding System portal.

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program





NC Name: Greater Cypress Park Budget Fiscal Year: 2022-2023 Board Motion and/or Public Benefit Statement (CIP and NPG): Method of Payment: (Select One) Check	Board Action Certification (BAC) Form						Chy Cle	Word 18
Board Motion and/or Public Benefit Statement (CIP and NPG): Approval of Affidavit that Ash Kramer did not receive a Staples receipt for \$101.40 on 4/11/23 Method of Payment: (Select One) Credit Card Doard Member Reimbursement Vote Count Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete. Board Member's First and Last Name Board Position Yes No Abstain Absent Ineligible Recused Romana Barajas Chair X Bryan Kramer Co-Chair X Ash Kramer Treasurer X Teresa Roman At Large X Javier Lopez At Large X Vacant At Large X Vacant At Large X At Large X X Vacant At Large X At Large X X Vacant At Large X X X X X X X X X X X X X	NC Name: Greater Cypress Park			Meeting Date:	5/9/23			
Vote Count Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete. Board Member's First and Last Name Board Position Yes No Abstain Absent Ineligible Recused Romana Barajas Chair X Bryan Kramer Co-Chair X Ash Kramer Treasurer X Teresa Roman At Large X Javier Lopez At Large X Rebecca Trotzky-Sirr At Large X Vacant At Large X	Board Motion and/or Public Benefit							
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete. Board Member's First and Last Name Board Position Yes No Abstain Absent Ineligible Recused Romana Barajas Chair X Bryan Kramer Co-Chair X Ash Kramer Treasurer X Teresa Roman At Large X Javier Lopez At Large X Rebecca Trotzky-Sirr At Large X Vacant At Large X	Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	d Member Reimb	ursement
Board Member's First and Last Name Board Position Yes No Abstain Absent Ineligible Recused Romana Barajas Chair X Image: Co-Chair or Co-C								
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	vacant	At Large				X		
Board Quorum: 5 Total: 5 0 0 4 0 0	Board Quorum: 5	Total:	5	0	0	4	0	0
We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a preeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant preeting where a quorum of the Board was present.	meeting was held in accordance with all	laws, policies, and procedu		ve was approved	by the Neighbor	hood Council Bo	ard, at a Brown	
Authorized Signature Romana Barajas Authorized Signature:	Authorized Signature Romana	Barajas				•		
Print/Type Name: Ash Kramer	Print/Type Name:	<i></i>		Print/Type Nan	ne: Ash Krai	mer		
Date: 5/12/23	Date:			Date: 5/12/2	3			

1007 StorQuest - Los Angeles / Figueroa

2222 North Figueroa Los Angeles, CA 90065

PAYMENT RECEIPT

Account Number: 1003575944

Greater Cypress Park NC	RECEIPT ID	PAYMENT DATE	CHANGE DUE	AMOUNT
1150 Cypress Ave Los Angeles, CA 90065 (213) 840-1980	569550310	4/29/2023	\$0.00	\$237.00

Invoice	Item	Qty	Rate	Discount	Subtotal	Tax	Total	Paid
#15511	XERCOR-1 Xercor Insurance Services LLC - \$3,000.00 (4/29/2023 - 5/28/2023)		\$12.00		\$12.00	\$0.00	\$12.00	\$12.00
#15511	Unit #1151 Rent Unit 1151 - 4x10x0 (4/29/2023 - 5/28/2023)		\$225.00		\$225.00	\$0.00	\$225.00	\$225.00
							Т	otal Paid
Apr 29, 2	2023 12:21 AM	М	astercard	****5094				\$237.00
Unit #1151 p	aid through 5/28/2023							

If you have any past due amounts for your storage unit(s), those balances will appear below.

Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Greater Cypress Park Neighborhood Council Name of NC from which you are seeking this grant: SECTION I- APPLICANT INFORMATION CA Manos Que Sobreviven 82-4042623 04/15/18 1a) Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable) 1b) 3010 Wilshire Blvd. #336 CA 90010 Los Angeles Organization Mailing Address Zip Code City State 3854 Cazador Street 90065 Los Angeles CA Business Address (If different) Zip Code City State 1d) PRIMARY CONTACT INFORMATION: Alberto Galvan (323)561-5504 alberto@manosqs.com Phone Name **Email** Type of Organization- Please select one: Public School (not to include private schools) 501(c)(3) Non-Profit (other than religious institutions) or Attach Signed letter on School Letterhead Attach IRS Determination Letter 3) Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

