

Monthly Expenditure Report



Reporting Month: May 2022

Budget Fiscal Year: 2021-2022

NC Name: Greater Cypress Park
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$20457.34	\$7664.33	\$12793.01	\$4500.00	\$0.00	\$8293.01

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$13883.77	\$1164.33	\$4094.26	\$0.00	\$4094.26
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$21000.00	\$6500.00	\$4500.00	\$4500.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$18625.18	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	IN BARBIER INTERNATIO	05/11/2022	Translation	General Operations Expenditure	Office	\$35.00
2	IN BARBIER INTERNATIO	05/11/2022	Translation	General Operations Expenditure	Office	\$332.50
3	SQ BRIDGEGAP	05/12/2022	Minutes	General Operations Expenditure	Office	\$234.08
4	SQ BRIDGEGAP	05/12/2022	Minutes	General Operations Expenditure	Office	\$146.30
5	SQ BRIDGEGAP	05/12/2022	Minutes	General Operations Expenditure	Office	\$219.45
6	STORQUEST-LA/FIGUEROA	05/30/2022	Storage	General Operations Expenditure	Office	\$197.00
7	YOUTH FILM PRODUCTIONS	04/26/2022	Approved \$1500 Neighborhood Purpose Grant to Youth Film Productions for the 2022 Eagle Rock Film Festival so that students can have an opportunity and outlet to produce independent films.	Neighborhood Purpose Grants		\$1500.00

8	LA Mas	04/26/2022	Approval of \$5000 Neighborhood Purpose Grant for LA Más for the purchase of food and supplies for a weekly food distribution in Cypress Park.	Neighborhood Purpose Grants		\$5000.00
Subtotal:						\$7664.33

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Home Fur All	04/26/2022	Approval of \$3000 for Neighborhood Purpose Grant for Home Fur All to pay for the cost of a mobile spay/neuter truck to come to Cypress Park community and offer free spay/neuter ...	Neighborhood Purpose Grants		\$3000.00
2	Manos Que Sobreviven	04/26/2022	Approved \$1500 Neighborhood Purpose Grant to Manos Que Sobreviven for a Día del Niños event at the Cypress Park Rec Center, on May 21, 2022.	Neighborhood Purpose Grants		\$1500.00
Subtotal: Outstanding						\$4500.00



Barbier International Inc.
10260 SW Greenberg Rd Suite 476
Portland, OR 97223
(503) 430-7710
accounting@barbierinc.com
www.barbierinc.com

Invoice 2022328

BILL TO

Clint Birdsong
Greater Cypress Park
Neighborhood Council
1150 Cypress Ave.
Los Angeles, CA 90065

DATE
05/09/2022

PLEASE PAY
\$35.00

DUE DATE
06/08/2022

BARBIER NO.

2210422INJR

ACTIVITY	QTY	RATE	AMOUNT
Interpretation Services VRI Interpretation Services - Spanish DATE: 05/02/2022 6:00 PM - 6:28 PM 28 Minutes Greater Cypress Park Neighborhood Council Land Use and Housing/Homelessness Committee	28	1.25	35.00

It's been a pleasure working with you!

TOTAL DUE

\$35.00

THANK YOU.



Barbier International Inc.
10260 SW Greenberg Rd Suite 476
Portland, OR 97223
(503) 430-7710
accounting@barbierinc.com
www.barbierinc.com

Invoice 2022333

BILL TO

Clint Birdsong
Greater Cypress Park
Neighborhood Council
1150 Cypress Ave.
Los Angeles, CA 90065

DATE
05/11/2022

PLEASE PAY
\$332.50

DUE DATE
06/10/2022

BARBIER NO.

680522INJR

ACTIVITY	QTY	RATE	AMOUNT
Interpretation Services VRI Interpretation Services - Spanish DATE: 05/10/2022 7:00 PM - 9:13 PM 133 Minutes x 2 Interpreters = 266 Minutes Greater Cypress Park Neighborhood Council	266	1.25	332.50

It's been a pleasure working with you!

TOTAL DUE

\$332.50

THANK YOU.



Bridgegap
10008 National Blvd.#319
Los Angeles, CA 90034 United States
info@btsasa.com | 310-387-1374

Invoice #20091067

Issue date
May 11, 2022

GCPNC04122022

We appreciate your business.

