

**GCPNC OFFICERS**  
MARCOS JUAREZ, CHAIR  
DAVE TRAVIS, VICE-CHAIR  
ASH KRAMER, TREASURER  
BRADFORD HOLT,  
SECRETARY



CITY OF LOS ANGELES,  
CALIFORNIA

**GREATER CYPRESS PARK  
NEIGHBORHOOD COUNCIL**  
1150 CYPRESS AVE  
LOS ANGELES, CA 90065  
EMAIL:marcos.gepnc@gmail.com

**GREATER CYPRESS PARK NEIGHBORHOOD COUNCIL  
REGULAR BOARD MEETING AGENDA**



Tuesday February 13, 2017 – 7:30 P.M.  
Cypress Park Recreation Center  
2630 Pepper Ave. Los Angeles, CA 90065  
*Dinner and Spanish translation provided.*  
*Cena y traducción al español proporcionada.*

The public is requested to fill out a “Speaker Card” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at the **Cypress Park Public Library**, 1150 Cypress Avenue, Los Angeles, CA 90065 or at [www.cypressparknc.com](http://www.cypressparknc.com). In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5) In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed by contacting the Board or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 2 business days (48 hours) prior to the meeting you wish to attend by contacting the GCPNC Board at [marcos.gepnc@gmail.com](mailto:marcos.gepnc@gmail.com). SI REQUIERE SERVICIOS DE TRADUCCION FAVOR DE NOTIFICAR AL CONCILIO 2 DIAS DE TRABAJO (48 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICATION POR FAVOR CONTACTENOS A [marcos.gepnc@gmail.com](mailto:marcos.gepnc@gmail.com)

*Items may be addressed out of the order listed. Times are for reference and subject to change.*

1. **Call to Order (1 minute):** Welcome stakeholders present & board member roll call.
2. **Approval of Minutes (2 minutes):** Motion to approve minutes from prior meetings: November
3. **Comments from Public Officials (6 minutes):**
  - a. LA City Council District 1 Field Deputy
  - b. Assembly Members 51<sup>st</sup> District
  - c. LAPD
  - d. LAFD
  - e. Department of Neighborhood Empowerment (D.O.N.E.)
  - f. Other government agencies
4. **Public Comments (10 minutes):** Comments from the Board, stakeholders and the public on non-agenda items within the Board’s subject matter jurisdiction. Speaker must complete and sign a speaker card before meeting. Limited to two (2) minutes per speaker.
5. **Chairman’s Report (2 minutes)**

6. **Treasurer's Report (5 minutes):**
  - a. Treasurer is to update the board with current budget and actuals. Seeking approval of Monthly Expenditure Report (MER) for December & January.
  - b. Request to re-balance budget.
  
7. **Committee Reports (10 minutes):**
  - a. Homeless Committee (3)
  - b. Outreach Committee ?
  - c. Planning, Land Use and Environmental Committee (3) - G2/Taylor Yard Community Meetings Update
  
8. **Action Items (45 minutes):**
  - a. **Discussion and Possible Action: Co-Sponsorship of CP Rec Center Spring Extravaganza**  
Support for Cypress Park Rec Center's Spring Extravaganza on March 31, 2018. Support will cover entertainment, food, and decorations. Amount requested \$1200
  
  - b. **Discussion and Possible Action: Co-Sponsorship of Rio de Los Angeles Park's Spring Egg Hunt**  
Support for Rio de Los Angeles' Spring Egg Hunt on March 30, 2018. Support will help with the cost of games, jumpers, egg hunt, face painting. Amount Requested: \$1000
  
  - c. **Discussion and Possible Action: Homeless Outreach**  
Divine Savior Good Samaritans Homeless Support. Organization provides weekly burritos to homeless community. Weekly Cost is \$167. Monthly Cost is \$668. Request for financial assistance from the neighborhood council either in the form of an NPG or in partnership with the GCPNC Homeless Committee. Up to \$2,672 requested.
  
  - d. **Discussion and Possible Action: Homeless Committee: Letter to Request Homeless Services in GCPNC**  
Letter to LA city council requesting a walk-in access center available to homeless and vulnerable members of our neighborhood. The access center should be within the boundaries of the GCPNC. The access center should be open to those who need assistance during normal working hours, should offer mailing address services onsite, laundry services onsite, and be staffed with case managers and a nurse practitioner.
  
  - e. **Discussion and Possible Action: PLUE Committee Request**  
Approval of project support or opposition form letter.
  
  - f. **Discussion and Possible Action: PLUE Committee Request**  
PLUE Committee unanimously recommends sending a letter to the Department of City Planning in support of construction of two single-family homes on James Street (446 & 454) with the contingency that the landowner work with the neighbors to ensure they have access to their homes and parking during construction.
  
  - g. **Discussion and Possible Action: PLUE Committee Request**  
PLUE Committee unanimously recommends sending a letter to the Dept. of City Planning in support of construction of two single-family homes on vacant lots on Isabel St. (1261 & 1263).

