Office City Clerk

### City of Los Angeles Office of the City Clerk Neighborhood Council Funding Program



# Neighborhood Purposes Grants

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a *public benefit* and purpose, **open**, *accessible*, and *free of charge* to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs (<u>click here</u>) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A "Project Completion Report" template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- <u>Clerk.NCFunding@lacity.org</u>
- (213) 978-1058

Sept2021

# Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

## Name of NC from which you are seeking this grant: <u>Greater Cypress Park Neighborhood Council</u>

#### SECTION I- APPLICANT INFORMATION 95-443-1992 California 07/01/1994 Instituto de Educacion Popular del Sur de California 1a) Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable) 1b) 1565 W 14th Street Los Angeles 90015 CA **Organization Mailing Address** City State Zip Code 1c) Business Address (If different) City State Zip Code 1d) PRIMARY CONTACT INFORMATION: Guadalupe Garcia 323.481.9587 guadalupe@idepsca.org Phone Email Name 2) Type of Organization- Please select one: Public School (not to include private schools) 501(c)(3) Non-Profit (other than religious institutions) or Attach IRS Determination Letter Attach Signed letter on School Letterhead 3) Name / Address of Affiliated Organization (if applicable) City State Zip Code SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

IDEPSCA operates the Cypress Park Community Job Center, which is one of five day laborer centers IDEPSCA operates in the City of L.A. The center provides employment support and other essential services to day laborers and community members. Since the pandemic hit, the center has prioritized covid19 education and PPE distribution and has noticed the financial and emotional impact that day laborers and community members have been facing for the last -almost- three years. It has became more challeging to have access to basic needs, as clothing and as the winter is approaching IDEPSCA is partnering with CCHC (Comprehensive Community Health Centers) to host a "Free Coat drive & covid education" event on December 15th at the Cypress Park Community Job Center.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

IDEPSCA is requesting \$3,000.00 to be able to purchase winter clothes that will be distributed amongst day laborers and community members, the population's age is majority on their 40s, 50s and 60s. The grant will be also used to purchase supplies for educational materials about covid19 and other health resources that will be distributed during the event.

#### SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$
261	New Development Deleted Evenences		
u)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
) (uc	71 Polar Fleece Jackets	Requested of NC       \$ 2,485.00	Total Projected Cost\$ 2,485.00
6b)	•		•

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) **1** No **1** Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$\_3,000.00

10a) Start date: <u>12 / 15 /2022</u> 10b) Date Funds Required: <u>11 / 15 / 22</u> 10c) Expected Completion Date: <u>12 / 22 / 22</u> (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

#### SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☑ No ☐ Yes If Yes, please describe below: Name of NC Board Member			Relationship to Applicant		

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
□ Yes □ No <u>\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)</u>

**SECTION V - DECLARATION AND SIGNATURE** 

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Maegan Ortiz	Executive Director	Mayor E. (Itiz	10 / 21 / 2022
PRINT Name	Title	Signature	Date
12b) Secretary of Non-profit Corpora	ation or Assistant School Princ	- / / / /	
Jorge Villanueva	Secretary		10 / 25 / 2022
PRINT Name	Title	Signature	Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <u>clerk.ncfunding@lacity.org</u> for instructions on completing this form