Bill To

Ash Kramer
GCPNC
ashleyckramer@gmail.com
1150 Cypress Ave
Los Angeles, CA 90065

Invoice Details

PDF created May 11, 2022
\$234.08
Date of service April 12, 2022

Payment

Due June 10, 2022
\$234.08

Item	Quantity	Price	Amount
Minute Taking	1	\$234.08	\$234.08
Subtotal			\$234.08

Total Paid **\$234.08**

Payments

May 11, 2022 (Mastercard 8370) \$234.08



View online

To view your invoice go to <https://gosq.me/u/KABmrka8>

Or open your camera on your mobile device, and place the code on the left within the camera's view.



Bridgegap
 10008 National Blvd.#319
 Los Angeles, CA 90034 United States
 info@btsasa.com | 310-387-1374

Invoice #20091062

Issue date
 May 11, 2022

GCPNC03082022

We appreciate your business.

Bill To

Ash Kramer
 GCPNC
 ashleyckramer@gmail.com
 1150 Cypress Ave
 Los Angeles, CA 90065

Invoice Details

PDF created May 11, 2022
 \$146.30
 Date of service March 8, 2022

Payment

Due June 10, 2022
 \$146.30

Item	Quantity	Price	Amount
Minute Taking	1	\$146.30	\$146.30
Subtotal			\$146.30

Total Paid **\$146.30**

Payments

May 11, 2022 (Mastercard 8370) \$146.30



View online

To view your invoice go to <https://gosq.me/u/ogXxTJhr>
 Or open your camera on your mobile device, and place the code on the left within the camera's view.



Bridgegap
 10008 National Blvd.#319
 Los Angeles, CA 90034 United States
 info@btsasa.com | 310-387-1374

Invoice #20091063

Issue date
 May 11, 2022

GCPNC01112022

We appreciate your business.

Bill To

Ash Kramer
 GCPNC
 ashleyckramer@gmail.com
 1150 Cypress Ave
 Los Angeles, CA 90065

Invoice Details

PDF created May 11, 2022
 \$219.45
 Date of service January 11, 2022

Payment

Due June 10, 2022
 \$219.45

Item	Quantity	Price	Amount
Minute Taking	1	\$219.45	\$219.45
Subtotal			\$219.45

Total Paid **\$219.45**

Payments

May 11, 2022 (Mastercard 8370) \$219.45



View online

To view your invoice go to <https://gosq.me/u/Ff9o3naj>
 Or open your camera on your mobile device, and place the code on the left within the camera's view.

StorQuest - Los Angeles / Figueroa
2222 North Figueroa
Los Angeles, CA 90065
323-227-0015

Payment Receipt

Transaction Date: May 29, 2022
Transaction Number: 1080719879
Account Name: Greater Cypress Park NC
Account Number: 1003575944
Agent: A AP

Greater Cypress Park NC
1150 Cypress Ave

Los Angeles, CA 90065

Charge Date	Item Description	Amount
May 29, 2022	Unit 1151 Rent: (May 29, 2022 thru Jun 28, 2022)	\$185.00
May 29, 2022	Insurance 3,000 coverage: (May 29, 2022 thru Jun 28, 2022)	\$12.00

Charges Summary:
Charges: \$197.00
Tax: \$0.00
Total Charges: \$197.00

Payment Summary:
Total Tendered: \$197.00
Change: \$0.00

Payment Method	Reference	Amount
MasterCard	xxxxx8370	\$197.00

Customer Signature

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: GREATER CYPRESS PARK NC

SECTION I - APPLICANT INFORMATION

1a) YOUTH FILM PRODUCTIONS 82-2385573 California January 3 2018
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) PO Box 32054 Los Angeles CA 90032-0054
Organization Mailing Address *City* *State* *Zip Code*

1c) 2916 West Main Street G Alhambra CA 91801
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

MICHEL GERREN 323 239-0201 latenitegano@gmail.com
Name *Phone* *Email*

2) **Type of Organization- Please select one:**

- Public School *(not to include private schools)* **or** 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

3) Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

For the past seven years Youth Film Productions has been an important launching pad for emerging student filmmakers preparing young creatives for a challenging and evolving industry. We champion the next generation of filmmakers providing them with a unique platform to showcase their work, network, distribution opportunities through our film festivals. Our mission is to give all youths and their communities an outlet and an opportunity to create and produce independent film, journalism and digital media from conception to distribution while learning the industry with hands on experience and being given the resources to fulfill their passion and purpose in life. Schools: Eagle Rock HS, Sotomayor HS, Franklin HS, Wilson HS, Lincoln HS, Florence, Knightingale Middle School, Marshal HS, Hope High School, PUC eCALS High School, Highland Park Continuation High School, Ribet Academy - LA County Wide Open for Submissions.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