**h. Discussion and Possible Action: PLUE Committee Request**

Library Beautification / Community Planting Education Event - March 24 or 25 (date tentative) 1pm–4pm, Cypress Park Library. AMOUNT REQUESTED \$500 from Community Improvement Project budget.

**i. Discussion and Possible Action: Letter to Cedillo - calming traffic measure in CP**

Letter regarding the neighborhood's desire to have better signage, flashing crossings, and street lights added on Cypress and Ave 28 due to speeding and traffic collisions.

**j. Discussion and Possible Action: Community Clean-up W Avenue 27**

Discuss date and time for a community clean up. Amount requested from Community Improvement Budget: \$250

**k. Discussion and Possible Action: Light post banners**

Consider the updated quote from company who installs banners.

**l. Discussion and Possible Action: Letter requesting sound barriers at bus stop**

Community member presents letter requesting the city install sound barriers at bus stop on Cypress and/or Idell.

**m. Discussion and Possible Action: Board Vacancy**

Short presentations by individuals interested in filling an at-large seat on the board followed by a vote by sitting board members.

**n. Discussion and Possible Action: RecycLA**

Letter to Councilmember Cedillo regarding the impact of this new program and a letter to councilmember regarding public's frustration.

**9. Upcoming Meetings and Events:**

**GCPNC**

- Homeless Committee Meeting - 2/22 - for volunteering opportunities contact Bryan (bryan@drifterpictures.com)
- PLUE Committee Meeting - 2/6/17 @ Rio de Los Angeles, 7:30 PM - contact Ash (ash.gcpnc@gmail.com)

**10. Adjournment**

**PROCESS FOR RECONSIDERATION:** The Board may reconsider and amend its action on items listed on the agenda if that Reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting (1) A Motion for Reconsideration on the described matter and (2) a proposed action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason (s) for requesting reconsideration at the next regular meeting.



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**Minutes**  
**1/9/2018**

**Present** – Marcos Juarez, Aflred Beltran, Bradford Holt, Elizabeth Origel-Gabriel, Dave Travis, Alexia Teran

1. **Call to Order:** The meeting was called to order at 7:39 PM by Chair Marcos Jaurez, seconded by Brad and passed unanimously 6-0-0.
2. **Approval of Minutes:**
  - a. **Motion:** Marcos motions approve November’s minutes. Elizabeth seconds. 5-0-1. Alexia abstains
3. **Comments from Public Officials (6 minutes):**
  - a. **LA City Council District 1 Field Deputy – Sylvia Robledo**
    - Sylvia new deputy for cypress park
    - Wants to go once a week to drive around
    - Enjoys Cypress Park – new to community – her priority
      - Provided turkeys, toys, and computer (to Nightengale)
    - Works with Cypress Park veterans group
    - Additional crosswalk on 43rd and division and additional signage for safety
    - Asked LAPD to provide a vehicle on Pepper and Cypress
    - Why Cypress Avenue did not qualify for stop-signs
      - Difference between avenues and streets
      - Signals on avenues, stop-signs on streets
    - Stakeholder meeting for G2 outreach
    - Cannabis ordinance has gone through process
      - Applications in March
        - Cultivation
        - Distribution
        - Land Use
        - Storage
        - Sale
      - Designations to place in May
      - Allowing people with minor cannabis infractions to be part of this business
      - Prioritizing regulating it and making sure people in our community rather than out of town will be employed by this emerging market

- b. **Assembly Members 51<sup>st</sup> District** – No Show
- c. **LAPD** – No Show
- d. **LAFD** – No Show
- e. **Department of Neighborhood Empowerment (D.O.N.E.)**
  - Lorenzo Briceno
    - New Project Coordinator
    - Hours vary but available via email or voicemail
    - No updates
    - Now is time to amend bylaws
    - Deadline is April 15<sup>th</sup>
  - Marcos Questions regarding Civic U
- f. **Other government agencies** – No others

**4. Public Comments:**

- a. Sean – co-chair of NELA homeless organization
  - 2<sup>nd</sup> sleeping bag drive annual drive
    - 1/14
    - 10-3PM
    - Eagle Rock City Hall
  - 1/25 at 8PM – Homeless count
- b. Community at Los Angeles River Center (Mujeres De La Tierra)
  - Want to be a resource for any G2-Taylor Yard park questions
- c. Susan Rocha
  - Claims Marcos didn't put her items on the agenda
  - Parking problems with Divine Savior on weekends
  - No parking on weekends
  - Church took her to court twice and lost
  - Criticizes church
  - Wants community to stand up against Divine Savior

**5. Chairman's Report:**

- a. Marcos has little to report
  - Wants to get Wendy Carrillo if she wants to join monthly meetings

**6. Treasurer's Report:**

- a. Treasurer is to update the board with current budget and actuals. Seeking approval of Monthly Expenditure Report (MER) for November.
  - Treasurer absent – out sick
  - **Motion:** Marcos motions to table Treasurer report to next month. Elizabeth seconds. 6-0-0
- b. Request to re-balance budget in light of \$800 contribution to Recycled Resources last month.

