# **Neighborhood Council Funding Program**

# **APPLICATION for Neighborhood Purposes Grant (NPG)**





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

SEC	TION I- APPLICANT INFORMATION				
1a)	Organization Name	Fee	deral I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable
1b)					
	Organization Mailing Address	Cit	у	State	Zip Code
1c)					
	Business Address (If different)	Cit	у	State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:				
	Name	P	hone	Email	
2)	Type of Organization- Please select one:				
	☐ Public School (not to include private schools)  Attach Signed letter on School Letterhead	or 501(c)(3) Non-Profit (other than religious and Attach IRS Determination Letter			institutions)
3)	Name / Address of Affiliated Organization (if appl	icable)	City	State	Zip Code

4) Please describe the purpose and intent of the grant.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

PAGE 1 NCFP 107

a)	nay also provide the Budget Outline or Personnel Related Expenses	Manager and the Section of the Secti	Requested of NC	Total Projected Cost	
)	Direct sta	off time	\$2,000	\$53,422	
	Direct sta	iii iiiiile	\$	\$	
	7-		\$	\$	
y =	Non-Personnel Related Expenses		Requested of NC	Total Projected Cost	
	Market	tina	\$0	\$10,000	
	Permits and F		\$3,000	\$70,693	
	Equipn		\$0	\$16,117	
	ve you (applicant) applied to any oth No	her Neighborhood Counci ease list names of NCs:	ils requesting funds for th	nis project?	
ls	the implementation of this specific p	orogram or purpose descr	ribed in Question 4 contin	gent on any other factors es, please describe:	
so	urces or funding? (Including NPG ap	oplications to other NCS)	Amount	Total Projected Cost	
	Source of Funding Parks Ca	lifornia	\$20,000	\$150,232	
	er NPG applications to other N			\$	
	Individual con	ntributions	\$15,000	\$	
	Start date: 06 /10 /202 10b) Date	Funds Required: 04 /11	1 /202 10c) Expected Co	ompletion Date: Ub / IU	
a) \$	After completion of the project, the	applicant should submit a	a i roject completion rep	off to the Neighborhood C	
	After completion of the project, the FIGURE IN A STATE OF THE PROJECT OF THE PROJ	applicant should submit a	a r roject dompiction rep	or to the Neighborhood	
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\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <a href="mailto:clerk.ncfunding@lacity.org">clerk.ncfunding@lacity.org</a> for instructions on completing this form

Los Angeles River Farmers Market NPG application attachment

### 4) Please describe the purpose and intent of the grant

The purpose of the grant is to support the launch of the Los Angeles River Farmers Market at Los Angeles State Historic Park, to build community and create opportunities for local businesses. The market's mission is to be a gathering place for our diverse community to engage in healthy eating, sustainable living, and cultural heritage. A grant from the neighborhood council would directly support the operating costs to bring community revitalization, equitable access to healthy food, and wellness opportunities to a community suffering from food insecurity after a devastating year. We aim to build a reliable, equitable, and sustainable source of healthy food to the neighborhood for many years to come.

# 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.

This weekly farmers' market will bring many benefits to the communities surrounding Los Angeles State Historic Park. Our efforts are directly informed by the L.A. River Farmer's Market Community Advisory Committee, a volunteer group composed of numerous local neighbors, community groups, and businesses.

### Some of our goals are:

- To choose vendors that offer specialty produce specific to Asian and Latinx cuisine
- To make fresh healthy options available to anyone by: accepting SNAP/Calfresh (Food stamps), WIC (a nutrition assistance program for Women, Infants, and Children), and by using government assistance dollars to employ the Market Match program and double benefits when used at the farmers' market. We also plan to use the market for emergency food relief and assistance to those in need, similar to what we did with the Chinatown Health Initiative.
- Boost economic development in the area for local restaurants, farmers, as well as creating new jobs to operate the market. The market expects to generate \$450,000 for more than 20 regional farmers, local food entrepreneurs, and craft artisans in the first year.

This market will be within 32 acres of open park space and its location at the south entrance of the park is highly accessible to the community: by foot for the thousands of residents in Chinatown, Solano Canyon, and Mission Junction, by public transit (directly adjacent to Chinatown metro station), and by car with plenty of parking options.