International Children's Day Event (ICDE) It is one of MQS signature events in our Community of NELA. Our Purpose of this event is to bring happiness to our community. This day is going to help us expand our knowledge and study the needs of the child, family and their community. This event is going to bring groups, vendors and schools together in one place to educate, navigate and provide information and services that can be found in the community. Together we can help teach people how to access all of this information. We will bring resources to help support the children's health, mental health, education and food security. We study the needs of the community and bring the information and resources to help support them.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This grant will be used to support an annual event that will benefit the communities of NorthEastLA. It will help MQS provide a free space for families to get together and celebrate ICD, which is a very important holiday for our kids in the world. Please see the attached list of expenses to help show how this grant will be used.

Personnel Related Expenses	ine on a separate sheet if nec	Requested of NC	Total Projected Cos
Personnel Related Expenses N/A		\$	\$
		\$	\$
		\$	\$
Non-Personnel Related Expen	ises	Requested of NC	Total Projected Cos
Budget Attached		\$3,000	\$ 9,134.22
Dadget Attached		\$	\$
		\$	\$
ave you (applicant) applied to an			
	es, please list names of NCs:	The second secon	Officers and the form the
s the implementation of this spectorics or funding? (Including N			gent on any other fact s, please describe:
Source of Funding	· • applications to other NC:	Amount	Total Projected Cos
Glassell Park Neighborhood Council		\$ 3.000	\$ 9,000
SilverLake Neighborhood Council		\$ 1,500	\$ 9,000
Highland Park Neighborhood Council		\$ 1,500	\$ 9,000
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* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



Executive Dir. & Founder Alberto Galvan

Office Address: 3854 Cazador St. Los Angeles CA 90065

Phone: 323-561-5504

 $Email: \underline{alberto@ManosQs.com}$

www.ManosQs.com

Federal Tax ID No. 82-4042623

International Children's Day 2023 Budget

Non-Personnel Related Expenses	Cost		
Toys \$20 range each for 500 kids	\$10,000.00		
Happy Meals $$4.59 + \tan = 5 each for 500 kids	\$2,500.00		
Dept of Parks and Rec Fees	\$575.00		
Insurance	\$311.22		
Party Pronto -Big Jumper 5-in-1	\$260.00		
-Banner Large Logo (Rex)	\$25.00		
-Park Insurance Fee	\$100.00		
-Generator	\$95.00		
-Delivery Fee	\$49.00		
T-shirts: 50 Volunteers @\$18 each	\$900.00		
3 Big Banners 40'x40' @\$100 each	\$300.00		
3 Canopies 20'x40' @\$600 each	\$1,800.00		
Chairs: Samsonite White 100 @\$1.18 each	\$118.00		

Tables 10'x8' Banquet 20 @\$9.59 each	\$191.80
Table Covers20 @\$5.50 each	\$110.00
Food for Volunteers 50 @\$15/meal	\$750.00
Lunch for School Participants, Volunteers 70 @\$15 Each	\$1,050.00
Total Budget	\$19,134.22

Office of the City Clerk

Administrative Services Division





Neighborhood Council (NC) Funding Prog Board Action Certification (BAC) Form	ram					is Of the	Tion III
NC Name: Greater Cypress Park			Meeting Date: 3/14/23				
Budget Fiscal Year: 2022-2023			Agenda Item No: 8.2				
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approval of \$3000 Neighborhood Purpose Grant to Manos Que Sobreviven for public International Children's Day event.						
Method of Payment: (Select One)	☐ Check ☐ Credit Card ☐ Board Member Reimbursement						
Recused Board Member	rs must leave the room pric		te Count ssion and may no	t return to the re	oom until after t	he vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Romana Barajas	Chair	Х					
vacant	Co-Chair				Х		
Ash Kramer	Treasurer	Х					
Teresa Roman	At Large	Х					
Bryan Kramer	At Large	Х					
Erika Miramon	At Large				Х		
Javier Lopez	At Large	Х					
Rebecca Trotzky-Sirr	At Large	Х					
vacant	At Large				X		
D	T.1.1		_				-
Board Quorum: 5 We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board was	laws, policies, and procedu						
Authorized Signature Paragraph Baharian			Authorized Sign	Authorized Signature:			
Authorized Signature Romana Barajas Print/Type Name:			Print/Type Name: Ash Kramer				
Date:			Date: 3/23/23				