**7. Committee Reports:**

- a. Homeless Committee (3)
  - Homeless count coming up
  - Handed out last of hygiene kits last Sunday
  - Recycled resources is a great opportunity to help homeless

- Divine Savior makes burritos
- Status of Town Hall
- b. Outreach Committee (3)
  - No updates
- c. Planning, Land Use and Environmental Committee (3) - G2/Taylor Yard Community Steering
- d. Committee Update

**8. Action Items:**

**a. Discussion and Possible Action: Board Vacancy**

Short presentations by individuals interested in filling an at-large seat on the board followed by a vote by sitting board members.

- No candidates are here
- **Motion:** Marcos motions to push A and B to next month. Brad seconds. 6-0-0.

**b. Discussion and Possible Action: Board Absence**

Board member Alexia Teran has been absent from more than 3 meetings. Consider naming her a board member emeritus and opening her seat.

**c. Discussion and Possible Action: Homeless Outreach**

Divine Savior Good Samaritans Homeless Support. Organization provides weekly burritos to homeless community. Weekly Cost is \$167. Monthly Cost is \$668. Request for financial assistance from the neighborhood council either in the form of an NPG or in partnership with the GCPNC Homeless Committee. Up to \$3,340 requested.

- Brian speaks about burrito delivery system
  - Thinks it's great
  - Wants to get funds towards it
- Susan comments that it might be illegal and church has money
- **Motion:** Marcos motions to table due to lack of budget. Elizabeth seconds. 6-0-0.

**d. Discussion and Possible Action: PLUE Committee Request**

PLUE Committee unanimously recommends sending a letter to the Department of City Planning in support of construction of two single-family homes on James Street (446 & 454) with the contingency that the landowner work with the neighbors to ensure they have access to their homes and parking during construction.

- **Motion:** Marcos motions approve that Brad drafts letter to bring to next meeting. Alexia seconds. 6-0-0

**e. Discussion and Possible Action: PLUE Committee Request**

Library Beautification / Community Planting Education Event - February 18 (date tentative) 1pm-4pm, Cypress Park Library. AMOUNT REQUESTED \$500 from Community Improvement Project budget.

- **Motion:** Marcos motions to table item E until we get an itemized budget. Alfred seconds. 6-0-0.
- Top of Griffith park has lots

**f. Discussion and Possible Action: RecyclA**

Letter to Councilmember Cedillo regarding the impact of this new program and a letter to councilmember regarding public's frustration

- **Motion:** Marcos motions to table letter to next month's meeting so Dave can consult council ethics. Alfred seconds. 3-1-2. Brad votes against – ready to vote now. Elizabeth abstains. Dave abstains.

## 9. Upcoming Meetings and Events:

### GCPNC

- Homeless Committee Meeting - 1/25 - for volunteering opportunities contact Bryan (bryan@drifterpictures.com)
- PLUE Committee Meeting - 2/6/17 @ Rio de Los Angeles, 7:30 PM - contact Ash (ash.gcpnc@gmail.com)

### G2/Taylor Yard Park

- **COMMUNITY SITE TOUR DAY:** Saturday, Jan 20 10am - 1pm  
Enter at San Fernando Road (access road -- marked "Metrolink Central Maintenance Facility" -- is between Chaucer Street and Rio de Los Angeles State Park entrance). Look for signs. The Bureau of Engineering will provide self-guided tours of the Taylor Yard G2 Site on Saturday January 20, 2018. This is an opportunity to access the gated 42-acre site and experience the possibilities this river-adjacent property will bring to the community. RSVPs encouraged: [www.facebook.com/pg/LABureauEngineering/events](http://www.facebook.com/pg/LABureauEngineering/events)
- **COMMUNITY MEETING - PRELIMINARY DESIGN WORKSHOP**  
Wednesday January 24, 6pm–8pm @ Sotomayor Learning Academies - Gymnasium  
2050 N San Fernando Road, 90065  
The Bureau of Engineering and our community partners will lead a community meeting to explore preliminary design ideas for the Taylor Yard G2 River Park. This is an opportunity for the community to share ideas and visions for interim uses and long-term uses on the site. Spanish translator will be provided. Children welcome. Parking available on site

## 10. Adjournment

- **Motion:** Marcos motions to adjourn meeting at 8:51. Elizabeth seconds. 6-0-0



