

# CITY OF LOS ANGELES

CALIFORNIA



## GREATER CYPRESS PARK NEIGHBORHOOD COUNCIL

1150 CYPRESS AVE  
LOS ANGELES, CA 90065

E-mail: GCPNC@empowerla.org  
Website: cypressparknc.com

### GOVERNING BOARD

CLINT BIRDSONG  
CHAIR  
ALFRED BELTRAN  
VICE-CHAIR  
ASH KRAMER  
TREASURER

ROMANA BARAJAS  
BRYAN KRAMER  
PETER QUEZADA  
CHLOE RIVAS  
TERESA ROMAN  
ALEXIA TERAN



## GREATER CYPRESS PARK NEIGHBORHOOD COUNCIL GOVERNING BOARD MEETING

### AGENDA

Tuesday, July 14, 2020 – 7:00 P.M. | Martes, 14 de julio del 2020 - 7:00 p.m.

#### VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor’s Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, the Greater Cypress Neighborhood Council meeting will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council must dial **888 475 4499 (Toll Free) or (253) 215-8782**, and enter **983 8286 9329**, and then **press #** to join the meeting. Alternatively, you may join using a web browser by navigating to <https://zoom.us/j/98382869329>.

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting

*Spanish translation provided, but you must join from <https://zoom.us/j/98382869329>.*

#### NÚMERO DE VIDEOCONFERENCIA DE LA REUNIÓN VIRTUAL PARA LA PARTICIPACIÓN PÚBLICA

De conformidad con la Orden Ejecutiva N-29-20 (17 de marzo del 2020) del Gobernador y debido a las preocupaciones sobre el COVID-19, la reunión del Consejo del Vecindario de Greater Cypress Park se llevará a cabo completamente por teléfono.

Toda persona que desee dirigirse al Consejo del Vecindario debe marcar el **888 475 4499 (número gratuito) o (253) 215-8782**, e ingresar **983 8286 9329** y luego **presionar #** para unirse a la reunión. Alternativamente, puede unirse usando un navegador web visitando <https://zoom.us/j/98382869329>.

Las instrucciones sobre cómo inscribirse para hacer comentarios públicos se darán a los oyentes al comienzo de la reunión

*Se proporciona interpretación en español, pero debe ingresar desde <https://zoom.us/j/98382869329>.*

Items may be addressed out of the order listed. Times are for reference and subject to change.

Los temas se pueden abordar en un orden distinto al del listado. El horario se muestra como referencia, y está sujeto a cambios.

<b>1.</b>	<b>Call to Order (2 minutes)</b>	<b>Llamada de ingreso (2 minutos)</b>
1.1.	Roll Call	Lista de asistencia
1.2.	Welcome stakeholders present, acknowledgment of Tongva land, introductions, code of conduct reminder and summary of telephonic meeting procedures	Bienvenida, presentación de los participantes, reconocimiento del territorio de Tongva, presentaciones, recordatorio del código de conducta y resumen de los procedimientos de las reuniones telefónicas
<b>2.</b>	<b>Comments from Public Officials (10 minutes)</b>	<b>Comentarios de los Funcionarios Públicos (10 minutos)</b>
	<ul style="list-style-type: none"> <li>Update from CD1 on the Bridge Home “Casa Azul”</li> </ul>	Actualización del Consejo del Distrito1 (CD1, por sus siglas en inglés) en Bridge Home "Casa Azul"
<b>3.</b>	<b>Public Comments (10 minutes)</b>	<b>Comentarios del público (10 minutos)</b>
	Comments from the Board, stakeholders and the public on non-agenda items within the Board’s subject matter jurisdiction. The public is requested to dial *9 (or use the “Raise Hand” button), when prompted by the presiding officer, to address the Board. <b>Limited to one (1) minute per speaker.</b>	Comentarios del Consejo, de los participantes y del público sobre temas no incluidos en la agenda que se encuentren dentro de los temas que estén bajo la jurisdicción del Consejo. Se ruega al público que marque *9 (o que utilice el botón "Levantar la mano"), cuando se lo pida el funcionario que preside, para dirigirse al Consejo. <b>Limitado a un (1) minuto por comentario.</b>
<b>4.</b>	<b>Chairperson’s Report (3 minutes)</b>	<b>Informe del presidente (3 minutos)</b>
4.1.	Update on member eligibility to vote, Budget Advocate update including how to share ideas for the City Budget, Reminder about LA Emergency Renters Relief Program, update on GPIA NPG Senior Supplies Delivery Program.	Actualización de la elegibilidad de los miembros para votar, actualización del Defensor del Presupuesto, lo que incluye cómo compartir ideas para el presupuesto de la ciudad, recordatorio sobre el Programa de Ayuda de Emergencia para Inquilinos de LA, actualización del Programa de Entrega de Víveres para Ancianos del GPIA NPG.
<b>5.</b>	<b>Treasurer’s Report (2 minutes)</b>	<b>Informe del tesorero (2 minutos)</b>
	<ul style="list-style-type: none"> <li>Approval of May and June 2020 Monthly Expenditure Report</li> </ul>	<ul style="list-style-type: none"> <li>Aprobación del Informe de gastos mensuales de mayo y junio del 2020</li> </ul>
<b>6.</b>	<b>Land Use and Housing Committee Report</b>	<b>Informe del Comité del Uso de la Tierra y Vivienda:</b>
	<ul style="list-style-type: none"> <li>Update on the former La Morentia building, Slow Streets proposal, and Northeast LA Community Plans</li> </ul>	<ul style="list-style-type: none"> <li>Actualización sobre el antiguo edificio de La Morentia, propuesta de Calles Lentas y planes de la Comunidad del Noreste de LA</li> </ul>

7.	<p><b>Consent Calendar (2 minute) – Per GCPNC Standing Rules, a single motion approves the following items without board or public comment due to the fact that they were considered at a prior public meeting and/or are uncontroversial. Any Board Member may ask that any item be removed from the consent calendar and voted on separately.</b></p> <ul style="list-style-type: none"> <li>• Approve June Regular Meeting Minutes</li> </ul>	<p><b>Calendario de consentimiento (2 minutos): según el reglamento permanente de GCPNC, una única moción aprueba los siguientes temas sin los comentarios del Consejo o del público debido al hecho de que fueron considerados en una previa reunión pública, y/o son incontrovertidos. Cualquier miembro del Consejo puede solicitar que cualquier tema sea removido del calendario de consentimiento y sea votado por aparte.</b></p> <ul style="list-style-type: none"> <li>• Aprobar las actas de la reunión ordinaria de junio</li> </ul>
8.	<p><b>Action Items</b></p>	<p><b>Puntos de acción</b></p>
8.1.	<p><b>Discussion and Possible Action: Adopt a New Fiscal Year Budget and Administrative Packet (30 minutes)</b></p>	<p><b>Discusión y posible medida: Aprobación del presupuesto del nuevo año fiscal y del paquete administrativo (30 minutos)</b></p>
8.2.	<p><b>Discussion and Possible Action: Review Emergency Neighborhood Purpose Grants (30 minutes)</b></p> <ul style="list-style-type: none"> <li>• Mujeres de la Tierra: up to \$4,000 – Grant to fund a new leadership training program for digital activism, Rompiendo Barreras con la tecnología</li> <li>• Cypress Park Community Job Center (Instituto De Educacion Popular del Sur de California): up to \$4,000 – Grant to support up to 300 hot meals for Cypress Park stakeholders and gift cards for volunteers.</li> <li>• Manos Que Sobreviven: up to \$2,000 – Grant to fund 200 packs of school supplies and hygiene kits for students during back to school night (8/14) at Sotomayor School.</li> <li>• The Civics Center (Project of Community Partners): up to \$4,000 to promote high school voter registration.</li> </ul>	<p><b>Discusión y posible medida: Revisión de las subvenciones de emergencia del vecindario (30 minutos)</b></p> <ul style="list-style-type: none"> <li>• Mujeres de la Tierra: hasta \$4,000 - subvención para financiar un nuevo programa de formación de liderazgo para el activismo digital, Rompiendo Barreras con la tecnología</li> <li>• Centro de empleo de la comunidad de Cypress Park (Instituto de Educación Popular del Sur de California): hasta \$4,000 - Subvención para apoyar hasta 300 comidas preparadas para los interesados en Cypress Park y tarjetas de regalo para los voluntarios.</li> <li>• Manos Que Sobreviven: hasta \$2,000 - Subvención para financiar 200 paquetes de material escolar y equipos de higiene para los estudiantes durante la noche de regreso a la escuela (8/14) en Sotomayor School</li> <li>• El Centro Cívico (Proyecto de Socios Comunitarios): hasta \$ 4,000 para promover el registro de votantes en la escuela secundaria.</li> </ul>
8.3.	<p><b>Discussion and Possible Action: Fireworks! How can we help reduce the use of these dangerous and noisy explosives? (5 minutes)</b></p>	<p><b>Discusión y posible medida: ¡Fuegos artificiales! ¿Cómo podemos ayudar a reducir el uso de estos peligrosos y ruidosos explosivos? (5 minutos)</b></p>
8.4.	<p><b>Discussion and Possible Action: Allocate up to \$500 for Outreach related to Slow Streets including, but not limited to, mailings, copies, social media ads, etc. (5 minutes)</b></p>	<p><b>Discusión y posible medida: Asignar hasta \$500 para la difusión relacionada con Calles Lentas, incluyendo, pero no limitándose a, envíos por correo, copias, anuncios en redes sociales, etc. (5 minutos)</b></p>
8.5.	<p><b>Discussion and Possible Action: Updates from the ARC meeting (Romana): Paseo del Rio project and the Cypress Park Community (3 minutes)</b></p>	<p><b>Discusión y posible medida: Actualizaciones de la reunión del Comité de Admisiones Escolares (ARC, por sus siglas en inglés) (Romana): Proyecto de Paseo del Río y la Comunidad de Cypress Park</b></p>

<p>8.6. <b>Discussion and Possible Action: LGBTQ+ Alliance. (2 minutes)</b></p>	<p><b>Discusión y posible medida: Alianza LGBTQ+. (2 minutos)</b></p>
<p>8.7. <b>Discussion and Possible Action: Motion to co-sponsor a Virtual Know Your Rights Before You Protest Seminar by the National Lawyers Guild and Glassell Park Improvement Assoc.</b></p> <ul style="list-style-type: none"> <li>• Motion to provide up to \$250 for Spanish interpretation services for the event</li> </ul>	<p><b>Discusión y posible medida: Moción para co-patrocinar un Seminario Virtual, "Conozca sus Derechos antes de Protestar", impartido por el Gremio Nacional de Abogados y Glassell Park Improvement Assoc.</b></p> <ul style="list-style-type: none"> <li>• Moción para proporcionar hasta \$250 para los servicios de interpretación al español para el evento</li> </ul>
<p>9. <b>New Business and ideas for future meetings</b></p>	<p><b>Nuevos negocios e ideas para futuras reuniones</b></p>
<p>10. <b>Upcoming Meetings and Events:</b></p> <ul style="list-style-type: none"> <li>• Governing Board Meeting: Tuesday, August 11, 7:00PM</li> <li>• Land Use and Housing &amp; Homelessness Committee: Tuesday, July 28, 6:00PM</li> </ul>	<p><b>Próximas reuniones y eventos:</b></p> <ul style="list-style-type: none"> <li>• Reunión del Consejo Directivo: Martes, 11 de agosto, 7:00PM</li> <li>• Comité de Uso de la Tierra y Vivienda y Personas sin Hogar: Martes, 28 de julio a las 6:00PM</li> </ul>
<p>11. <b>Adjournment</b></p>	<p><b>Se levanta la sesión</b></p>
<p><b>PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:</b> The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 1 minute per speaker, unless waived by the presiding officer of the Board. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee or Board meeting.</p>	<p><b>APORTACIÓN DEL PÚBLICO EN LAS REUNIONES DEL CONSEJO DE VECINOS:</b> Se le solicita al público que marque * 9, cuando el presidente lo solicite, para dirigirse a la Junta en cualquier tema de la agenda antes de que la Junta tome medidas sobre un tema. Los comentarios del público estipulados en la agenda serán escuchados únicamente cuando el respectivo tema esté siendo considerado. Los comentarios del público sobre otros temas que no figuren en la Agenda pero que estén dentro los temas de jurisdicción del consejo, serán escuchados durante el periodo de Comentarios del Público. Los comentarios del público están limitados a 1 minuto por comentario, a menos que sea permitido por el oficial que preside el Consejo. Nótese que, en virtud de la Ley Brown, el Consejo no puede actuar sobre un asunto que usted mencione durante el período de comentario público general; sin embargo, el asunto planteado por un miembro del público puede convertirse en el tema de una futura reunión del Comité o del Consejo.</p>
<p><b>STATE OF CALIFORNIA PENAL CODE SECTION 403 (Amended by Stats. 1994, Ch. 923, Sec. 159. Effective January 1, 1995.):</b> Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.</p>	<p><b>SECCIÓN 403 DEL CÓDIGO PENAL DEL ESTADO DE CALIFORNIA (Enmendado por los Estatutos, 1994, Capítulo 923, Sección. 159. Efectivo el 1º de enero de 1995):</b> Cada persona que, sin la autorización de la ley, voluntariamente perturbe o disuelva cualquier asamblea o reunión que no sea ilegal en su carácter, que no sea una asamblea o reunión mencionada en la Sección 302 del Código Penal o la Sección 18340 del Código Electoral, es culpable de un delito menor.</p>

