

Monthly Expenditure Report



Reporting Month: February 2021

Budget Fiscal Year: 2020-2021

NC Name: Greater Cypress Park
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$16117.43	\$892.32	\$15225.11	\$2801.75	\$0.00	\$12423.36

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$17300.00	\$892.32	\$9608.15	\$801.75	\$8806.40
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$1000.00	\$0.00	\$1000.00	\$0.00	\$1000.00
Neighborhood Purpose Grants	\$20290.51	\$0.00	\$1690.51	\$2000.00	\$-309.49
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$25399.53	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Barbier International Inc.	01/21/2021	Approve the budget and administrative packet as presented in the board packet, which includes \$3000 for translation services and \$2800 for meeting minute taker services.	General Operations Expenditure	Office	\$20.30
2	Barbier International Inc.	01/21/2021	Approve the budget and administrative packet as presented in the board packet, which includes \$3000 for translation services and \$2800 for meeting minute taker services.	General Operations Expenditure	Office	\$200.00
3	Barbier International Inc.	01/21/2021	Approve the budget and administrative packet as presented in the board packet, which includes \$3000 for translation services and \$2800 for meeting minute taker services.	General Operations Expenditure	Office	\$10.10
4	LANGUAGES4YOU TRANSLATION AGENCY	01/26/2021	Approve the budget and administrative packet as presented in the board packet, which includes \$3000 for translation services and \$2800 for meeting minute taker services.	General Operations Expenditure	Office	\$240.00

5	Barbier International Inc.	01/25/2021	Approve the budget and administrative packet as presented in the board packet, which includes \$3000 for translation services and \$2800 for meeting minute taker services.	General Operations Expenditure	Office	\$211.25
6	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	01/26/2021	Approve the budget and administrative packet as presented in the board packet, which includes \$3000 for translation services and \$2800 for meeting minute taker services.	General Operations Expenditure	Office	\$210.67
Subtotal:						\$892.32

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Barbier International Inc.	02/09/2021	Approve the budget and administrative packet as presented in the board packet, which includes \$3000 for translation services and \$2800 for meeting minute taker services.	General Operations Expenditure	Office	\$72.30
2	Barbier International Inc.	02/09/2021	Approve the budget and administrative packet as presented in the board packet, which includes \$3000 for translation services and \$2800 for meeting minute taker services.	General Operations Expenditure	Office	\$123.75
3	Barbier International Inc.	02/09/2021	Approve the budget and administrative packet as presented in the board packet, which includes \$3000 for translation services and \$2800 for meeting minute taker services.	General Operations Expenditure	Office	\$27.80
4	LANGUAGES4YOU TRANSLATION AGENCY	02/09/2021	Approve the budget and administrative packet as presented in the board packet, which includes \$3000 for translation services and \$2800 for meeting minute taker services.	General Operations Expenditure	Office	\$240.00
5	Friends of Cypress Park Community Improvement Association	02/11/2021	To fund the maintenance and upkeep of our Cypress Park Veterans Memorial Site located on Pepper and Cypress Ave in Cypress Park. Also for lighting the of the memorial site. This amount is to c...	Neighborhood Purpose Grants		\$2000.00
6	Barbier International Inc.	02/16/2021	Approve the budget and administrative packet as presented in the board packet, which includes \$3000 for translation services and \$2800 for meeting minute taker services.	General Operations Expenditure	Office	\$300.00

7	Barbier International Inc.	02/16/2021	Approve the budget and administrative packet as presented in the board packet, which includes \$3000 for translation services and \$2800 for meeting minute taker services.	General Operations Expenditure	Office	\$37.90
Subtotal: Outstanding						\$2801.75



Barbier International Inc.
10260 SW Greenberg Rd Suite 476
Portland, OR 97223
(503) 430-7710
accounting@barbierinc.com

Invoice 2021016

BILL TO

Clint Birdsong
Greater Cypress Park
Neighborhood Council
1150 Cypress Ave.
Los Angeles, CA 90065

DATE
01/05/2021

PLEASE PAY
\$20.30

DUE DATE
02/04/2021

P.O. NUMBER

C-135204

TRACKING NO.

020121TRWM

ACTIVITY	QTY	RATE	AMOUNT
Translation Services Translation of <GCPNC_Land Use and Housing Committee Agenda_2021-01-05> into Spanish	203	0.10	20.30

It's been a pleasure working with you!

TOTAL DUE

\$20.30

THANK YOU.

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Meeting Date:

Budget Fiscal Year: Agenda Item No:

Board Motion and/or Public Benefit Statement (CIP and NPG):

Method of Payment: (Select One) [] Check [] Credit Card [] Board Member Reimbursement

Vote Count
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with 8 columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Multiple empty rows for data entry.