Greater Cypress Park Neighborhood Council

Budget Actuals

8/5/17

Category	Expenditure	Budgeted	Spent	Committed	Remaining	Notes
<b>Project</b>						
Community Improvement Project	Rio de Los Angeles Mural (Community Planting (PLUE Committee))	2,000.00		2,000.00	0.00	waiting on final paperwork
Community Improvement Project	Community Clean Up	500.00			500.00	
Community Improvement Project		250.00			250.00	
<b>CIP Totals</b>		<b>2,750.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>750.00</b>	
<b>Neighborhood Purpose Grants</b>						
Neighborhood Purpose Grants	Friends of Cypress Park: Veteran's Day	3,000.00	3,000.00		0.00	
Neighborhood Purpose Grants	Friends of Cypress Park: Memorial Day	2,500.00			2,500.00	
Neighborhood Purpose Grants	Friends of Cypress Park: Posada Lummis Day - Sponsor (tier 2)	1,500.00	1,500.00		0.00	
Neighborhood Purpose Grants	<b>Other NPGs unspecified</b>	1,000.00	1,000.00		0.00	
Neighborhood Purpose Grants	LA River Boat Race	1,750.00				
Neighborhood Purpose Grants		0.00	2,000.00		-2,000.00	
Neighborhood Purpose Grants	Shakespeare Center of LA	0.00	2,500.00		-2,500.00	
Neighborhood Purpose Grants	MySafeLA	0.00	2,500.00		-2,500.00	(funds moved Sept mtg to cover expected NPG request - \$2500 from mural, \$2500 Cinco de Mayo to cover outstanding/expected requests)
Neighborhood Purpose Grants	<b>OTHER NPGs unspecified</b>	5,000.00	0.00	0.00	5,000.00	
Neighborhood Purpose Grants	Cypress Park Movie Night	0.00	5,250.00		-5,250.00	
Neighborhood Purpose Grants	Recycled Resources for the Homeless	800.00	800.00		0.00	
Neighborhood Purpose Grants	<b>OTHER NPGs unspecified</b>	5,500.00				(Funds moved Sept Mtg to cover Movie Night, \$1000 from CIP, \$1500 from music festival, \$1000 election, \$500 G2, \$1000 swag, \$250 Lummis)
<b>NPG Totals</b>		<b>21,050.00</b>	<b>18,550.00</b>	<b>0.00</b>	<b>2,500.00</b>	
<b>General and Operational</b>						
Office	Translation Services (Languages 4 You)	5,060.00	2,265.00		2,795.00	Moved \$200 from Meeting: Food and drink to cover overage from missed meeting in 2017 (moved in Feb 2018)
Office	Storage	360.00	511.40		-151.40	upgraded & paid through July 2018
Office	Meeting Copies, etc.	180.00	58.09		121.91	
Office	Business Cards / stationary	100.00			100.00	
<b>Office Subtotal</b>		<b>5,700.00</b>	<b>2,834.49</b>	<b>0.00</b>	<b>2,865.51</b>	<b>Feb note: No money remains that is not for translation or copies</b>
Outreach	Meeting: Food & Drink	1,200.00	565.00		635.00	
Outreach	Website	100.00			100.00	available
Outreach	Table Skirt & Pop Up Tent Printing	1,000.00	959.00		41.00	available
Outreach	Postage: PLUE Committee	200.00	99.75		100.25	available
Outreach	Advertising (FB)	250.00	99.27		150.73	available
Outreach	National Night Out - co-sponsorship	2,700.00	2,689.07		10.93	available
Outreach	Homeless Committee: Hygiene Kits	1,000.00	890.46	109.54	0.00	
Outreach	G1/G2 Taylor Park Info Forum	0.00			0.00	<b>CANCELED</b>
Outreach	CP Rec Center Events (Halloween, Thanksgiving, Winter, Easter)	4,000.00	3,011.67		988.33	
Outreach	Outdoor Movie Night	650.00	642.57		7.43	\$150 reimbursement to AK
Outreach	State Assembly District 51 Event	100.00	100.00		0.00	
Outreach	Music Festival	1,300.00			1,300.00	
<b>Outreach Subtotal</b>		<b>12,500.00</b>	<b>9,056.79</b>	<b>109.54</b>	<b>3,333.67</b>	
<b>TOTALS</b>		<b>42,000.00</b>	<b>30,441.28</b>	<b>2,109.54</b>	<b>9,449.18</b>	
	Budget		Spent	Committed	Remaining	

# Monthly Expenditure Report



Reporting Month: November 2017 Budget Fiscal Year: 2017-2018

NC Name: Greater Cypress Park  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$21213.35	\$3616.72	\$17596.63	\$3405.00	\$2000.00	\$12191.63

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$18750.00	\$4.60	\$9596.63	\$1455.00	\$7991.63
Outreach		\$612.12		\$150.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Neighborhood Purpose Grants	\$20250.00	\$3000.00	\$5000.00	\$1800.00	\$3200.00
Funding Requests Under Review: \$0.00		Encumbrances: \$2000.00		Previous Expenditures: \$20786.65	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	FACEBK KWP3CDWF52	11/13/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$35.00
2	STAPLES 00102277	11/12/2017	(Credit card transaction)	General Operations Expenditure	Office	\$3.29
3	STAPLES 00102277	11/12/2017	(Credit card transaction)	General Operations Expenditure	Office	\$1.31
4	RESTUARANTE Y PUPUSERI	11/12/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$66.00
5	SMARTNFINAL51111205119	11/15/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$437.53
6	SUPER A FOODS #7	11/14/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$58.59
7	FACEBK LWDFDD2F52	11/30/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$15.00
8	Friends of Cypress Park	10/17/2017	Approval of NPG for Friends of Cypress Park annual...	Neighborhood Purpose Grants		\$3000.00