**PUBLIC POSTING OF AGENDAS:** Agenda is posted for public review at the Cypress Park Public Library, 1150 Cypress Avenue, Los Angeles, CA 90065, at [www.cypressparknc.com](http://www.cypressparknc.com), or you can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**PUBLICACIÓN DE LAS AGENDAS:** La agenda se publica para revisión su pública en Cypress Park Public Library, 1150 Cypress Avenue, Los Angeles, CA 90065 o en [www.cypressparknc.com](http://www.cypressparknc.com), o también puede recibir nuestras agendas por correo electrónico suscribiéndose al Sistema de Notificación Anticipada de la Ciudad de L.A. en <https://www.lacity.org/subscriptions>

**PUBLIC ACCESS OF RECORDS:** Members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5) In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed by contacting the Board or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board.

**ACCESO PÚBLICO A LOS REGISTROS:** Los miembros del público pueden pedir y recibir copias, sin demoras indebidas, de cualquier documento que sea distribuido al Consejo, a menos que haya una exención específica bajo la Ley de Registros Públicos que prevenga la divulgación del registro. (Código gubernamental § 54957.5) En conformidad con la sección 54957.5 del Código Gubernamental, los escritos no exentos que sean distribuidos a la mayoría o a todo el consejo antes de una reunión pueden ser vistos contactando al Consejo o en la reunión agendada. Adicionalmente, si usted desea una copia de cualquier registro relacionado con un tema en la agenda, sírvase ponerse en contacto con el Consejo.

**THE AMERICAN WITH DISABILITIES ACT:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 2 business days (48 hours) prior to the meeting you wish to attend by contacting the GCPNC Board at [gcpnc@empowerla.org](mailto:gcpnc@empowerla.org).

**LEY SOBRE ESTADOUNIDENSES CON DISCAPACIDADES:** Como una entidad sujeta al Título II de la Ley sobre Estadounidenses con discapacidades, City of Los Angeles no discrimina con base a discapacidad y, a petición, proveerá acomodación razonable para asegurar acceso equitativo a sus programas, servicios y actividades. Se pueden proporcionar intérpretes de lenguaje de señas, dispositivos de audición u otras ayudas y/o servicios de asistencia, si se solicitan. Para asegurar la disponibilidad de los servicios, sírvase hacer su solicitud con al menos 2 días hábiles (48 horas) antes de la reunión a la que desea asistir, poniéndose en contacto con el Consejo del GCPNC en [gcpnc@empowerla.org](mailto:gcpnc@empowerla.org).

**TRANSLATION SERVICES:** If you require translation services please notify the council 2 working days (48 hours) before the event. If you need assistance with this notification please contact us at [GCPNC@empowerla.org](mailto:GCPNC@empowerla.org)

**SERVICIOS DE TRADUCCIÓN:** Si requiere de servicios de traducción, por favor, notifique al consejo 2 días hábiles (48 horas) antes del evento. Si necesita asistencia con esta notificación, contáctenos en [GCPNC@empowerla.org](mailto:GCPNC@empowerla.org)

**PROCESS FOR RECONSIDERATION:** The Board may reconsider and amend its action on items listed on the agenda if that Reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting (1) A Motion for Reconsideration on the described matter and (2) a proposed action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason (s) for requesting reconsideration at the next regular meeting.

**PROCESO PARA RECONSIDERACIÓN:** El Consejo puede reconsiderar y enmendar su medida sobre temas listados en la agenda si la Reconsideración se presenta inmediatamente después de la acción original o en la siguiente reunión ordinaria. El Consejo, en cualquiera de estos dos días, se programará en la siguiente reunión después de la medida original; después, dos temas deberán ser establecidos en la agenda para dicha reunión (1) Una moción para Reconsideración sobre el tema descrito y (2) la proposición de una medida si la moción de reconsideración es aprobada. Una moción de reconsideración solo puede hacerse por un miembro del Consejo que haya votado previamente en el lado que prevalece de la medida original tomada. Si una moción para reconsideración no se realiza en la fecha en la que es tomada la medida, entonces el miembro del Consejo en el lado que prevalece de la medida debe presentar un memorándum a la Secretaría identificando el asunto a ser reconsiderado, junto con una breve descripción de la razón o razones de la solicitud de reconsideración en la próxima reunión ordinaria.

# Monthly Expenditure Report


**Reporting Month: May 2020**
**Budget Fiscal Year: 2019-2020**
**NC Name: Greater Cypress Park  
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$20222.88	\$1368.72	\$18854.16	\$12263.65	\$0.00	\$6590.51

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$15000.00	\$1155.60	\$-2726.62	\$1363.65	\$-4090.27
Outreach		\$213.12		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Neighborhood Purpose Grants	\$24000.00	\$0.00	\$732.00	\$10900.00	\$-10168.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$39625.90	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	SUPERIOR SUPER WHSE	05/07/2020	Water purchased for CP Community Job Center meal distribution as part of COVID-19 relief efforts	General Operations Expenditure	Outreach	\$49.83
2	STORQUEST-LA/FIGUEROA	05/09/2020	Storage	General Operations Expenditure	Office	\$167.00
3	STORQUEST-LA/FIGUEROA	05/20/2020	Storage	General Operations Expenditure	Office	\$167.00
4	WF WAYFAIR 3199000027	05/21/2020	6.2 Provide up to \$500 in purchases of water and other supplies for meal distribution programs taking place in Cypress Park	General Operations Expenditure	Outreach	\$142.34
5	SUPER A FOODS NO.7	05/23/2020	6.2. Discussion and Possible Action: Provide up to \$500 in purchases of water and other supplies for meal distribution programs taking place in Cypress Park	General Operations Expenditure	Outreach	\$20.95
6	APPLEONE EMPLOYMENT SERVICES	05/13/2020	Motion to approve Meeting Minute Taker \$2500 for the year	General Operations Expenditure	Office	\$234.78

7	Continental Interpreting	05/05/2020	Approval of DONE Administrative Packet.	General Operations Expenditure	Office	\$454.72
8	Barbier International Inc.	05/11/2020	Approval of expenses related to translation for all GCPNC meetings, agendas, and significant documents, including for committee meetings.	General Operations Expenditure	Office	\$96.40
9	Barbier International Inc.	05/11/2020	Approval of expenses related to translation for all GCPNC meetings, agendas, and significant documents, including for committee meetings.	General Operations Expenditure	Office	\$35.70
<b>Subtotal:</b>						<b>\$1368.72</b>

### Outstanding Expenditures

#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Continental Interpreting	10/03/2019	Approval of expenses related to translation for all GCPNC meetings, agendas, and significant documents, including for committee meetings.	General Operations Expenditure	Office	\$150.00
2	Barbier International Inc.	05/19/2020	Approval of expenses related to translation for all GCPNC meetings, agendas, and significant documents, including for committee meetings.	General Operations Expenditure	Office	\$26.90
3	Mujeres de la Tierra	05/21/2020	Approve a \$3000 Neighborhood Purpose Grant for Mujeres de la Tierra to fund 4 distributions of fresh food and hygiene products to Cypress Park stakeholders.	Neighborhood Purpose Grants		\$3000.00
4	Manos Que Sobreviven	05/21/2020	Approve a \$3000 Neighborhood Purpose Grant for Manos que Sobreviven - Grant to fund care packages (food, cleaning items, etc) for Cypress Park stakeholders	Neighborhood Purpose Grants		\$3000.00
5	Parents, Educators/Teachers, and Students in Action (PESA)	05/21/2020	Approve a \$1000 Neighborhood Purpose Grant for Parents, Educators/Teachers & Students in Action (PESA) to fund the COVID-19 HERO project to educate Cypress Par...	Neighborhood Purpose Grants		\$1000.00
6	Barbier International Inc.	06/11/2020	Approval of expenses related to translation for all GCPNC meetings, agendas, and significant documents, including for committee meetings.	General Operations Expenditure	Office	\$418.75
7	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	06/11/2020	Motion to approve Meeting Minute Taker \$2500 for the year	General Operations Expenditure	Office	\$234.00

8	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	06/11/2020	Motion to approve Meeting Minute Taker \$2500 for the year	General Operations Expenditure	Office	\$271.00
9	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	06/11/2020	Motion to approve Meeting Minute Taker \$2500 for the year	General Operations Expenditure	Office	\$263.00
10	GPIA	06/12/2020	\$3900 Neighborhood Purpose Grant to Glassell Park Improvement Association for ongoing support, like needed food and supplies, to 50 homebound seniors in Cypress and Glassell Parks	Neighborhood Purpose Grants		\$3900.00
<b>Subtotal: Outstanding</b>						<b>\$12263.65</b>



# Monthly Expenditure Report


**Reporting Month: June 2020**
**Budget Fiscal Year: 2019-2020**
**NC Name: Greater Cypress Park  
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$18854.16	\$11345.65	\$7508.51	\$918.00	\$0.00	\$6590.51

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$15000.00	\$445.65	\$-3172.27	\$918.00	\$-4090.27
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Neighborhood Purpose Grants	\$24000.00	\$10900.00	\$-10168.00	\$0.00	\$-10168.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$40994.62	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Parents, Educators/Teachers, and Students in Action (PESA)	05/21/2020	Approve a \$1000 Neighborhood Purpose Grant for Parents, Educators/Teachers & Students in Action (PESA) to fund the COVID-19 HERO project to educate Cypress Par...	Neighborhood Purpose Grants		\$1000.00
2	Manos Que Sobreviven	05/21/2020	Approve a \$3000 Neighborhood Purpose Grant for Manos que Sobreviven - Grant to fund care packages (food, cleaning items, etc) for Cypress Park stakeholders	Neighborhood Purpose Grants		\$3000.00
3	Barbier International Inc.	05/19/2020	Approval of expenses related to translation for all GCPNC meetings, agendas, and significant documents, including for committee meetings.	General Operations Expenditure	Office	\$26.90
4	Mujeres de la Tierra	05/21/2020	Approve a \$3000 Neighborhood Purpose Grant for Mujeres de la Tierra to find 4 distributions of fresh food and hygiene products to Cypress Park stakeholders.	Neighborhood Purpose Grants		\$3000.00

5	Barbier International Inc.	06/11/2020	Approval of expenses related to translation for all GCPNC meetings, agendas, and significant documents, including for committee meetings.	General Operations Expenditure	Office	\$418.75
6	GPIA	06/12/2020	\$3900 Neighborhood Purpose Grant to Glassell Park Improvement Association for ongoing support, like needed food and supplies, to 50 homebound seniors in Cypress and Glassell Parks	Neighborhood Purpose Grants		\$3900.00
<b>Subtotal:</b>						<b>\$11345.65</b>