We envision the market to be a gathering place for people to shop for groceries but also learn about the rich history of the park and to get involved in their neighborhood thus we would love to have the Neighborhood Council partner with us in this endeavor.



#### Draft P&L for LA River Farmers' Market Year 1 - 5

				REVE	ENUE		RACH LINE CONTRACTOR OF THE PROPERTY OF THE PR
MARKET FEE REVENUE	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL	NOTES
roducer Fee Revenue							
'.25% Gross Sales)	\$15,660	\$19,575	\$27,731	\$32,625	\$46,980	\$142,571	See "Income Detail" tab
ood Vendor Fee Revenue							
12% Gross Sales)	\$21,600	\$27,000	\$45,360	\$51,840	\$64,800	\$210,600	See "Income Detail" tab
rtisan Fee Revenue					65.400	620 125	See "Income Detail" tab
520 + 5% Gross Sales)	\$4,950	\$5,850	\$5,963	\$5,963	\$5,400	\$28,125	See "Income Detail tab
.TM Fee Revenue 51 / transaction)	\$1,350	\$1.800	\$3,375	\$5,625	\$7,200	\$19.350	See "Income Detail" tab
ctivations (\$300 / event)	\$600	\$600	\$1,200	\$1,200	\$3,000 \$14,000	\$6,600 \$23,500	See "Income Detail" tab See "Income Detail" tab
icketed Events		\$1,500	\$3,000	\$5,000	11-7-0	\$430.746	See Income Detail Cab
otal Fee Revenue	\$44,160	\$56,325	\$86,629	\$102,253	\$141,380	\$430,746	
			1	EVDE	NSES		
	and the latest designation of the latest des		Water House	EAPE	NOES		
TAFF	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL	DESCRIPTION
rector, Farmers' Market Operations	54,433	\$4,611	\$4.795	\$4,987	\$5,186	\$24,013	5% FTE w/ 4% COLA increases / year + fringe benefits @ 23.15%
nior Manager, Farmers' Market Operations	\$7,389	\$7,685	\$7,992	58,312	\$8,644	\$40,021	10% FTE w/ 4% COLA increases / year + fringe benefits @ 23.15%
mor manager, rathers market operations	01,303	P1,005	.,,,,,,				Year 1: 520 / hour @ 28 hours / week
							Year 2: \$21 / hour @ 28 hours / week
							Year 3: \$22 / hour @ 28 hours / week Year 4: \$23 / hour @ 28 hours / week
	620.120	\$30,576	\$32,032	\$33,488	\$34,944	\$160,160	Year 4: 523 / hour @ 28 hours / week Year 5: 524 / hour @ 28 hours / week
Market Manager	\$29,120	530,576	>32,032	\$33,488	334,344	3100,160	Year 1: S15 / hour @ 8 hours / week
							Year 2: \$15,60 / hour @ 8 hours / week
	1						Year 3: \$16.25 / hour @ 8 hours / week
							Year 4: \$17 / hour @ 8 hours / week
Market Site Assistant	\$6,240	\$6,490	\$6,760	\$7,072	\$7,488	\$34,050	Year 5: \$18 / hour @ 8 hours / week
							Year 2: \$15.60 / hour @ 8 hours / week
							Year 3: \$16.25 / hour @ 8 hours / week
							Year 4: \$17 / hour @ 8 hours / week
farket Match Assistant	\$6,240	\$6,490	\$6,760	\$7,072	57,488	\$34,050	Year 5: \$18 / hour @ 8 hours / week
ub-Total	\$53,422	\$55,850	\$58,339	\$60,931	\$63,751	\$292,293	
MARKETING	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL	DESCRIPTION
raphic Design	\$7,500					\$7,500	Design of market logo and brand guide
rinting	\$1,500	\$1,500	\$1,500	\$1,000	\$1,000	\$6,500	Postcards, banners, promotional + event flyers
Outreach	\$1,000	\$1,000	\$1,000	\$500	\$500	\$4,000	Participation in community events, tabling, mailers, etc.
ub-Total	\$10,000	\$ 2,500.00	\$2,500	\$1,500	\$1,500	\$18,000	
			44444		10 Marin - 10 M	100 Marie 100 Ma	
ERMITS	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL	DESCRIPTION
os Angeles County Community Event Permit	\$0	\$0	\$0	50	\$0	\$0	SEE-LA is exempt from permit fee as a 501(c)3 non-profit
A County Dept of Public Health Operating Permit	\$323	\$323	\$323	\$323	\$323	\$1,615	Annual fee