<b>Subtotal:</b>	<b>\$3616.72</b>
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<b>Outstanding Expenditures</b>						
<b>#</b>	<b>Vendor</b>	<b>Date</b>	<b>Description</b>	<b>Budget Category</b>	<b>Sub-category</b>	<b>Total</b>
1	Ashley Kramer	12/04/2017	Reimbursement to boardmember for paying cash for p...	General Operations Expenditure	Outreach	\$150.00
2	Languages4You	12/04/2017	Ongoing operational expense. Approved as part of t...	General Operations Expenditure	Office	\$1455.00
3	Recycled Resources for the Homeless	12/04/2017	Recycled Resources provides one of if not the only...	Neighborhood Purpose Grants		\$800.00
4	Lummis Day Community Foundation	12/06/2017	NPG Request - Lummis Day - The free to the public ...	Neighborhood Purpose Grants		\$1000.00
<b>Subtotal: Outstanding</b>						<b>\$3405.00</b>

# Monthly Expenditure Report



Reporting Month: December 2017 Budget Fiscal Year: 2017-2018

NC Name: Greater Cypress Park  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$17596.63	\$3677.10	\$13919.53	\$2300.00	\$2000.00	\$9619.53

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$18750.00	\$1455.00	\$6919.53	\$0.00	\$6919.53
Outreach		\$1222.10		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Neighborhood Purpose Grants	\$20250.00	\$1000.00	\$4000.00	\$2300.00	\$1700.00
Funding Requests Under Review: \$0.00		Encumbrances: \$2000.00		Previous Expenditures: \$24403.37	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	AMAZON MKTPLACE PMTS	12/02/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$98.98
2	AMAZON MKTPLACE PMTS	12/03/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$58.79
3	AMAZON MKTPLACE PMTS	12/04/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$30.73
4	THE HOME DEPOT #6689	12/04/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$153.26
5	AMAZON MKTPLACE PMTS	12/04/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$208.17
6	PARTY PRONTO	12/09/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$178.00
7	SMARTNFINAL51111205119	12/13/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$272.47
8	SUPER A FOODS #7	12/12/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$101.25

9	SUPER A FOODS #7	12/12/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$-29.55
10	Ashley Kramer	12/04/2017	Reimbursement to boardmember for paying cash for p...	General Operations Expenditure	Outreach	\$150.00
11	Languages4You	12/04/2017	Ongoing operational expense. Approved as part of t...	General Operations Expenditure	Office	\$1455.00
12	Lummis Day Community Foundation	12/06/2017	NPG Request - Lummis Day - The free to the public ...	Neighborhood Purpose Grants		\$1000.00
<b>Subtotal:</b>						<b>\$3677.10</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Recycled Resources for the Homeless	12/04/2017	Recycled Resources provides one of if not the only...	Neighborhood Purpose Grants		\$800.00
2	Friends of Cypress Park	12/18/2017	Funding for our Annual Community Las Posadas Holid...	Neighborhood Purpose Grants		\$1500.00
<b>Subtotal: Outstanding</b>						<b>\$2300.00</b>

# Monthly Expenditure Report



Reporting Month: January 2018

Budget Fiscal Year: 2017-2018

NC Name: Greater Cypress Park  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$13919.53	\$2360.81	\$11558.72	\$0.00	\$2000.00	\$9558.72

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$18750.00	\$0.36	\$6858.72	\$0.00	\$6858.72
Outreach		\$60.45		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Neighborhood Purpose Grants	\$20250.00	\$2300.00	\$1700.00	\$0.00	\$1700.00
Funding Requests Under Review: \$0.00		Encumbrances: \$2000.00		Previous Expenditures: \$28080.47	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	STAPLES 00102277	01/07/2018	(Credit card transaction)	General Operations Expenditure	Office	\$0.36
2	RESTUARANTE Y PUPUSERI	01/07/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$52.80
3	GELSON'S MARKETS #22	01/09/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$2.65
4	FACEBK X2XSUD2F52	01/31/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$5.00
5	Recycled Resources for the Homeless	12/04/2017	Recycled Resources provides one of if not the only...	Neighborhood Purpose Grants		\$800.00
6	Friends of Cypress Park	12/18/2017	Funding for our Annual Community Las Posadas Holid...	Neighborhood Purpose Grants		\$1500.00
<b>Subtotal:</b>						<b>\$2360.81</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
<b>Subtotal: Outstanding</b>						<b>\$0.00</b>

**City of Los Angeles, Department of Recreation and Parks**  
Mayor, Eric Garcetti - Councilmember, Gilbert Cedillo, Council District 1

**Cypress Park Recreation Center**  
2630 Pepper Ave., Los Angeles, CA. 90065  
Phone: (213) 485 - 5384 Fax: (323) 276 - 8867

**DATE:** February 8, 2018

**TO:** Greater Cypress Park Neighborhood Council

**FROM:** Cypress Park Recreation Center

**SUBJECT:** Collaboration on 2018 Spring Festival Event

Cypress Park Recreation Center will be hosting its annual Spring festival event on Saturday, March 31, 2018 @ Cypress Park Recreation Center from 11:30am – 3:30pm. Cypress Park Recreation Center is located right in the heart of the Cypress Park community. A lot of the families in our community are low income residents and our special events provide them with a fun, free family event.