<b>Outstanding Expenditures</b>						
<b>#</b>	<b>Vendor</b>	<b>Date</b>	<b>Description</b>	<b>Budget Category</b>	<b>Sub-category</b>	<b>Total</b>
1	Continental Interpreting	10/03/2019	Approval of expenses related to translation for all GCPNC meetings, agendas, and significant documents, including for committee meetings.	General Operations Expenditure	Office	\$150.00
2	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	06/11/2020	Motion to approve Meeting Minute Taker \$2500 for the year	General Operations Expenditure	Office	\$234.00
3	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	06/11/2020	Motion to approve Meeting Minute Taker \$2500 for the year	General Operations Expenditure	Office	\$271.00
4	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	06/11/2020	Motion to approve Meeting Minute Taker \$2500 for the year	General Operations Expenditure	Office	\$263.00
<b>Subtotal: Outstanding</b>						<b>\$918.00</b>

**2019-2020 Budget and Actuals**

Category		Budgeted	Spent	Remaining
<b>Community Improvement Project</b>				
Community Improvement Project	Community Improvement TBD	\$3,000.00		
<b>CIP Totals</b>		<b>\$3,000.00</b>	<b>\$0.00</b>	<b>\$3,000.00</b>
<b>Neighborhood Purpose Grants</b>				
		\$24,000		
Neighborhood Purpose Grants	August			
	Manos Que Sobreviven - Health Fair		\$2,868.00	
	Breaking Through Barriers to Success - Van		\$1,000.00	
Neighborhood Purpose Grants	October			
	Loreto Street Elementary - Garden		\$3,400.00	
	Friends of Cypress Park - Posada		\$1,500.00	
Neighborhood Purpose Grants	January			
	Manos Que Sobreviven - Dia Del Nino (4K given and returned)			
	Lummis Day (2500 given and returned)			
	Unidos Por NELA (De Centro Del Pueblo) (4K given and returned)			
Neighborhood Purpose Grants	March			
	Manos Que Sobreviven - Emergency Aid		\$4,000.00	
Neighborhood Purpose Grants	May			
	Parents, Educators/Teachers and Students in Action (PESA)		\$1,000.00	
	Manos Que Sobreviven - Emergency Aid		\$3,000.00	
	Mujeres de la Tierra - Food distribution		\$3,000.00	
Neighborhood Purpose Grants	June			
	GPIA - supplies distribution		\$3,900.00	
<b>NPG Totals</b>		<b>\$24,000.00</b>	<b>\$23,668.00</b>	<b>\$332.00</b>
<b>General and Operational</b>				
Office	Translation Services	\$0.00	\$2,413.62	
Office	Meeting Minutes Taker	\$2,500.00	\$2,720.63	
Office	Storage	\$1,900.00	\$2,009.15	
Office	General Office Supplies / Storage Supplies	\$200.00	\$535.29	
Office	Meeting Agenda Copies	\$600.00	\$194.43	
<b>Office Subtotal</b>		<b>\$5,200.00</b>	<b>\$7,873.12</b>	<b>(\$2,673.12)</b>
Outreach	Meeting: Food & Drink	\$1,750.00	\$1,486.62	
Outreach	Rec Center Event Co-Sponsorship	\$4,000.00	\$3,337.39	\$662.61
Outreach	Community Forums	\$1,000.00	\$0.00	
Outreach	Pop-Up Clean-Up Events/Supplies	\$500.00	\$118.43	
Outreach	NC Badges	\$50.00	\$47.63	
Outreach	Tote Bags, T-Shirts, other swag	\$1,500.00	\$0.00	
Outreach	Congress of NCs	\$0.00	\$0.00	
Outreach	Miscellaneous	\$1,000.00	\$1,151.77	
<b>Outreach Subtotal</b>		<b>\$9,800.00</b>	<b>\$4,990.07</b>	<b>\$4,809.93</b>
Elections	Election Promotion	\$0.00	\$120.00	
<b>Elections</b>		<b>\$0.00</b>	<b>\$120.00</b>	<b>(\$120.00)</b>
	Rollover from 2018-2019			
<b>TOTAL</b>		<b>\$42,000.00</b>	<b>\$36,651.19</b>	<b>\$5,348.81</b>



# Neighborhood Council Funding System Dashboard

Greater Cypress Park Neighborhood Council

Fiscal Year: 2019-2020

Budget

Payment Requests

pCard Transactions

MER

Special Accounts

Budget Amount ?

**\$59,848.78**



Budget: \$42,000.00

Adjustments: \$17,848.78 ?

Expense-to-Date ?

**\$52,340.27**



Funding Requests: \$43,579.46

Credit Card: \$8,760.81

Total Outstanding ?

**\$918.00**



Commitments: \$0.00 ?

Pending Payments: \$918.00 ?

Net Available ?

**\$6,590.51**



# CITY OF LOS ANGELES

**GOVERNING BOARD**

CALIFORNIA

**GREATER CYPRESS PARK NEIGHBORHOOD COUNCIL**

CLINT BIRDSONG  
CHAIR  
ALFRED BELTRAN  
VICE-CHAIR  
ASH KRAMER  
TREASURER

ROMANA BARAJAS  
BRYAN KRAMER  
PETER QUEZADA  
CHLOE RIVAS  
TERESA ROMAN  
ALEXIA TERAN



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**GREATER CYPRESS PARK NEIGHBORHOOD COUNCIL GOVERNING BOARD MEETING**

Tuesday, June 9, 2020 – 7:00 P.M.

Online/Telephonic Meeting via Zoom #996 4787 4290



**DRAFT MINUTES**

<b>Board Members</b>	<b>Roll Call</b>
Romana Barajas	Present
Alfred Beltran	Absent
Clint Birdsong	Present
Ash Kramer	Present
Bryan Kramer	Present
Peter Quezada	Absent
Chloe Rivas	Present
Teresa Roman	Present
Alexia Teran	Present

**1. Call to Order**

- 1.1. The meeting was called to order at 7:02 by Chair, Clint Birdsong. There were 7 Board members present at roll call (Barajas, Birdsong, A. Kramer, B. Kramer, Rivas, Roman, Teran). At that time, there was a quorum [GCPNC defines a quorum as five (5) Board members present].
- 1.2. Mr. Birdsong welcomed the assembled group and provided instructions on providing public comment and on board members wishing to recuse themselves. He advised board members to adhere to the Code of Conduct, and provided instructions for accessing the interpretation feature on the Zoom app.

**2. Comments from Public Officials**

**2.1. LA City Council District 1 Field Deputy Bill Cody (Bill.Cody@lacity.org)**

*[This item was taken up after Item 4.1]*

Mr. Cody noted reports of fireworks going off in Glassell Park, Cypress Park, and Highland Park. He said the office had found additional funding for help for seniors and were looking for a location for the Mexican American Opportunity Foundation (MAOF) to conduct its assistance operation. They are looking into ways to help struggling stakeholders, including young people, people of color, and people who normally “feel the brunt.” Noting the temporary closure of the Senior Center, he said he would like to start cleanups while social distancing in the area.

Referring to a “great march” in highland park the previous weekend, where looting did not occur, he expressed pride in Northeast LA coming together to fight discrimination and hate.

Stakeholder Brendan Charney asked what was being done to address the use of illegal fireworks without coercion of force, but instead with public-focused persuasion or positive incentives or alternatives to illegal fireworks.

Cody said a past campaign called “pets and vets” had been effective in educating kids about the trauma that veterans [with PTSD] and pets suffer due to the loud noises. In hillside areas, he noted, the Fire Department engaging in brush clearance and education around the same. He encouraged stakeholders to contact him by email with their ideas.

Ms. Barajas said expensive, illegal fireworks were being brought in from other states by adults and that kids were not the offenders. With firework sessions lasting 15-30 minutes she wondered why officers could not find the source and ticket individuals.

Mr. Birdsong instructed the group to save the fireworks talk for later in the agenda.

Mr. Birdsong referred to the “defund the police” effort and the Mayor’s stated intention to reduce their budget by \$100-150M. Mr. Cody acknowledged longstanding issues around profiling and certain communities bearing the brunt of certain issues. He said areas such as Pico Union and Westlake, part of the district, like the LAPD. He agreed there was a need for change, but constituents want to feel safe in their homes. We want to listen to our constituents and make sure that we’re not listening to Twitter feeds but to people on the ground. The Council Office wants to represent the constituents, which may put it at odds with activists. They want to hear what changes stakeholders want and don’t want.

Susan Rocha requested the City do away with prosecutor immunity when there is malicious prosecution. She said there was no police response to fireworks, and that without being able to provide an adequate response, it was ridiculous to want to get rid of police.

### 3. Public Comments

Mr. Birdsong noted the section would be limited to 10 minutes.

3.1. The GCPNC Clerk read an emailed statement received that day (6-9-2020):

*“I am a resident of Cypress Park, and I am writing to comment on items 7.4, 7.7, and 7.9 on the June agenda. In support of the BIPOC in our neighborhood, the GCPNC must send a letter and issue a statement in support of a People’s Budget that prioritizes community wellbeing and redirects funding away from the police.*

*We are in the midst of widespread upheaval over the systemic violence of policing, embodied by the LAPD’s well documented history of murdering Black people. The murder of George Floyd could have very well happened in our city. We will no longer accept empty gestures and suggestions of “reform.” This includes Mayor Garcetti’s paltry 5% proposed cut with no clarity as to where these funds will be redirected, if at all. We are demanding that our voices be heard now, and that real change be made to the way this city allocates its resources.*

*We are ALSO in the midst of a pandemic with severe economic consequences. Over 50% of Angelenos are unemployed, and we can expect 42% lasting unemployment. Almost 60% of residents in Cypress Park are renters, including myself (<http://maps.latimes.com/neighborhoods/renters/neighborhood/list/>). When people are unemployed, they cannot pay rent. Prior to the pandemic, 60k people were unhoused; the evictions and economic insecurity caused by COVID-19 will bring that number even higher.*

*We must put pressure on City Council to meaningfully defund the LAPD. We join the calls of those across the country to #DefundThePolice. We must demand a budget that adequately and effectively meets the needs of at-risk Angelenos during this trying and uncertain time, when livelihoods are on the line. We must demand a budget that supports community wellbeing, rather than empowers the police forces that tear them apart.*

*Sincerely,*

*Victoria Robbins”*



- 3.2. Juan Corral said Taylor Yard, the G2 Parcel, G1 Bowtie, and Rio State Historic Park were being combined under a 100 acre partnership as of June 1<sup>st</sup>; and that the Santa Monica Conservancy gave 3 grants totaling \$10M. He expressed concern that Cypress Park was not sufficiently involved in the planning and he said there had been minimal outreach. He suggested the 100-acre partnership should give a presentation on what they plan to use \$10M for and how they planned to address community wellbeing.
- 3.3. Yaneth Torres said she had had an issue with interpretation which was resolved.

#### 4. Chairperson's Report

##### 4.1. **Update on member eligibility to vote, Bylaw amendments, calling a FY 2020-2021 Planning Meeting (administrative packet workshop)**

Mr. Birdsong said Mr. Beltran and Mr. Quezada had expired ethics trainings and that Ms. Rivas (due to age) would be ineligible to vote on financial matters at this meeting.

Ms. Roman noted she had recently taken the training

Ms. Barajas noted Mr. Beltran had not participated in months "the other board member" in nearly a year. Mr. Birdsong said the bylaws did not address training beyond eligibility to vote. He said the board members had expressed the intention to do an in-person training that had been canceled due to COVID-19.

Birdsong said the bylaws revision had been submitted and other revisions could not be submitted yet.

*[At this time, Mr. Birdsong reopened "comments from public officials." Bylaw amendments and calling a FY 2020-2021 Planning Meeting (administrative packet workshop) were not taken up.]*

#### 5. Treasurer's Report

##### 5.1. **Approval of May 2020 Monthly Expenditure Report**

Ms. Kramer noted the MER was not available for this meeting

##### 5.2. **Review of end of fiscal year deadlines**

Ms. Kramer said checks paid to Lummis Day (\$2,500) and El Centro del Pueblo (\$4,000) were to be returned because the events were canceled, but the checks had not been received to the City Clerk as of that morning. If not received by June 30, goes to general fund and GCPNC loses the money. Separately, there was \$3,900 currently available for NPGs.