DFA Farmers' Market Permit	\$1,490	\$1,490	\$3,280	\$3,280	\$3,280	\$12,820	0 - 20 farmers - \$370 / year
ampling	\$1,045	\$1,045	\$1,045	50	50	\$3,135	Up to 5 vendors at \$209 each Up to 5 vendors at \$507 each
reparation	\$2,535	\$2,535	\$2,535	50	50	\$7,605	Op to 5 vendors at \$507 each
ub-Total	\$5,393	\$5,393	\$7,183	\$3,603	\$3,603	\$25,175	
	THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COLUMN TW	Consultation of the Consul	YEAR 3	and an a	VICE E	TOTAL	DESCRIPTION
MARKET EQUIPMENT	YEAR 1	YEAR 2	TEAR 3	TEAR 4	TEARCH	\$6,400	Seating (6), Preorder aggregation and pick up (4)
6 canopies @ \$400 each	\$6,400					\$1,400	Seating (12), Preorder aggregation and pick up (8)
2 folding tables @ \$40 each	\$1,400		_		_	\$300	Information Booth (2), Market Match booth (2)
chairs	\$300		-			\$1,925	Events + Activities (24), Customer Seating (72), Preorder aggregation and pick up (4)
100 folding chairs @ \$14 each	\$1,925	1	-	-		\$1,925	Casual eating area for customers placed throughout market
0 Cafe Tables	\$1,050	-	-	_	-	\$1,050	Recommended for food demonstrations and required for vendors preparing food on-site
compartment sink	\$1,500 \$862		-		-	\$862	Sign holder for way-finding and special event signage
12 Iollipop signs 4 Iollipop Sign Inserts	\$862 \$2,040	\$2,040	\$2,040	\$2,040	\$2,040	\$10,200	Way-finding, promotional, and special event signage (2 new signs / month)
4 tompop sign inserts	32,040	32,040	32,040	32,040	52,040	720,200	Banner for display at information booth, farm stand, and display throughout South Park
4 Banners	\$240					\$240	Recreational Center
Branded Tablecloths	\$400					\$400	Branded tableclothes for Information Booth
ub-Total	\$16,117	\$2,040	\$2,040	\$2,040	\$2,040	\$24,277	
					-	7,000	
ACILITIES	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL	DESCRIPTION
vent Site (Concession Fees)	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$7,500	Concession fees to CA State Parks
ecurity	\$16,432	\$16,432	\$16,432	\$16,432	\$16,432 \$8,788	\$82,160 \$43,940	1 State Park Ranger \$79hr / 4 hr 3 yard dumpster rental per week @ \$169
Vaste Hauling Services	\$8,788	\$8,788 \$3,600	\$8,788 \$3,600	\$8,788 \$3,600	\$3,600	\$18,000	No storage at LASHP
Storage Restrooms	\$13,260	\$13,260	\$13,260	\$13,260	\$13,260	\$66,300	1 ADA and 2 regular porta johns @ \$255 per week
Site cleaning / maintenance	\$26,520	\$26,520	\$26,520	\$26,520	\$26,520	\$132,600	2 Maintenance staff @ \$85 / 6hrs
ub-Total	\$70,100	\$70,100	\$70,100	\$70,100	\$70,100	\$350,500	
TOTALS	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL	DESCRIPTION
otal Operating Fees	\$155,032	\$135,883	\$140,162	\$138,174	\$140,994	\$710,245	Staff + Marketing + Market / Vendor Permits + Market Equipment + Facilities
our operating rees		-\$79.558	-\$53,533	-\$35,921	\$386	-\$279,499	

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date: NOV 3 0 2017

LOS ANGELES RIVER STATE PARK
PARTNERS
C/O ANDREW VOUGHT
1799 BAKER ST
LOS ANGELES, CA 90012

Employer Identification Number:
82-1364477

DLN:
17053146316017

Contact Person:
SHEILA M ROBINSON ID# 31220

Contact Telephone Number:

Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
April 19, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

(877) 829-5500

### Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

-If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

## LOS ANGELES RIVER STATE PARK

Sincerely,

stephen a martin

Director, Exempt Organizations Rulings and Agreements