Our Spring program includes activities such as live performances, moonbouncer, music, arts and crafts, coloring station, interactive games, mini-train, food items and a visit from the Spring bunny and friends. It is a day of fun for the entire family.

We are asking if the Greater Cypress Park Neighborhood council would like to collaborate with us for this incredible special event. Assistance up to \$1,200.00 would help in providing this special event to the Cypress park community. Below are different ways the neighborhood council could collaborate with us in providing our program to the Cypress Park community:

**Spring Program food / drink / candy items = \$200.00**  
**Spring Program Moonbouncer / interactive games = \$400.00**  
**Spring program giveaway items / toys / baskets = \$300.00**  
**Spring Program decorations = \$300.00**

**Total collaboration amount requested = \$1,200.00**

Anything The Greater Cypress Park Neighborhood Council can collaborate with us on would be greatly appreciated. I would like to thank you for your time and consideration and hope that your organization has a safe and wonderful holiday season.

Thank you for all your support throughout the years and please feel free to contact Cypress Park Recreation Center Facility Director, Michael Garcia or Recreation Coordinator, Monica Benyamin at (213) 485 - 5384 if you have any questions or need any further information.

Sincerely,

Michael Garcia  
Cypress Park Recreation Center  
Recreation Facility Director

City of Los Angeles, Department of Recreation and Parks  
Mayor – Eric Garcetti, Councilman, Gilbert Cedillo, Council District 1

**Cypress Park Recreation Center**

2630 Pepper Avenue, Los Angeles, CA. 90065  
Phone: (213) 485 - 5384 e-mail: [rapcypressrc@lacity.org](mailto:rapcypressrc@lacity.org)  
Recreation & Parks website: [www.laparks.org](http://www.laparks.org)



# 2018 EGGSTRAVAGANZA

**WHEN:** Saturday March 31, 2018

**TIME:** 11:30A.M. – 3:30P.M.

**COST:** FREE! FREE! FREE!



## ACTIVITIES INCLUDE:

Arts and crafts, coloring station, moonbouncer, train ride, egg - hunt, face - painting, interactive games, food, world famous bunny and friends, raffles and prizes, music, etc... Fun for the entire family.



Cypresspark\_rc



Cypress Park Recreation Center

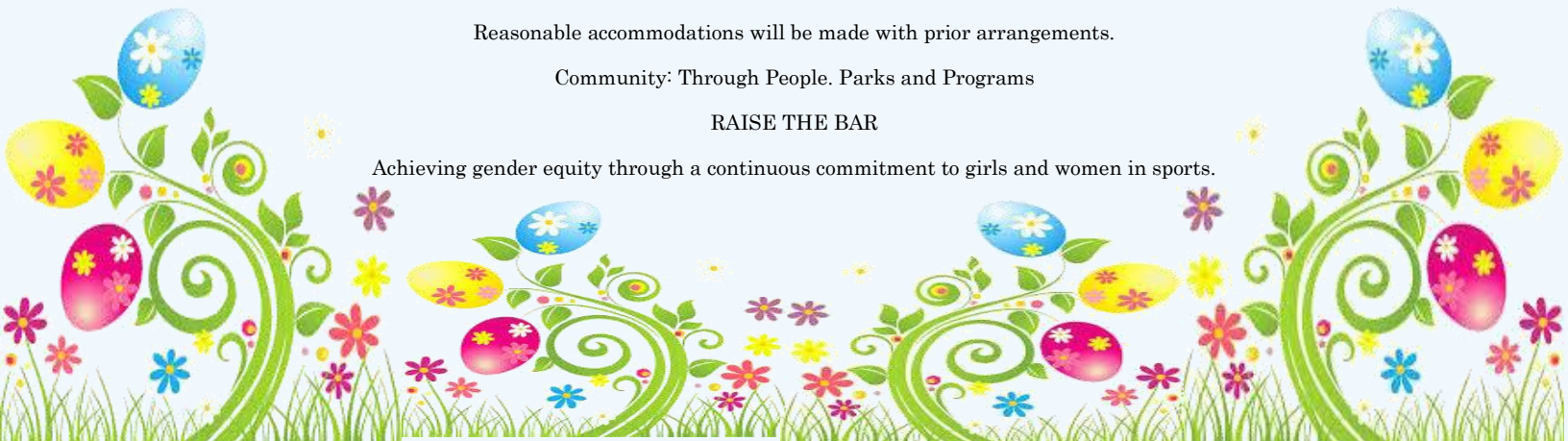
Persons with disabilities are encouraged to participate in our classes and programs.