End-of-year check requests were due June 15.

#### 6. Consent Calendar

##### 6.1. **Approve May Regular and May Special Meeting Minutes**

##### 6.2. **Appoint Clint Birdsong to be representative to LGBTQ+ Alliance of LA Neighborhood Councils (July 15) and to be a Budget Representative**

##### 6.3. **Adopt a Motion recognizing June 2020 as "Lesbian, Gay, Bisexual, Transgender, Queer+ Pride Month"**

At Ms. Barajas' request, Items 6.4 and 6.5 were removed from the Consent Calendar to be considered separately.

**Ms. Kramer moved to approve the Consent Calendar (consisting of Items 6.1, 6.2 and 6.3). Ms. Rivas seconded. The motion passed unanimously by a roll-call vote, with 2 absent (Beltran, Quezada).**

*[At this time, Mr. Birdsong moved to take up item 7.1, without objection.]*

##### 6.4. **Approval of letter in support of the CUB to allow for the sale of alcohol (upgrading a beer-only license) at 1906 Cypress, currently "Permanent Records" because of owner's neighborly vibes.**

*[This item was taken up after Item 7.5, at 9:15 p.m.]*

Ms. Kramer presented on the Land Use, Housing & Homelessness Committee meeting, where they voted unanimously to recommending support for Lance Barresi and Permanent Records. She noted

it was committee member Oscar Mange who successfully moved the amendment to include “neighborly vibes” in the recommendation.

She reported that Permanent Records does not have a kitchen and instead recommends patrons bring food from the pupuseria next door [later described as Salvamex]. She said having a liquor license would allow them to encourage more participation from the community, such as local bands.

**Ms. Kramer moved as in 6.4 above. Mr. Birdsong seconded.**

Birdsong noted they are already serving beer and they won the lottery from the alcohol board to get this license.

Mr. Kramer spoke in support. He noted Mr. Mange had told the committee he grew up with Salvamex and that Mr. Barresi had taken steps to ensure his business was symbiotic with it, including an assurance that food trucks catering to Permanent Records would not threaten Salvamex’s business. He said the project provides jobs in the community and artistic opportunities like its predecessor, Cafe NELA, did.

Ms. Barajas asked about food trucks and parking.

Mr. Barresi said he and Blanca, whom he described as one of the owners of Salvamex, get along and that he would notify her to stay open later for special events. Barresi has had record stores since 2006 and since 2011 in Los Angeles, including in Eagle Rock and in Highland Park. He said he agreed not to invite food trucks with Salvadoran or Mexican food per an agreement with Blanca.

According to Barresi, there was only street parking; with a capacity of 100, the use of rideshare for patrons who drink, and with few nearby businesses open during his peak hours, parking demand was low. The impact should be similar to the days of Cafe NELA. In 5 months there had been no issues, even for sold-out shows.

Ms. Roman expressed opposition based on concerns about trash left by patrons and drunken patrons “using everything as a bathroom.” She urged consideration of families in nearby apartments. She said a nearby restaurant was a dancing place and said she was concerned about drinking early.

Responding to Mr. Birdsong, Barresi said he’d support pop-up cleanups, and said he would like a cleanup prior to reopening. He said it’s his legal responsibility to make sure people don’t get overly intoxicated and disturb neighbors, but that it’s not just a bar; it’s a record store and a live music venue, supported by neighbors and locals, and not a destination for drinking by outsiders. He expects people to be respectful.

Ms. Roman said she would ask neighbors if they were supportive of the CUB.

In public comment, stakeholder Yaneth said Neighbors are complaining that people are drinking too much - it’s an issue in the area and encouraged that customers be restricted to [3? unintelligible translation] drinks.

Mr. Cody spoke on his own behalf and said he considered Mr. Barresi a friend and acquaintance and commended Mr. Barresi for featuring Latino bands that rarely get to play.

Mr. Barresi agreed to continue discussions with neighbors and said he was “friendly” with Blanca, with Victor and Victoria from La Victoria, and with an Aztec dancer named Lazaro who lives in one of the apartments on the lot who offered to bless the location. He noted the required notifications to residents within a 500 foot radius were sent by mail.

**The motion passed by a roll-call vote with 4 yes (Birdsong, A. Kramer, B. Kramer, Rivas), 0 no, 2 abstentions (Barajas, Roman), and 3 absent (Beltran, Quezada, Teran).**

*[At this time, Item 7.2 was taken up.]*

- 6.5. Approval of Community Impact Statement on City Planning's Restaurant Beverage Program's (RBP) revised draft ordinance. Support with the following conditions: Provide a waiver system for small community restaurants (by small, community restaurants, we mean restaurants who have been in operation for 5 years and /or have 50 seats and/or have owned by people living within 5 miles of the location and/or have less than \$5 million in annual gross sales); give priority to small community restaurants and minority and BIPOC-owned**



**restaurants; be implemented in 2020 to have a positive impact on the economic recovery of LA from Covid-19.**

Consideration of item 6.5 was postponed to a future meeting.

## **7. Action Items**

### **7.1. Discussion and Possible Action: Presentation from LA Mayor's Census 2020 Initiative and plans for how we can help promote Census participation**

Alfonso Ruiz Delgado from the Mayor's Office provided a Census update. Due to COVID-19 restrictions, all aspects of operations were being changed, and the Census was moved from 7/31 to 10/31. More information was available at [my2020census.gov](http://my2020census.gov) including numbers to call to complete one's Census in one of 12 languages; completing the form by mail was also still possible.

Current response rates were available at [Census.lacity.org](http://Census.lacity.org), with the ability to filter by neighborhood council. Cypress Park had response rate lower than the City's 54% overall response rate.

Volunteers, especially Spanish- and Korean-speaking, were encouraged to sign up for phone banking at [bit.ly/censusphonebank](http://bit.ly/censusphonebank) to remind Angelenos to do the census. Printed materials to assist with outreach could be obtained by contacting Ms. Ara An at [ara.an@lacity.org](mailto:ara.an@lacity.org).

Neighborhood councils responding to the "call to action" to hold a census event could access flyers, social media samples, and press kits at [thesocialpresskit.com/lacitycensus](http://thesocialpresskit.com/lacitycensus). The Nationwide Census Caravan Day was 6/17/2020 and was being organized by [wecountla.org](http://wecountla.org).

Information on Census jobs was at [2020census.gov/en/jobs.html](http://2020census.gov/en/jobs.html) with starting rates from \$22-25/hour.

Stakeholder Yaneth Torres asked if workers needed a social security number. Mr. Ruiz Delgado said there were some exceptions for speakers of foreign languages.

[No action was taken on this item.]

*[At this time, Item 7.3 was taken up.]*

### **7.2. Discussion and Possible Action: Support 3 CUB applications at 1209, 1215 and 1217 Cypress Avenue- ZA-2020-1030-CUB, ZA-2020-1039-CUB, and ZA-2020-1208-CUB**

- These three parcels are zoned to allow restaurants by right. One CUB is for beer and wine at Tierra Caliente; one is for beer and wine and the third is full alcohol at two to-be-determined additional restaurants.
- The committee recommends the board support these CUB applications with the understanding that the building owner will work to include businesses that are local and prioritize local hiring while supporting leases that are favorable to keep local businesses.

*[This item was taken up at 9:38 p.m. after Item 6.4]*

Ms. Kramer said the applicants have by-right zoning to put in restaurants in space. The existing restaurant, Tierra Caliente would remain and was requesting approval for a beer/wine license. The other applications were for two adjacent storefront space—one for a beer/wine license and the other for a full liquor license.

Chris Manasserian was representing the applicant. He said the mini mall consisted of 7 storefronts totaling 11,900 square feet, 3 of which were being made into a restaurant, which would add a net increase of 60 interior seats (to the existing 20) and 18 exterior seats. Alcohol permits would make the businesses viable. The two vacant spaces for which the permits were being sought were 1050 and 900 square feet.

Ms. Barajas asked why the new bar/restaurant ordinance that was likely to pass at City Council would not be sufficient and noted area restaurants with existing or pending licenses, La Morenita and Wingstop. She expressed concern over the large number of auto collisions in Cypress Park.

Mr. Manasserian said the Restaurant Beverage Program hours have to be commercial corridor hours, and that they were seeking extended hours. He noted alcohol could not be served without food. He said they wanted flexibility in order to get the right tenants into the spaces.

Ms. Barajas spoke in opposition to the extended hours.

Ms. Roman questioned the board's reason for supporting restaurants trying to open and wishing to sell beer in order to bring business. She said the building owner had kicked former tenants who had previously served the community. The business interest, she said, was in serving liquor instead of serving families and the community. She said if a restaurant makes good food, it shouldn't need to sell wine and beer. She noted the shortage of laundromats and markets and said people had to walk great distances to access such services. She claimed most people in the community were not in agreement with the granting of more alcohol permits.

Mr. Manasserian said there were currently no restaurants on Cypress Ave. serving beer and wine and highlighted they were only seeking to add 2 restaurants. He said he didn't think former tenants had been evicted, but that the leases had run out and that "everybody left amicably." The meat market, he said, was operating business in a different area.

Ms. Rivas said she agreed with Ms. Roman and Ms. Barajas and was concerned about drunk driving.

Mr. Manasserian said restaurants without alcohol were at a huge disadvantage, especially with COVID-19. Responding to Ms. Barajas' concern about competition for Tierra Caliente, he said the new restaurants were imagined as different from the taqueria, such as a fusion market restaurant. He said it would not be a setting where people would walk around drunk, and that serving alcohol would help the businesses to pay the rent.

Mr. Kramer noted that during a committee meeting, the owner of Lemon Poppy said business could make 50% more in profits with a liquor license; and while he was sensitive to the fact alcohol was an issue in this community, the current pandemic was threatening livelihoods and the opportunity to create more jobs should outweigh concerns over alcohol. He noted more business could equate with more eyes on Cypress Ave. to stop drunk driving and other problem behavior related to alcohol. Finally, the addition of a restaurant wouldn't preclude the addition of a laundromat or grocery store, which should be advocated for. He was not in favor of more alcohol on Cypress but of more jobs.

**Ms. Barajas moved to oppose the applications as above. Ms. Roman seconded.**

In public comment, Susan Rocha voiced her support for the motion, saying more alcohol was not needed in the area, especially for places that don't already have alcohol; and that it should remain family-oriented. She said most people want to take families to places that do not serve alcohol, and they don't want Cypress Park turning into Highland Park.

Brendan Charney said he sometimes ordered takeout from Tierra Caliente, around the corner from his home, so he could enjoy a cold beer with his tacos. He said many people on his street would benefit from responsible food-oriented restaurants. He guessed that drunk drivers were speeding down Cypress rather than patronizing the area. He spoke in favor of more jobs, great opportunities for people in the neighborhood.

Juan Corral spoke in support of the motion. He said there were other businesses "you can put in there that will get more money." He said Tierra Caliente will be competing with the new taco place and the applicant should go for the enhanced alcohol component. He said if the CUB for Tierra Caliente was approved, it would later be sold off to the highest bidder. He said 3 permits would rip the community apart and become a string of bars like York Blvd. and Figueroa in Highland Park.

Mr. Manasserian said he had a good relationship with the Tierra Caliente ownership and encouraged anyone with doubts to call "the son" and ask. He said his firm would like Tierra Caliente to remain there as long as possible. He said he lives down the street, as does "Barton" and that there are currently no restaurants in the area. They want to bring jobs and entertainment and give patrons the option of having a beer with their meal. He said the comments were hurtful because they are part of the community and they want to help out.

Ms. Roman said her cohort supports restaurants who are already in the community. She said "Laura," the owner before they got there, had a 4-year lease, and she's afraid she'll be evicted when her lease runs out. Ms. Roman said she is sure they would evict Tierra Caliente, who would need to compete with the new restaurants. She said she knew what the new owners' mission and purpose was: "it will be like Highland Park," she said through the interpreter. The people that live here will have to be displaced. I know what my community told me and what they're feeling.

Manasserian countered that they had spoken with community members like “Jesse.” Manasserian’s team wants to make sure businesses remain viable, and that’s why they are upgrading kitchen and renovating the space. He said they are a staple of the community and his team wants to keep them there as long as possible.