Our student filmmakers gain technical skills and improve their academic and personal behavior giving them long lasting career and life goals. Students will give back to their community by video-taping their community events-schools, churches, farmers markets, athletic programs and academic programs. The 1st annual Eagle Rock Film Festival will give student filmmakers a chance to shine a spotlight on their film. With the belief that cinematic storytelling can make a difference in our world, the Eagle Rock Film Festival is dedicated to shining a spotlight on films that make a difference.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	Printing & Advertising Banners Back Drops Brochures & Billboard	\$ 1500	\$ 2400
	Marketing / Website IT support	\$ 300	\$ 450
	Insurance	\$ 200	\$ 450
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Hats Bags Student Stipens Food	\$ 900	\$ 1500
	T-Shirts Signs & 4 10 by 10 canopies	\$ 600	\$ 850
	Equipment Rental/Microphones irtual it Support / Entertainment (music)	\$ 1500	\$ 2500

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: **\$ \$5,000**

10a) Start date: 05 / 14 / 22 10b) Date Funds Required: 04 / 25 / 22 10c) Expected Completion Date: 05 / 14 / 22
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

<u>Rudolph Michel Gerren</u> <i>PRINT Name</i>	<u>President</u> <i>Title</i>	<u><i>rudy gerren</i></u> <i>Signature</i>	<u>03/30/22</u> <i>Date</i>
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12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

<u>Steven Glazer</u> <i>PRINT Name</i>	<u>Secretary</u> <i>Title</i>	<u><i>Steven Glazer</i></u> <i>Signature</i>	<u>03/30/22</u> <i>Date</i>
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* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JAN 03 2018**

YOUTH FILM PRODUCTIONS
2916 WEST MAIN ST APT G
ALHAMBRA, CA 91801-0000

Employer Identification Number:
82-2385573
DLN:
26053738006377
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
August 4, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

YOUTH FILM PRODUCTIONS

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

**City of Los Angeles
Office of the City Clerk
Neighborhood Council Funding Program**

Neighborhood Purposes Grants

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a **public benefit** and purpose, **open**, **accessible**, and **free of charge** to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs ([click here](#)) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A “Project Completion Report” template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- Clerk.NCFunding@lacity.org
- (213) 978-1058

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Greater Cypress Park Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a)	LA Más	38-3886677	CA	3/11/2013
	<i>Organization Name</i>	<i>Federal I.D. # (EIN#)</i>	<i>State of Incorporation</i>	<i>Date of 501(c)(3) Status (if applicable)</i>
1b)	2806 Clearwater St	Los Angeles	CA	90039
	<i>Organization Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1c)				
	<i>Business Address (If different)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1d)	PRIMARY CONTACT INFORMATION:			
	Bijan Ghaemi	818.427.3768	bijan.ghaemi@gmail.com	
	<i>Name</i>	<i>Phone</i>	<i>Email</i>	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School <i>(not to include private schools)</i>	or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i>	
	Attach Signed letter on School Letterhead		Attach IRS Determination Letter	
	Accion Comunitaria	Los Angeles	CA	90065
3)	Name / Address of Affiliated Organization (if applicable)			
		<i>City</i>	<i>State</i>	<i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

This grant will be used to sustain the operations of a weekly Cypress Park food distribution for the next several months. The distribution is managed and operated by Accion Comunitaria, whom LA Más works with and supports to sustain this program. This grant will be used to purchase beans, rice, sugar, and other essential food items for distribution, that are normally not received through donation. This grant will also be used to help cover the rising costs of necessary supplies we need to distribute the food.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Currently, the community of Cypress Park is still suffering from the combined effects of the COVID-19 pandemic such as loss of work and income, and rising costs of food and other necessary goods due to inflation. Many community members in Cypress Park are in need of these basic food items. Since the pandemic began, Accion Comunitaria has seen the number of its food distribution attendees grow from 60 to 200+ families a week. Many attendees come and pick up food for elderly and/or disabled neighbors who have little or no means to procure food for themselves.

Budget for Accion Comunitaria/LA Mas Neighborhood Purpose Grant Application

Cypress Park Food Distribution (913 Cypress Ave.) Budget for Greater Cypress Park NPG

<u>Non-personnel Related Expenses</u>		<u>Requested of NC</u>
Food		
- Pinto Beans		\$730
- Rice		\$660
- Sugar		\$700
- Eggs		\$1,050
- Milk		\$1,050
Food Total		\$4,190
Supplies & Materials		
Canopies		\$200
Gloves		\$20
Tables		\$50
Bags		\$140
Tarps		\$100
Outreach Materials		\$300
Supplies Total		\$810
Total Expenses		\$5,000