Reasonable accommodations will be made with prior arrangements.

Community: Through People. Parks and Programs

RAISE THE BAR

Achieving gender equity through a continuous commitment to girls and women in sports.





Silver Lake Neighborhood Council  
1850 W. Silver Lake Drive  
Los Angeles, CA 90026

Los Angeles City Council  
200 N Spring St.  
Los Angeles, CA 90012

January 30, 2018

The Silver Lake Neighborhood Council Governing Board requests that the Los Angeles City Council establish a walk-in access center available to homeless and other vulnerable members of our neighborhood.

The access center should be within the boundaries of the Silver Lake Neighborhood Council. The access center should be open to residents who need assistance at least during normal working hours, should offer mailing address services onsite, laundry services onsite, and should be staffed with case managers and a nurse practitioner.

Sincerely,

Silver Lake Neighborhood Council, Governing Board

**DRAFT**

**Great Cypress Park  
Neighborhood Council**  
1150 Cypress Ave  
Los Angeles, CA 90065  
www.cypressparknc.com



**Planning, Land Use, and  
Environment Committee**  
Meetings: 1st Tuesday of every month  
7:30PM, Community Room  
Rio de Los Angeles Park  
Contact: ash.gcpnc@gmail.com

**CITY REPRESENTATIVE**  
Department of City Planning

Re: Case Number DIR-2017-3708-SPP

Dear **NAME**,

The Greater Cypress Park Neighborhood Council, on the recommendation of the GCPNC Planning, Land Use, and Environment Committee, wishes to express [support or opposition ] of the following application:

**Address:** [add address]

**Requested Entitlement:** [add description as it appears on documentation]

[Any caveats to be specified in the language of the general board meeting agenda]

Thank you for your consideration in this matter.

Kind regards,

Greater Cypress Park Neighborhood Council

**Great Cypress Park  
Neighborhood Council**  
1150 Cypress Ave  
Los Angeles, CA 90065  
www.cypressparknc.com



**Planning, Land Use, and  
Environment Committee**  
Meetings: 1st Tuesday of every month  
7:30PM, Community Room  
Rio de Los Angeles Park  
Contact: ash.gcpnc@gmail.com

**Santos Sanchez**  
Department of City Planning

Re: Case Number DIR-2017-3923-SPP & DIR-2017-4149-SPP

Dear Mr. Sanchez,

The Greater Cypress Park Neighborhood Council, on the recommendation of the GCPNC Planning, Land Use, and Environment Committee, wishes to express support for the following application:

**Address:** 446 and 454 James Street

**Requested Entitlement:** Two single-family homes on vacant lots. Each with a 2-car garage and <2000sq ft.

We request that every effort be made on the part of construction to mitigate disturbances to the neighbors. Neighbors up the street must be able to access their homes by car during construction.

Thank you for your consideration in this matter.

Kind regards,

Greater Cypress Park Neighborhood Council

**Great Cypress Park  
Neighborhood Council**  
1150 Cypress Ave  
Los Angeles, CA 90065  
www.cypressparknc.com



**Planning, Land Use, and  
Environment Committee**  
Meetings: 1st Tuesday of every month  
7:30PM, Community Room  
Rio de Los Angeles Park  
Contact: ash.gcpnc@gmail.com

**Santos Sanchez**  
Department of City Planning

Re: Case Number DIR-2017-3604-SPP & DIR-2017-3607-SPP

Dear Mr. Sanchez,

The Greater Cypress Park Neighborhood Council, on the recommendation of the GCPNC Planning, Land Use, and Environment Committee, wishes to express support for the following application:

**Address:** 1261 and 1263 Isabel Street, 90065.

**Requested Entitlement:** Two single-family homes on vacant lots. Each with a 2-car garage. Each Approx. 2800 sq ft.

Thank you for your consideration in this matter.

Kind regards,

Greater Cypress Park Neighborhood Council



# NEIGHBORHOOD COUNCIL EVENT APPROVAL FORM



200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1551 or Toll-Free 3-1-1

E-mail: [CityClerk.Funding@LACity.org](mailto:CityClerk.Funding@LACity.org) [www.EmpowerLA.org](http://www.EmpowerLA.org)

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk Administrative Services Division Funding Section must approve a Neighborhood Council sponsored event before any payments can be processed.

**Please complete, sign this form and submit at least 30 days prior to your event.**

Neighborhood Council: Greater Cypress Park

The Neighborhood Council is the  Main Sponsor or  Co-Sponsor for the event.