Ms. Barajas noted there were a lot of restaurants; she listed Especial, two pupuserias, and King Taco. She said when La Fuente and la Morenita were in business there was accident after accident. A mother and child got run over. Last year 10 cars got hit back to back. She said alcohol was not the solution to bring back the community.

**The motion failed by a roll-call vote with 2 yes (Barajas, Roman), 2 no (Birdsong, B. Kramer), 2 abstentions (A. Kramer, Rivas), and 3 absent (Beltran, Quezada, Teran).**

Mr. Manasserian said July 1st was the tentative date for the hearing.

### **7.3. Discussion and Possible Action: Review Emergency Neighborhood Purpose Grants**

- Mujeres de la Tierra: up to \$4,000 – Grant to fund a new leadership training program for digital activism, Rompiendo Barreras con la Tecnología
- Glassell Park Improvement Association: \$4,800 for ongoing support, like needed supplies and food, to 50 homebound seniors in Cypress and Glassell Parks
- Cypress Park Community Job Center (Instituto de Educación Popular del Sur de California): up to \$4,000 – Grant to support up to 300 hot meals for Cypress Park stakeholders and gift cards for volunteers.

*[This item was taken up after 7.1]*

Ms. Kramer explained that 3 organizations had applied for NPG funds and that there was \$3,900 to be distributed. Each request was presented prior to any Board motion.

Paola Machan spoke on behalf of the first item. She described “Mujeres de la Tierra” as an environmental nonprofit. In 2018, they trained 20 community women in the coordination and management of an event.

She said community members faced difficulties in participating in online meetings. “Rompiendo Barreras con la Tecnología” was a leadership training program for which they were seeking funding to develop a platform and create materials for Cypress Park, aimed at breaking barriers with technology and having more voices heard in public meetings.

Responding to Ms. Kramer, Machan said the \$4,000 being sought would be used in June and July for the first of 3 project stages: prep and fieldwork, involving the creation and translation of training and outreach materials and the fieldwork involved in finding community members to receive the training. Stage 2, the training, would be in August and Stage 3 would begin with graduation from the program and real-world use of the platforms, including hosting meetings. Graduates were required to each train 5 members of their communities.

Responding to Ms. Teran, Machan said they were planning to train at least 30 community members in Stage 2, which would result in the training of a total of 150 through the subsequent trainings.

Replying to Ms. Barajas, she said if COVID restrictions kept trainings to no more than 10 people, they would hold different types of individual meetings, conduct follow-up calls, and meet individually with community members.

Ms. Roman thanked her and said she’d be the first one to sign when you have that training citing difficulties in using the [Zoom] app. She asked if computers were provided.

Machan said the community has problems interacting with virtual technology and noted public agencies may continue using online platforms after the pandemic. She said this toolset would help the community to voice opinions on a larger scale. She noted they applied for a grant from another organization for the purchase of laptops and iPads for trainings and were waiting for the confirmation; they were also looking to borrow similar equipment. The training would also address using a phone.

Responding to Ms. Teran, she reiterated that the training was in development. Ultimately, it would be divided in 6 sessions of 4-6 hours each. Stage three would take 1-2 months after the training. Stage 4, where graduates would train their communities, would begin the following year.

Representing the Glassell Park Improvement Association (GPIA), Helene Schpak said they had worked with GCPNC for two months on the senior lunch program, and funding from CD1 would be exhausted on 6/20. They wanted to continue helping seniors with their fantastic volunteer base, and Schpak noted MAOF intended to continue its work with seniors they'd been serving. GPIA considered the Glassell Park Community Center as a potential new home base.

She noted a need for basic supplies besides food, such as toiletries and pet food, which GPIA would include in weekly care packages. COVID highlighted a crisis that already existed – that people were already in great need.

While GPIA could do less with less money, given so much need, she would prefer to wait for the new fiscal budget to allow the GCPNC to [invest further].

Mr. Birdsong said he and Ms. Roman had volunteered to make deliveries. He said Helene had put together a good list of 40 people to contact, and the program would serve unmet needs in the area.

In the absence of Guadalupe Garcia, Ms. Kramer read the following from the NPG application from the Cypress Park Community Job Center:

“The Cypress Park Community Job Center has prioritized providing essential services to members of the community, including day laborers and seniors, during the COVID-19 pandemic. Many generous organizations and partners, such as the Office of Councilmember Gil Cedillo, have donated funds to be used to purchase hot meals and other necessities to provide workers. We are asking for \$4,000 to continue the hot meal distributions. We would be able to provide approximately 200-300 meals as well as giving \$60 gift cards to community volunteers to help at distribution. We would patronize local Cypress Park restaurants.” This would be done “...in two ways: 1.) directly assisting in a much-needed way the under-served and vulnerable members of our community, not limited too but including seniors, day laborers, struggling families, etc., and 2.) buy directly patronizing local restaurants who are struggling during this pandemic and need support.”

She noted the board had previously partnered with that organization.

Ms. Teran suggested the available funds could only help one applicant, but Ms. Kramer said the budget could also be split among the groups. Ms. Teran suggested granting the bulk to GPIA and \$1,000 to Mujeres de la Tierra and to delaying any grants for the Community Job Center because they were already doing something similar to what GPIA had been doing for a long time.

Mr. Birdsong countered that the Job Center had been twice a week serving hot meals purchased by CD1, while GPIA was delivering to seniors, so they were addressing different needs.

Ms. Teran said they could not fund gift cards according to a past decision by DONE.

Responding to Ms. Roman, Birdsong said the [Job Center] grant would fund 200-300 meals, about 4 sessions at 50 meals a day, so about 2 weeks of meals.

Ms. Barajas said since the Job Center was currently feeding families and the Mujeres de la Tierra application was for a future program, the latter should be postponed, though she recognized the will to “help both other programs out.”

Ms. Kramer noted the possibility of receiving \$6,500 [refunds from NPGs for canceled events] in the following week. She said the money could be split or rolled over to July for consideration then.

Responding to Mr. Birdsong, Ms. Machan said even without immediate funding from GCPNC, they would proceed with the plan because the need was urgent. She said they could pause their application until the next fiscal year. They were also other pursuing other funding sources; she said Glassell Park might be able to support Stage 2 of the program in August.

Ms. Roman spoke to the importance of helping both organizations. She wondered if the Job Center had approached other neighborhood councils for funding. Ms. Kramer said she was not sure. They were in Cypress Park because at the Home Depot. Ms. Rivas suggested reducing the grant by an amount equivalent to what would have gone to the purchase of gift cards.



There was discussion of splitting the available \$3,900 between GPIA and the Job Center and taking up Mujeres de la Tierra in July.

**Mr. Birdsong** moved to give \$3,900 to GPIA. **Ms. Teran** seconded.

During public comment, Marge Piane from the GPIA asked if they could return with a new funding request in July if the program were a success. Ms. Kramer said yes.

The motion passed by a roll-call vote with 6 yes (Barajas, Birdsong, A. Kramer, B. Kramer, Teran, Roman), 0 no, 0 abstentions, 1 ineligible (Rivas), and 2 absent (Beltran, Quezada).

**Mr. Birdsong** then moved that the GCPNC give an NPG of up to \$4,000 to Cypress Park Job Center Institute "when the money is in our account." **Ms. Teran** seconded.

The motion passed by a roll-call vote with 5 yes (Barajas, Birdsong, A. Kramer, B. Kramer, Teran), 0 no, 0 abstentions, 1 ineligible (Rivas), and 3 absent (Beltran, Quezada, Roman [due to an audio issue]).

*[At this time (8:55 p.m.), item 7.7 was taken up.]*

**7.4. Discussion and Possible Action: Send a letter to the City Council Budget Committee, the Mayor, and CD1 demanding actions that decrease police violence and realign budget priorities to invest in communities of color.**

*[This item was taken up at 10:25 p.m. after Item 7.6.]*

Mr. Birdsong provided a summary of the letter that he described as having come out of the South LA Alliance of Neighborhood Councils (SLAANC), which stated the money the Mayor planned to redistribute from the LAPD budget, supposedly by the lack of need for overtime pay due to the cancellation of concerts and festivals, should be redistributed; and that neighborhood council budgets should be increased to \$100K for FY20-21. The Central Alameda Neighborhood Council said neighborhood councils were the leg of the City best connected to the community. Neighborhood councils could use the money better than distributing to different city agencies.

**Mr. Birdsong** moved to adopt the letter as written in the packet [of digital handouts]. **Ms. Rivas** seconded.

Mr. Kramer said he disagreed with Bill Cody's distinction between the activists and the constituents; Kramer said the activists fighting to defund the police are CD1 constituents. He encouraged other board members to join in refuting that idea.

Mr. Birdsong said he agreed completely with Mr. Kramer. He said people focus on acts of property crime but lose sight of the more important fact police were killing people, at a time when DONE was shifting to a 4 day workweek.

Mr. Birdsong highlighted: "Specifically, we urge you to significantly decrease the proportion of the unrestricted funds in the 2020-21 budget that is allocated to salary raises for police officers, ensuring that social services make up large majority of the updated discretionary budget, including increasing funding up to \$100,000 for each Neighborhood Councils to spend in their communities."

Ms. Barajas said she had a lot of family members in the police force who were working seven days a week nonstop. She said she didn't want to penalize all police officers, that there were bad people everywhere.

The motion passed unanimously by a roll-call vote, with 3 absent (Beltran, Quezada, Teran).

**7.5. Discussion and Possible Action: Fireworks? How can we help reduce the use of these dangerous and noisy explosives?**

*[This item was taken up after 7.8 at 9:02]*

In public comment, Sarah Casey asked for clarifications from prior comments so she could share them at an upcoming meeting of another neighborhood council. Mr. Cody said veterans living in Montecito Heights near the Heritage square Gold Line Station had, previously, booked one or more motel rooms out of town to avoid fireworks noise. Ms. Barajas reiterated that the expensive airborne

fireworks from AZ and NV were not being purchased by kids. Mr. Cody shared his email address for any follow ups.

Brendan Charney offered to participate in a committee. He encouraged neighbors to speak with one another about their issues with fireworks before calling on coercive enforcement.

Susan Rocha said police had told her they were not responding to fireworks calls. She said it's always been this way and wouldn't change, and it was ill-advised to speak with one's neighbor, who will get angry.

Ms. Roman argued in favor of restrictions on fireworks and said her shed burned in the past due to a neighbor's fireworks. She reported recently hearing fireworks at 2 in the morning.

Without objection, Mr. Birdsong appointed himself and Ms. Roman to an ad hoc committee to arrange a town hall on the subject. They would be in touch with community members to get a discussion going.

*[At this time (9:15 p.m.) Ms. Teran left the meeting.]*

**7.6. Discussion and Possible Action: Updates from the ARC meeting (Ms. Barajas): Paseo del Rio project and the Cypress Park Community.**

*[This item was taken up at 10:25 p.m. after Item 7.2]*

Ms. Barajas reported the Paseo del Rio project received a \$10M grant from the Santa Monica conservancy and a \$10M matching grant from the City. She said the project sought a fourth partner from the community and had specifically mentioned Cypress Park and Glassell Park. Barajas expressed the need for the Board to be involved. She said she's supportive of the green space idea if done correctly. She said the high speed rail project was fighting for the same land. She didn't hear from the Mountains Recreation and Conservation Authority (MRCA), who, she said, has publicized in Eastsider and whose community outreach seems to consist of including flyers in food bags. One senator at a Santa Monica meeting said people should be knocking door to door. She noted Mr. Kramer is the MRCA contact.

**7.7. Discussion and Possible Action: Consider a CIS in support of Council File 20-0690: Murder of George Floyd / Condemnation.**

**Mr. Birdsong** moved to file a CIS as above. **Ms. Kramer** seconded. The motion passed unanimously by a roll-call vote, with 2 absent (Beltran, Quezada).