Board Quorum: Total:

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature [Signature]

Authorized Signature: Bryan Kramer

Print/Type Name:

Print/Type Name:

Date:

Date:



Barbier International Inc.
10260 SW Greenberg Rd Suite 476
Portland, OR 97223
(503) 430-7710
accounting@barbierinc.com

Invoice 2021025

BILL TO

Clint Birdsong
Greater Cypress Park
Neighborhood Council
1150 Cypress Ave.
Los Angeles, CA 90065

DATE
01/06/2021

PLEASE PAY
\$200.00

DUE DATE
02/05/2021

TRACKING NO.

070112INAS

ACTIVITY	QTY	RATE	AMOUNT
Interpretation Services VRI Interpretation Services - Spanish DATE: 01/05/2021 6:00 - 8:40 PM 160 minutes GCPNC Land Use and Housing/Homelessness Meeting	160	1.25	200.00

It's been a pleasure working with you!

TOTAL DUE

\$200.00

THANK YOU.

Office of the City Clerk

Administrative Services Division

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Authorized Signature [Signature]

Authorized Signature: Bryan Kramer

Print/Type Name:

Print/Type Name:

Date:

Date:



Barbier International Inc.
10260 SW Greenberg Rd Suite 476
Portland, OR 97223
(503) 430-7710
accounting@barbierinc.com

Invoice 2021030

BILL TO
Clint Birdsong
Greater Cypress Park
Neighborhood Council
1150 Cypress Ave.
Los Angeles, CA 90065

DATE 01/11/2021	PLEASE PAY \$10.10	DUE DATE 02/10/2021
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P.O. NUMBER
C-135204

TRACKING NO.
450121TRWM

ACTIVITY	QTY	RATE	AMOUNT
Translation Services Translation of <2021-01-12 GCPNC Governing Board Meeting Agenda> into Spanish Clint Birdsong	101	0.10	10.10

It's been a pleasure working with you!

TOTAL DUE

\$10.10

THANK YOU.

Office of the City Clerk

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Authorized Signature [Signature]

Authorized Signature: Bryan Kramer

Print/Type Name:

Print/Type Name:

Date:

Date:

Languages4You Translation Agency

Ph: (818) 550-9299

email: Languages4you@aol.com

website: www.languagesforyou.com

INVOICE

INVOICE			
Bill to:		Date of Invoice	Invoice No.
Ms. Ash Kramer Greater Cypress Park Neighborhood Council ash.gcpnc@gmail.com Clint Birdsong birdsong4gcp@gmail.com		03/05/2020	11665
		P.O. Number	Terms
			Net 30 Days
Description	Cost		
Professional Services:			
Services Requested: 1 Interpreter			
Language: <u>Spanish</u>	\$240		
Translation equipment: No			
Meeting's Date: Tuesday, February 11, 2020			
Time: 07:00 pm – 09:05 pm			
NC: Greater Cypress Park NC regular monthly meeting			
Location: Cypress Park Recreation Center			
Address: 2630 Pepper Ave, Los Angeles, CA 90065			
POC: Mr. Birdsong or Ms. Ash Kramer			
<i>Please make payments payable to:</i>			
Languages4you Translation Agency			
PO Box 881404			
Los Angeles, CA 90009			
EIN: 26-4031944			
BTRC: 0000943397-0001-4			
<i>Thank you for your prompt review and payment of this invoice. Please call Languages4you at (818)550-9299 if you have any questions.</i>			
Total	\$240		

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

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Authorized Signature: Bryan Kramer

Print/Type Name:

Print/Type Name:

Date:

Date:



Barbier International Inc.
10260 SW Greenberg Rd Suite 476
Portland, OR 97223
(503) 430-7710
accounting@barbierinc.com

Invoice 2021037

BILL TO

Clint Birdsong
Greater Cypress Park
Neighborhood Council
1150 Cypress Ave.
Los Angeles, CA 90065

DATE
01/13/2021

PLEASE PAY
\$211.25

DUE DATE
02/12/2021

TRACKING NO.

510121INAS

ACTIVITY	QTY	RATE	AMOUNT
Interpretation Services VRI Interpretation Services - Spanish DATE: 01/12/2021 7:00 - 9:49 PM 169 minutes GCPNC Governing Board Meeting	169	1.25	211.25

It's been a pleasure working with you!

TOTAL DUE

\$211.25

THANK YOU.

Office of the City Clerk

Administrative Services Division

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Authorized Signature [Signature]

Authorized Signature: Bryan Kramer

Print/Type Name:

Print/Type Name:

Date:

Date:



Invoice #101010

GCPNC Meeting 12082020

We appreciate your business.

Bill To

Ash Kramer
GCPNC
ashleyckramer@gmail.com
1150 Cypress Ave
Los Angeles, CA 90065

Invoice Details

PDF created January 25, 2021
\$210.67

Payment

Due January 24, 2021
\$210.67

Item	Quantity	Price	Amount
Minute Taking	1	\$210.67	\$210.67
Subtotal			\$210.67

Total Due **\$210.67**

**Pay online**

To pay your invoice go to <https://gosq.me/u/iRMcGI7m>

Or open your camera on your mobile device, and place the code on the left within the camera's view.

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

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Date: