

**City of Los Angeles
Office of the City Clerk
Neighborhood Council Funding Program**

Neighborhood Purposes Grants

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a **public benefit** and purpose, **open**, **accessible**, and **free of charge** to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs ([click here](#)) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A “Project Completion Report” template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- Clerk.NCFunding@lacity.org
- (213) 978-1058

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Greater Cypress Park Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a)	LA Más	38-3886677	CA	3/11/2013
	<i>Organization Name</i>	<i>Federal I.D. # (EIN#)</i>	<i>State of Incorporation</i>	<i>Date of 501(c)(3) Status (if applicable)</i>
1b)	2806 Clearwater St	Los Angeles	CA	90039
	<i>Organization Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1c)				
	<i>Business Address (if different)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1d)	PRIMARY CONTACT INFORMATION: Bijan Ghaemi	818.427.3768	bijan.ghaemi@gmail.com	
	<i>Name</i>	<i>Phone</i>	<i>Email</i>	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School <i>(not to include private schools)</i>	or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i>	
	Attach Signed letter on School Letterhead		Attach IRS Determination Letter	
	Accion Comunitaria	Los Angeles	CA	90065
3)	<i>Name / Address of Affiliated Organization (if applicable)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

This grant will be used to sustain the operations of a weekly Cypress Park food distribution for the next several months. The distribution is managed and operated by Accion Comunitaria, whom LA Más works with and supports to sustain this program. This grant will be used to purchase beans, rice, sugar, and other essential food items for distribution, that are normally not received through donation. This grant will also be used to help cover the rising costs of necessary supplies we need to distribute the food.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Currently, the community of Cypress Park is still suffering from the combined effects of the COVID-19 pandemic such as loss of work and income, and rising costs of food and other necessary goods due to inflation. Many community members in Cypress Park are in need of these basic food items. Since the pandemic began, Accion Comunitaria has seen the number of its food distribution attendees grow from 60 to 200+ families a week. Many attendees come and pick up food for elderly and/or disabled neighbors who have little or no means to procure food for themselves.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses table with columns: Requested of NC, Total Projected Cost. Rows include None, \$0, \$, \$.

6b) Non-Personnel Related Expenses table with columns: Requested of NC, Total Projected Cost. Rows include Budget Outline is on a Separate Page Attached, \$ 5,000, \$, \$.

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project? [X] No [] Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) [X] No [] Yes If Yes, please describe:

Source of Funding table with columns: Amount, Total Projected Cost. Rows include \$, \$, \$.

9) What is the TOTAL amount of the grant funding requested with this application: \$5,000

10a) Start date: 05/01/22 10b) Date Funds Required: 05/01/22 10c) Expected Completion Date: 07/01/22 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC? [X] No [] Yes If Yes, please describe below:

Name of NC Board Member vs Relationship to Applicant table.

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? [] Yes [] No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Helen Leung Executive Dir. [Signature] 4/7/2022
PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Ronnie Han Dir. of Operations [Signature] 4/7/2022
PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Budget for Accion Comunitaria/LA Mas Neighborhood Purpose Grant Application

Cypress Park Food Distribution (913 Cypress Ave.) Budget for Greater Cypress Park NPG

<u>Non-personnel Related Expenses</u>		<u>Requested of NC</u>
Food		
- Pinto Beans		\$730
- Rice		\$660
- Sugar		\$700
- Eggs		\$1,050
- Milk		\$1,050
Food Total		\$4,190
Supplies & Materials		
Canopies		\$200
Gloves		\$20
Tables		\$50
Bags		\$140
Tarps		\$100
Outreach Materials		\$300
Supplies Total		\$810
Total Expenses		\$5,000