**7.8. Discussion and Possible Action: Consider a CIS to oppose Council File 18-0467: Neighborhood Council System Reforms/Stakeholder definition includes organizations with physical address/ to establish a uniform minimum voting age, minimum board member service age, and optional youth board seat for neighborhood council.**

**Mr. Birdsong** moved to oppose the neighborhood council system as above. He noted Chloe Rivas would be ineligible. He said the neighborhood council system should be open and encourage people to participate and not push people out. **Ms. Rivas** seconded.

Mr. Birdsong noted he would likely not write a letter but would simply oppose in the form. He said when it comes before the City Council, the CIS would entitle the neighborhood council to 5 minutes' speaking time.

In public comment, Susan Rocha said people under 18 should not be on the Board as they were prohibited from voting on money matters among other things.

Ms. Teran said previously they had approved 14 years and older and that one third of Cypress Park was young people. She said she didn't want to "keep them out."

The motion passed unanimously by a roll-call vote, with 2 absent (Beltran, Quezada).

**7.9. Discussion and Possible Action: Consider a CIS in support of Council File 20-0692: Los Angeles Police Department Budget Cut / Disadvantaged and Communities of Color Reinvestment.**

*[This item was taken up at after 7.4 at 10:33 p.m.]*

Mr. Birdsong explained that the letter came from a South Los Angeles neighborhood council. He said he agreed with the general idea of taking some money from LAPD to give to neighborhood councils, which are 0.006% of the city budget. He said he would like the conversation to include things the city can do with the money that actually help people.

Ms. Barajas said the Northeast Police Station front office is closed at 10 or 11pm. That was because of a lost budget. She said she was OK with not giving raises, but that she was concerned about security. She noted mental health was being cut by Governor Newsom, as were healthcare, homeless services, and schools.

Ms. Roman said she was worried about more crime and fewer police in the community. She said she would like the money invested in interactive workshops between the police and the community. She said Cypress Park had recently had a lot of robberies at a time when they have few police. She agreed not to raise salaries and to limit paid vacations. She added, "We don't know if the money is going to go where it's supposed to go."

Mr. Birdsong said that was a reason to write a letter saying where the money is supposed to go.

Ms. Kramer said there was no connection statistically between more police and a safer community. She said when officer Reyes comes to the community and speeding or homelessness or the mugging of elderly folks at bus stops was brought up, the response was often "there's not much we can do about it." She said it was not possible to access ways to make the community safer if so much is going to the police, and that having a standing army was not effective, but instead to fully fund mental health, schools, and afterschool programs. "Imagine \$30M in our community," she encouraged. "Let's move to models of funding where we fund positive things. What if calling 9-1-1 brought someone trained in those services and not just someone with a gun." She said other countries had different models.

Mr. Kramer clarified that the letter was just about funding neighborhood councils with money from the police budget. He noted that in \$1.8B there was plenty of room to shift moneys.

**Mr. Kramer moved to support letter, Mr. Birdsong seconded.**

There was minimal Board discussion.

**The motion passed unanimously by a roll-call vote, with 3 absent (Beltran, Quezada, Teran).**

Mr. Birdsong said the budget the Mayor presented was draconian and that the City Council backed it by not voting on it and that it "sets us back 10 years". He noted the County of LA, including mental health and child protective services, were all going to be working 4 day weeks.

**7.10. Discussion and Possible Action: Additional appointments to Budget Representatives and LGBTQ+ Alliance**

This item was not taken up.

**8. New Business and ideas for future meetings**

There was none.

**9. Upcoming Meetings and Events:**

- Governing Board Meeting: Tuesday, July 14, 7:00PM
- Land Use and Housing & Homelessness Committee: Tuesday, July 7, 6:00PM
- MQS Care Package Distribution, June 11, 12:00PM, 1802 Roasters, 1206 Cypress Ave.

**10. Adjournment**

**Ms. Barajas moved to adjourn at 10:50 p.m.** The meeting was adjourned by unanimous consent.

*Respectfully submitted by Conrad Starr.*

Office of the City Clerk  
Neighborhood Council Funding Program  
Fiscal Year Administrative Packet

Neighborhood Council: \_\_\_\_\_



## **NEIGHBORHOOD COUNCIL FUNDING PROGRAM FISCAL YEAR ADMINISTRATIVE PACKET**

### **Summary**

The Administrative Packet provides for a more comprehensive and complete record of all items that support the Neighborhood Councils' (NC) fiscal and administrative operations, including its annual budget, Financial Officers, and any commitments for NC office space, storage facility, P.O. Boxes, etc.

### **Goal(s)**

The goal(s) of the Administrative Packet is to make it easier for NCs to identify, plan, and confirm, via a board vote, all fiscal and administrative requirements upfront each year so that our Office can prepare for and process funding requests and resulting contracts judiciously and expeditiously.

The Packet contains the following items:

- NC Funding Program Acknowledgements & Agreements – Signed by all Financial Officers
  - If a new Financial Officer is being appointed for the new Fiscal Year, please check the appropriate box for the Financial Officer(s).
- Completed Annual Budget
- Information pertaining to office space, meeting space, storage facility, Post Office Box (P.O. Box), and website services, as applicable.

### **Procedure**

On a yearly basis, we require each NC to discuss, prepare, and approve the Administrative Packet. Once the Packet has been voted on by the board, the Packet and the completed Board Action Certification (BAC) Form are to be submitted to the NC Funding Program.

Your NC Treasurer can submit both documents, the Packet and BAC, by uploading them in the NC Funding System portal, Budget Allocation section, immediately after Board approval. Once received, reviewed, and accepted by our Program, your NC will gain full access to its funds. The NC Funding System portal website is: <https://cityclerk.lacity.org/NCFundPortal/#/login>

As our Program awaits your Packet submission, access to your NC funds will be limited to \$333.00 per month, until the annual budget, Administrative Packet, and BAC have been received and accepted. This limited amount is intended to assist your NC operationally for expenses related to conducting your NC meetings, i.e. meeting facility use fees, printing and photocopying of meeting documents, meeting refreshments/snacks, professional staff services.

If you have questions or require any assistance regarding the packet, please feel free to email us at [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) or call us at 213-978-1058.

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM  
FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT**

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

**Neighborhood Council Financial Officers - Names and Signatures:**

**Treasurer**

**Please check here if a new Treasurer is being appointed**

\_\_\_\_\_  
SIGNATURE OF THE TREASURER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME OF THE TREASURER

\_\_\_\_\_  
EMAIL

\_\_\_\_\_  
BOARD POSITION

\_\_\_\_\_  
PHONE NUMBER

**CONTINUES OTHER SIDE**

**2nd Signer**

Please check here if a new 2<sup>nd</sup> Signer is being appointed

\_\_\_\_\_  
SIGNATURE OF THE 2<sup>nd</sup> SIGNER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME OF THE 2<sup>ND</sup> SIGNER

\_\_\_\_\_  
EMAIL

\_\_\_\_\_  
BOARD POSITION

\_\_\_\_\_  
PHONE NUMBER

**Alternate Signer**

(If not applicable, please indicate "N/A")

Please check here if a new Alt. Signer is being appointed

\_\_\_\_\_  
SIGNATURE OF THE ALTERNATE SIGNER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME OF THE ALTERNATE SIGNER

\_\_\_\_\_  
EMAIL

\_\_\_\_\_  
BOARD POSITION

\_\_\_\_\_  
PHONE NUMBER

**1<sup>st</sup> Bank Cardholder**

Please check here if a new Cardholder is being appointed

\_\_\_\_\_  
SIGNATURE OF THE 1<sup>st</sup> BANK CARD HOLDER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME OF THE 1<sup>st</sup> BANK CARD HOLDER

\_\_\_\_\_  
EMAIL

\_\_\_\_\_  
BOARD POSITION

\_\_\_\_\_  
PHONE NUMBER

**2<sup>nd</sup> Bank Cardholder**

Please check here if a new Cardholder is being appointed

\_\_\_\_\_  
SIGNATURE OF THE 2<sup>nd</sup> BANK CARD HOLDER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME OF THE 2<sup>nd</sup> BANK CARD HOLDER

\_\_\_\_\_  
EMAIL

\_\_\_\_\_  
BOARD POSITION

\_\_\_\_\_  
PHONE NUMBER

**\*\*\* Bank Cardholders, please read further next page \*\*\***

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM  
BANK CARDHOLDER ACKNOWLEDGEMENT &  
AGREEMENT OF RESPONSIBILITIES**

This document outlines the responsibilities that I, as the Neighborhood Council Bank Cardholder, have as the primary custodial holder of a City Los Angeles Neighborhood Council (NC) Bank Card, referred herein as "the card" for the Neighborhood Council named below. My signature indicates that I have read and understand these responsibilities and further, that I agree to adhere to the guidelines established by the Office of the City Clerk and approved by the City Controller for the use of City funding as it relates to the Neighborhood Council Funding Program.

1. I understand that the City of Los Angeles Neighborhood Council Card is intended to facilitate the purchase and payment of materials or services required for the conduct of official Neighborhood Council business only.

2. I agree to make only those purchases consistent with the type of purchases authorized by the Office of the City Clerk and approved by the NC Governing Board.

3. I understand that under no circumstances will I use the Card to make personal purchases either for myself or for others. The Card is issued in the name of the Neighborhood Council and I serve as the Card custodian. I agree that should I willfully violate the terms of this Agreement and use of the Card for personal use or gain that I will reimburse the City of Los Angeles for all incurred charges and any fees related to the collection of those charges.

4. Uses of the Card not authorized by the Office of the City Clerk can be considered misappropriation of City funds. This could result in (a) immediate and irrevocable forfeiture of the Card, and /or (b) potential de-certification action. I understand that the Card must be surrendered upon termination of any official position with the Neighborhood Council to which the card is issued. I agree to maintain the Card with appropriate security whenever and wherever I or any other authorized person may use the Card. If the Card is stolen or lost, I agree to immediately notify the Office of the City Clerk.

5. I understand that since the Card is the property of the Bank and authorized for issue by the City of Los Angeles, I am required to comply with internal control procedures designed to protect City assets. This may include being asked to produce the Card, receipts, and/or statements to validate its existence and to audit its use.

6. I understand that I will have access to the Funding Program System portal via the Internet where all card transactions will be posted by the Bank when the card is used. I understand that I am required to obtain itemized receipts for all card transactions and upload the itemized receipts to the Funding Program System portal to verify the posted card transaction. Uploading the required itemized receipt is necessary for my NC Monthly Expenditure Report (MER) to be generated by the Funding Program System portal. The MER must be reviewed and approved by the NC Governing Board before being submitted to the Office of the City Clerk as a complete Report.

7. I understand that all transactions on the Card will reduce the funds available to the NC. I understand that the Bank will not accept any limit increases from me.

8. I understand that the Card is solely provided to the designated NC cardholder and that assignment of the Card is based on the understanding that I need to purchase materials required for the conduct of Neighborhood Council business. I understand that custodial possession of the Card is not an entitlement nor reflective of title or position.

9. As a Neighborhood Council Financial Officer, I have signed and received a copy of both the NC Funding Program Bank Cardholder Agreement of Responsibilities and Financial Officers Letter of Acknowledgement, have attended and completed the required NC Funding Program training, and understand the requirements and limitations regarding the NC Bank Card's use.

**PLEASE SIGN OTHER SIDE**

**1<sup>st</sup> Bank Cardholder**

\_\_\_\_\_  
SIGNATURE OF THE 1<sup>st</sup> BANK CARD HOLDER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME OF THE 1<sup>st</sup> BANK CARD HOLDER

**2<sup>nd</sup> Bank Cardholder**

\_\_\_\_\_  
SIGNATURE OF THE 2<sup>nd</sup> BANK CARD HOLDER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME OF THE 2<sup>nd</sup> BANK CARD HOLDER

## **NEIGHBORHOOD COUNCIL FUNDING PROGRAM**

### **ANNUAL BUDGET TEMPLATE – FISCAL YEAR 2020-2021**

The annual budget is a plan for the utilization of the NC’s financial resources. It should be used as a strategic financial road map to conduct activities and efforts that will help the NC achieve its mission, goals, and objectives. The budget should include the input of stakeholders, be accessible, and comply with the rules that govern the use of NC public funds.