Main sponsor: Greater Cypress Park Neighborhood Council

Contact Person: Ash Kramer

Phone: 213-840-1980 Email: ash.gcpnc@gmail.com

Co-Sponsor (if applicable): Cypress Park Branch Library

Contact Person: Patrick Xavier, Librarian

Phone: 323-224-0039 Email: pxavier@lapl.org

### **Event Information**

Event Description (festival, movie night, etc.): Planting and Native Plant workshop

Date: 3/17/18 Time Frame: 1PM-4PM Est. number of attendees: 30 Event Budget: \$ 500

Venue Name: Cypress Park Branch Library

Venue Address: 1150 Cypress Park Ave

Contact Person: Ash Kramer

Phone: 213-840-1980 Email: ash.gcpnc@gmail.com

**Please note:** If the location for the event is at City facility, e.g. park, the location approval may be easier and at little or no cost. If the location for event is not a City facility, a separate contract may be needed and can take 30 days to complete.

**Documents scanned and emailed to [CityClerk.Funding@lacity.org](mailto:CityClerk.Funding@lacity.org) for approval PRIOR to event:**

- Neighborhood Council Event Approval Form – Completed and signed by Treasurer, Second Signatory or Event Chair
- Funding Request Form – Completed and signed by Treasurer and Second Signatory
- Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.
- If a bank card exemption of the daily \$2,500 limit is required for this event, please provide the date(s) and amount needed for the daily limit to be lifted:** \_\_\_\_\_

**Please note:** Missing or incomplete required documents will delay approval.

The City of Los Angeles provides Neighborhood Councils with event liability coverage in the amount of \$5 million. Depending on the type of event, there may be additional permits and liability issues that must be addressed prior to the event, or the Neighborhood Council will be liable for any penalties or injuries incurred at the event. There may be fees attached to obtaining permits and additional liability so please budget accordingly. It may be easier to partner with the City family or a community based organization or even hire a producer (will require a contract prepared by the Department) so that they can obtain/handle the necessary permits and liability issues instead. The following must be obtained **PRIOR TO THE EVENT** if they are applicable to your event:

**If FOOD is being purchased/provided/distributed/served at your event, you may be required to obtain the following documents:**

- LA County Public Health Department Permit – if the food is free, no permit is required. If there are tickets being sold for vendor food booths (e.g. “Taste of” type of event, which needs to have a sponsor besides the Neighborhood Council to accept the funds), a paid permit is required, but the fee will be waived if held at a City park.
- LA Fire Department – contact for a permit for use of barbeques or to determine whether a first aid station is necessary

**You may need ADDITIONAL INSURANCE for your event from Vendors if they are providing the following services:**

- Jumper/Bouncer (Inflatables) – the City of Los Angeles will need to be listed as an Additional Insured by the company
- Games (e.g. dunk tank, other carnival style games) – City Risk Management will need to review
- Food (purchased, provided, distributed and/or served) – City Risk Management may need to review

**If RENTING a vehicle or truck to transport event materials:**

- Renting and driving of vehicle/truck must be by a board member
- Additional Insurance offered by the rental company must be purchased in full

**ADDITIONAL PERMITS may be required if the event has:**

- Over 500 attendees, which may require LAPD presence - LAPD Special Events
- Street closures for block parties - Bureau of Street Services or LADOT for larger street closures, such as a parade
- Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade - Building and Safety

**CONTACT INFORMATION for possible permits:**

- Street Maintenance - [\(213\) 847-2999](tel:2138472999)
- Building and Safety - [\(213\) 482-0387](tel:2134820387)
- LADOT (Traffic Officers) - [\(323\) 913-4652](tel:3239134652)
- LADOT (Signs) - [\(213\) 485-2298](tel:2134852298)
- LADOT (Special Operations) - [\(323\) 224-2124](tel:3232242124)
- Risk Management - [\(213\) 978-7475](tel:2139787475)
- LAPD - [\(213\) 486-0410](tel:2134860410)
- LAFD - [\(213\) 978-3650](tel:2139783650)
- Sanitation - [\(213\) 485-3612](tel:2134853612)
- Street Services - <http://bsspermits.lacity.org/spevents/>
- LA County Public Health Dept. - <http://publichealth.lacounty.gov>

**Original documents to submit with your Monthly Expenditure Report for the event:**

- Neighborhood Council Event Approval Form – Signed by Treasurer, Second Signatory or Committee Chair
- Funding Request Form – Completed and signed by Treasurer and Second Signatory
- Board Vote Count Form – Completed and signed by Treasurer and Second Signatory
- Itemized Detailed Event Budget – Final total budget with funding categories and specific vendors. If final budget changed from original, please submit adjusted budget with new Board Vote Count Form.
- Original Invoices and Receipts
- Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- Copies of Additional Permits (if applicable)
- Copies of Additional Insurance (if applicable)
- W-9 (for 1099 Individual Services if applicable)

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature:  Date: 2/11/18

Print Name: Ash Kramer Title: Treasurer

Email : ash.gcpnc@gmail.com Phone: 213-840-1980

Library Beautification Event

January - Date TBD

9am – noon

Informational talk begins at 9:15am. Planting to commence afterwards.

Hosted by the GCPNC Planning, Land Use, and Environmental Committee

\$100 Refreshments

\$300 Plant material

\$50 Outreach - Facebook and Flyers

\$50 Other expendable materials needed

**TOTAL: \$500**

Participants are encouraged to bring gloves and any gardening tools they have!