As a planning tool, the annual budget allows the NC board to allocate its funds, both regular annual funds and rollover funds, if any, into the following Expenditure Categories:

1. General and Operational Expenditures
  - i. **Office/Operational**
  - ii. Outreach
  - iii. Elections
2. Neighborhood Purposes Grants (NPGs)
3. Community Improvement Projects (CIPs)

With the exception of certain expenditures related to Office/Operational items, the annual budget cannot be used as authorization or approval of actual payments to vendors. All payments related to Outreach purchases, activities, and events, Elections, NPGs, and CIPs must be considered and approved through separate board motions, not as part of the board approval of the annual budget.

The annual budget may be accepted as authorization for payment for certain monthly and recurring **Office/Operational expenditures only**, such as those listed below, when itemized in the Office/Operational Expenditure Category. Please see the sample itemized Office/Operational budget allocations next page.

1. Office lease payments
2. Office supplies and equipment expenses, not including inventory items
3. Storage facility lease payments
4. P.O. Box payments
5. Office telephone and Internet services
6. Refreshments/snacks for board/committee meetings
7. Website hosting and maintenance services
8. Professional meeting/office-related services, i.e. translators, minute-takers, audio services
9. Printing and copying for meetings/office-related purposes only
10. Printing NC business cards

The annual budget template form provided here is an optional tool. Your Neighborhood Council may submit its annual budget on a form different from this template as long as it only contains the same budget allocation Expenditures Categories listed above.

For more details on the Administrative Packet, Fiscal Year annual budget, and rollover of funds unspent at the end of the Fiscal Year, please review the Policies and Guidelines, Policy 1.1, found on our website: <https://clerk.lacity.org/neighborhood-council-funding-program>

***Sample Itemized Budget Allocations for  
Office/Operational Expenditures***

<b><i>Office/Operational Expenditures Category</i></b>	
<i>Office Rent (\$500/month x 12 months)</i>	<i>\$6,000.00</i>
<i>Office Supplies (paper, ink, staples, pens, binders, business cards, etc.)</i>	<i>\$500.00</i>
<i>Printer/Copy Machine Lease</i>	<i>\$1,500.00</i>
<i>Internet Service (Spectrum)</i>	<i>\$1,000.00</i>
<i>Telephone Service (Ooma)</i>	<i>\$500.00</i>
<i>Website Hosting and Maintenance</i>	<i>\$2,000.00</i>
<i>Printing and Photocopying for Meetings</i>	<i>\$500.00</i>
<i>Meeting Facility Fees (Riverside Elementary School)</i>	<i>\$2,000.00</i>
<i>Minute-Taker for Meetings (AppleOne)</i>	<i>\$1,500.00</i>
<i>Refreshments/Snacks for Meetings</i>	<i>\$1,500.00</i>
<b><i>Total Office/Operational Expenditures</i></b>	<b><i>\$17,000.00</i></b>

<b>Neighborhood Council</b> <b>Annual Budget for Fiscal Year 2020-2021</b>	
<b>Annual Budget Funds</b>	\$0
<b>Rollover Funds*</b>	
<b>Encumbered Funds*</b>	
<b>Total Annual Budget Funds</b>	

<b>Office/Operational Expenditures Category</b>	
<b>Total Office/Operational Expenditures</b>	

\*The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds and/or approved encumbered funds, if any, on August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover and/or encumbered funds. PLEASE NOTE: Encumbered funds are intended only for earmarked expenditures submitted in the "Encumbrance Request Form" and approved by the Funding Program





<b>Neighborhood Purposes Grants (NPG) Expenditures Category</b>	
<b>Total NPG Expenditures</b>	

<b>Community Improvement Projects (CIP) Expenditures Category</b>	
<b>Total CIP Expenditures</b>	

<b>TOTAL ANNUAL BUDGET ALLOCATIONS</b>	
<b>Office/Operational Expenditures</b>	
<b>Outreach Expenditures</b>	
<b>Election Expenditures</b>	
<b>General and Operational Expenditures</b>	
<b>Neighborhood Purposes Grants (NPG) Expenditures</b>	
<b>Community Improvement Projects (CIP) Expenditures</b>	
<b>TOTAL EXPENDITURES FOR FISCAL YEAR 2020-2021</b>	

## NEIGHBORHOOD COUNCIL FUNDING PROGRAM

### LEASES & AGREEMENTS

Please complete the following information, as applicable, for any leases or service agreements your NC currently has or plans on securing in the Fiscal Year involving office space, meeting space, storage facilities, P.O. Boxes, and/or website services. If sections below do not apply to your NC, please select NA on the sections that do not apply. If you have more than one Meeting Location, then please provide the same information on an additional page. The information provided on this form is to confirm services that an NC may currently have or that it would like to secure in the Fiscal Year which may require a City agreement. If an agreement needs to be drafted from the information provided, the NC board will be notified and advised to agendaize and approve the drafted agreement at a future board meeting; The approval the Administrative Packet/annual budget does not replace the vote the board will need to take to approve any agreements needed.

#### Office Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

#### Meeting Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

#### Storage Facility:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Facility Name/Owner	
Facility Address:	
Facility Owner Phone Number:	
Facility Owner Email:	
Name on Facility Account:	

**P.O. Box:**

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name/Owner:	
NC P.O. Box Address	
Property Owner Address:	
Property Owner Phone Number:	
Property Owner Email:	
Name on P.O. Box Account:	

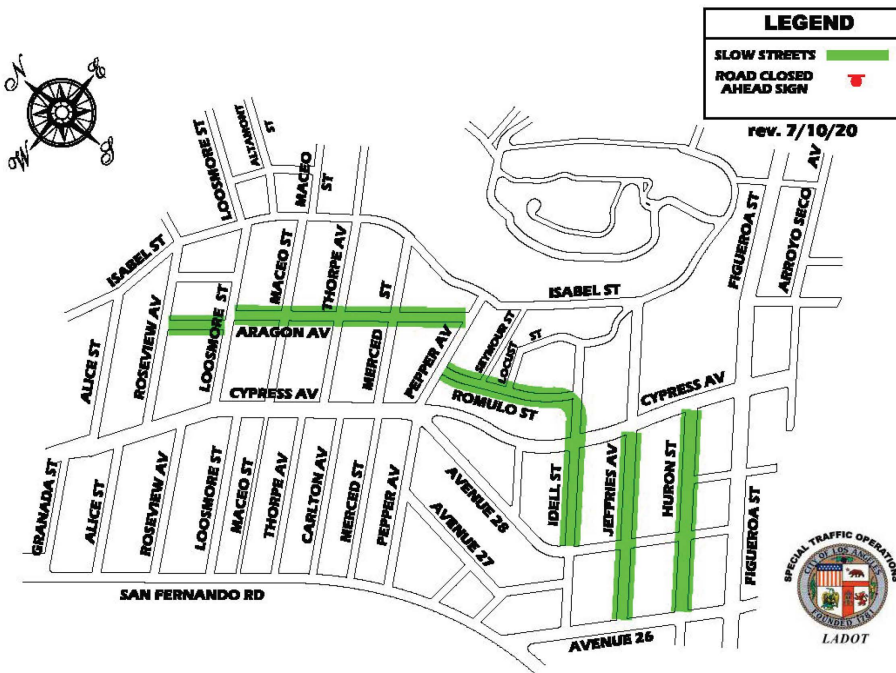
**Website Services:**

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Name of Website Services Provider:	
Service Provider Address:	
Service Provider Phone Number:	
Service Provider Email:	
Type of Services Provided:	



Greater Cypress Park  
Neighborhood Council

# Cypress Park Slow Streets



## Background

The Greater Cypress Park Neighborhood Council (GCPNC), with the support of LADOT, is setting up a temporary network of “slow streets” to help residents stay safer at home and in the neighborhood during the COVID-19 emergency. The City will use signs to help reduce traffic volumes on select neighborhood streets by limiting use to local residents, pedestrians, and bicyclists. By restricting through traffic to cars, those streets will become safer and slower, allowing them to be more comfortably shared by people walking and biking, kids playing in the street, and residents making car trips. Parking and local access to homes on the proposed streets will still be allowed.

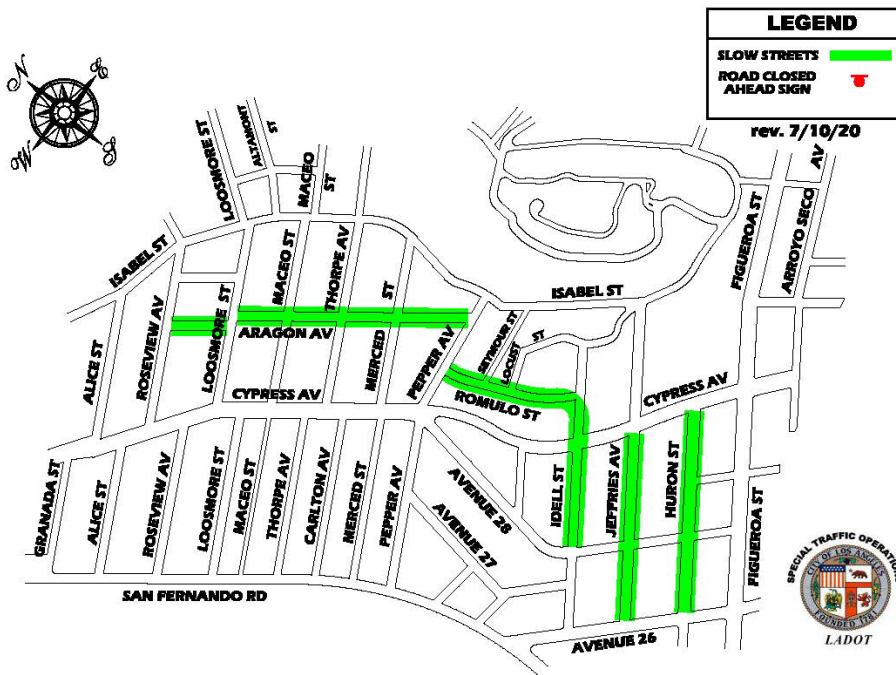
- ▶ Our Slow Streets will include portions of the following: **Huron St, Jeffries Av, Idell St, Romulo St, & Aragon Av.**
- ▶ Slow Streets are **NOT gathering spaces.** Users are required to keep distance between themselves and people who are not members of the same household.
- ▶ If safe physical distance is not practiced by users, the program will end.
- ▶ Slow Streets are created through posting signage and barricades at key intersections.
- ▶ Slow Streets will not impede access for emergency vehicles.
- ▶ Parking and local access is still allowed.
- ▶ Slow Streets will **NOT be enforced by LAPD.**

Contact: Slow Streets will be adjusted as needed based on experience and feedback from residents. Email [slowstreets.cypresspark@grm.com](mailto:slowstreets.cypresspark@grm.com) w/ comments or suggestions



Consejo del Vecindario  
de Greater Cypress Park

# Calles Lentas de Cypress Park



## Antecedentes

El Consejo del Vecindario de Greater Cypress Park (GCPNC, por sus siglas en inglés), con el apoyo del Departamento de Transporte de Los Angeles (LADOT, por sus siglas en inglés), está organizando una red temporal de "Calles Lentas" para ayudar a los residentes a estar más seguros en sus hogares y en el vecindario durante la emergencia del COVID-19. La Ciudad utilizará señales para ayudar a reducir el volumen de tránsito en determinadas calles del vecindario, limitando el uso a los residentes locales, peatones y ciclistas. Al restringir el tránsito vehicular, esas calles serán más seguras y lentas, lo que permitirá que los peatones y las personas que viajan en bicicleta, los niños que juegan en la calle y los residentes que realizan recorridos en automóvil compartan el espacio de una forma más cómoda. El estacionamiento y el acceso local a las casas ubicadas en las calles propuestas aún estará permitido.

- ▶ Nuestras Calles Lentas incluirán tramos de las siguientes ubicaciones: **Huron St, Jeffries Av, Idell St, Romulo St, & Aragon Av.**
- ▶ Las Calles Lentas **NO son espacios de reunión.** Los usuarios deben mantener su distancia entre ellos y las personas que no forman parte de su mismo hogar.
- ▶ Si los usuarios no practican el distanciamiento físico, el programa terminará.
- ▶ Las Calles Lentas se crearán a través de señalizaciones y barricadas en intersecciones clave.
- ▶ Las Calles Lentas no impedirán el acceso a los vehículos de emergencia.
- ▶ El estacionamiento y el acceso local aún estará permitido.
- ▶ Las Calles Lentas **NO serán monitoreadas por el Departamento de Policía de Los Angeles.**

Contacto: Las Calles Lentas se ajustarán según sea necesario, basándose en la experiencia y la opinión de los residentes. Envíe un correo electrónico a: [slowstreets.cypresspark@gmail.com](mailto:slowstreets.cypresspark@gmail.com) para hacer comentarios o sugerencias.





GCPNC Board Meeting Packet Page

## NATIONAL LAWYERS GUILD

KNOW YOUR RIGHTS BEFORE YOU PROTEST

Special webinar for residents of **Northeast LA**  
Wednesday, July 22nd at 6:00pm

- Can you protest if you don't have legal status?
- Is it safe for families to protest with their children?
- How do you know when you are risking arrest?
- What you need to know if you have 'priors'?
- What to expect if arrested?

e-mail [NLGtraining@gpia.org](mailto:NLGtraining@gpia.org)  
with your NAME to RSVP and receive link.



## NATIONAL LAWYERS GUILD

CONOCES TUS DERECHOS ANTES DE PROTESTAR

Seminario virtual para residentes del  
**Noreste de Los Ángeles**  
Miércoles 22 de Julio del 2020 a las 6pm

- ¿Puedes protestar si no tienes estatus legal?
- ¿Es seguro que las familias protestar con sus hijos?
- ¿Cómo sabes cuándo te arriesgas de ser arrestado/a?
- ¿Que necesitas saber si tienes un arresto previo?
- ¿Que debes de esperar si te arrestan?

envíe un correo electrónico a [NLGtraining@gpia.org](mailto:NLGtraining@gpia.org)  
con su nombre para confirmar su asistencia  
y recibir el enlace



Page 39

Neighborhood Council Funding Program  
**APPLICATION for Neighborhood Purposes Grant (NPG)**

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Cypress Park Neighborhood Council

**SECTION I - APPLICANT INFORMATION**

1a) Mujeres de la Tierra 20-5270350 501 (c)(3) Nonprofit 06/18/2007  
*Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)*

1b) 570 W Avenue 26, Suite 300 Los Angeles CA 90065  
*Organization Mailing Address City State Zip Code*

1c) \_\_\_\_\_  
*Business Address (if different) City State Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**  
Irma Muñoz (323) 350-3306 info@mujeresdelatierra.org  
*Name Phone Email*

2) **Type of Organization- Please select one:**  
 Public School *(not to include private schools)* **or**  501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Signed letter on School Letterhead Attach IRS Determination Letter**

3) \_\_\_\_\_  
*Name / Address of Affiliated Organization (if applicable) City State Zip Code*

**SECTION II - PROJECT DESCRIPTION**

4) Please describe the purpose and intent of the grant.

The purpose of this grant is to support our Leadership Training, Rompiendo Barreras con la Tecnologia. With this grant we are advocating for our neighbors and families to break barriers with technology and virtual platforms. We want to provide tools of capacity that can enable our community

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This grant will support the training of at least 30 community members to learn how to use these virtual platforms efficiently and effectively to join public meetings. Also, this grant will support the purchase of chromebooks for community members to use for training purposes and printed material (handbooks)



**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	Staff for Leadership Training	\$ 1000	\$ 2000
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Purchase of 15 chromebooks	\$ 2,250	\$
	Printing of handbooks	\$ 750	\$ 1500
		\$ 4,000	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 4,000

10a) Start date: 07 / 31 / 2020 10b) Date Funds Required: 10 / 15 / 2020 10c) Expected Completion Date: 10 / 15 / 2020  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:


Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)


**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Irma R. Muñoz CEO/President  07/14/2020  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Paola Machan Ops. Manager  07/14/2020  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 18 2007

MUJERES DE LA TIERRA  
C/O KLEIN MANDELBLATT & CO LLP  
10850 WILSHIRE BLVD STE 350  
LOS ANGELES, CA 90024

Employer Identification Number:  
20-5270350  
DLN:  
17053095034027  
Contact Person:  
DONNA ELLIOT-MOORE ID# 50304  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
DECEMBER 31  
Public Charity Status:  
509(a)(2)  
Form 990 Required:  
YES  
Effective Date of Exemption:  
JULY 25, 2006  
Contribution Deductibility:  
YES  
Advance Ruling Ending Date:  
JUNE 30, 2011

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

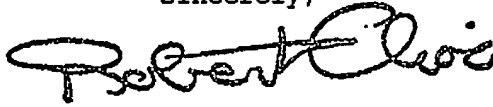
Letter 1045 (DO/CG)

-2-

MUJERES DE LA TIERRA

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink that reads "Robert Choi". The signature is written in a cursive style with a large, prominent "C" at the end.

Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)  
Statute Extension

Letter 1045 (DO/CG)

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: \_\_\_\_\_

SECTION I - APPLICANT INFORMATION

1a) Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) Organization Mailing Address City State Zip Code

1c) Business Address (if different) City State Zip Code

1d) PRIMARY CONTACT INFORMATION:

Name Phone Email

2) Type of Organization- Please select one:

- Public School (not to include private schools) Attach Signed letter on School Letterhead or 501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter

3) Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)

Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

6b)

Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ \_\_\_\_\_

10a) Start date: \_\_\_/\_\_\_/\_\_\_ 10b) Date Funds Required: \_\_\_/\_\_\_/\_\_\_ 10c) Expected Completion Date: \_\_\_/\_\_\_/\_\_\_  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No **\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

\_\_\_\_\_  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

\_\_\_\_\_  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Greater Cypress Park

**SECTION I - APPLICANT INFORMATION**

1a) The Civics Center (Project of Community Partners)      95-4302067      California      April 1995  
*Organization Name*      *Federal I.D. # (EIN#)*      *State of Incorporation*      *Date of 501(c)(3) Status (if applicable)*

1b) 433 S. Beverly Drive      Beverly Hills      CA      90212  
*Organization Mailing Address*      *City*      *State*      *Zip Code*

1c) \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
*Business Address (if different)*      *City*      *State*      *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

Andrew Binder      (610) 701-1288      ahb@thecivicscenter.org  
*Name*      *Phone*      *Email*

2) **Type of Organization- Please select one:**

- Public School *(not to include private schools)*      or       501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Signed letter on School Letterhead**      **Attach IRS Determination Letter**

3) Community Partners      1000 N Alameda St Suite 240      Los Angeles      CA      90012  
*Name / Address of Affiliated Organization (if applicable)*      *City*      *State*      *Zip Code*

**SECTION II - PROJECT DESCRIPTION**

4) **Please describe the purpose and intent of the grant.**

Young people in California can preregister to vote when they turn 16. If preregistered, young people can vote as soon as they turn 18. Yet Los Angeles County has a preregistration rate below 15%. Many people do not know about the opportunity to preregister, and most high schools do not have effective programs to take advantage of the law. This grant would be used to raise youth voter registration levels through our online workshops. Students can sign up for our week-long summer program, "Future Voters Action Week," where we teach high school students public narrative skills and how to run a voter registration drive in their community. We also run shorter workshops that focus on how to run a high school voter registration drive in California. This grant will help us train youth leaders in Greater Cypress Park. This grant will also help us boost the very low voter preregistration rate in Los Angeles County.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

The low voter registration rate in L.A. County feeds into a cycle of low voter turnout and a disconnect between the next generation and our democratic system. Voting is crucial to preserve American democracy, and studies show that early outreach and connection to communities and peers is key to turning these trends around. By raising youth voter registration numbers, Greater Cypress Park has the potential to make a difference in strengthening our democracy.

Funds will be used to send postcards to families with 16-18-year-olds in the neighborhood advertising the program, social media ads to do the same, and for payroll to staff the program and facilitate the outreach. We also have an existing strong relationship with Students Run Los Angeles, a member of our coalition. SRLA supports marathon running programs in L.A. schools, and they have an existing network of teachers who we will contact to promote high school voter registration.

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	Payment for staff leading the session	\$ 1,400	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Postcards	\$ 1,500	\$
	Advertisement via Instagram	\$ 500	\$
	Democracy in a Box merchandise + shipping & handling	\$ 600	\$

\* The amounts specified in section six include the Community Partners' administrative fee

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

 No Yes

If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 4,00010a) Start date: 08 / 01 / 2020 10b) Date Funds Required: 08 / 01 / 2020 10c) Expected Completion Date: 11 / 03 / 2020  
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

 No Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

 Yes No

\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Laura Brill

Executive Director



July 9th, 2020

PRINT NameTitleSignatureDate

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Andrew Binder

Development Assistant

Andrew Binder

July 9th, 2020

PRINT NameTitleSignatureDate\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

**Neighborhood Council Funding Program**

7/14 GCPNC Board Meeting Packet

**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Greater Cypress Park Neighborhood Council

**SECTION I - APPLICANT INFORMATION**

1a) Instituto De Educacion Popular del Sur de California 95-443-1992 California 07/01/1994  
*Organization Name* *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 1565 W. 14th Street Los Angeles CA 90015 Los Angeles CA 90015  
*Organization Mailing Address* *City* *State* *Zip Code*

1c) \_\_\_\_\_  
*Business Address (If different)* *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

Guadalupe Garcia 323.252.2952 guadalupe@idepsca.org  
*Name* *Phone* *Email*

2) **Type of Organization- Please select one:**

- Public School *(not to include private schools)* **or**  501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Signed letter on School Letterhead** **Attach IRS Determination Letter**

3) \_\_\_\_\_  
*Name / Address of Affiliated Organization (if applicable)* *City* *State* *Zip Code*

**SECTION II - PROJECT DESCRIPTION**

4) **Please describe the purpose and intent of the grant.**

The Cypress Park Community Job Center has prioritized providing essential services to members of the community, including day laborers and seniors, during the COVID-19 pandemic. Many generous organizations and partners, such as the Office of Councilmember Gil Cedillo, have donated funds to be used to purchase hot meals and other necessities to provide workers. We are asking for \$4,000 to continue the hot meal distributions. We would be able to provide approximately 265 meals. We would patronize local Cypress Park restaurants.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

In two ways: 1.) directly assisting in a much-needed way the under-served and vulnerable members of our community, not limited too but including seniors, day laborers, struggling families, etc., and 2.) buy directly patronizing local restaurants who are struggling during this pandemic and need support.



**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	Administration costs to coordinate with staff and restaurants.	\$508.09	\$508.09
		\$	\$
6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	Hot meals provided by Antigua Bread or Tierra Caliente, local restaurants, for approximately 265 community members.	\$3,491.91	\$3,491.91
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$4,000

10a) Start date: 07/28/20 10b) Date Funds Required: 08/04/20 10c) Expected Completion Date: 08/26/20  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No **\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*  
Maegan Ortiz Executive Director Maegan Ortiz 06/23/20  
DocuSigned by: E5C6DA1B62E9446...  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*  
Jorge Villanurva Secretary [Signature]  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

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<b>TITLE</b>	New Emergency Grant for Hot Food at Cypress Site
<b>FILE NAME</b>	Updated_community...n_6.23.20_(1).pdf
<b>DOCUMENT ID</b>	fb7d50751a50a4f795d02ee3978b36b8d43dee47
<b>AUDIT TRAIL DATE FORMAT</b>	MM / DD / YYYY
<b>STATUS</b>	● Completed

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## Document History



SENT

**06 / 24 / 2020**

18:48:43 UTC

Sent for signature to Jorge Villanueva (gevillan@yahoo.com)  
 from maegan@idepsca.org  
 IP: 76.171.207.167



VIEWED

**06 / 24 / 2020**

21:18:13 UTC

Viewed by Jorge Villanueva (gevillan@yahoo.com)  
 IP: 76.168.69.178



SIGNED

**06 / 24 / 2020**

21:19:23 UTC

Signed by Jorge Villanueva (gevillan@yahoo.com)  
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COMPLETED

**06 / 24 / 2020**

21:19:23 UTC

The document has been completed.